



# *UNM Valencia Faculty Newsletter*

## *April 2016*



### **Table of Contents**

<b>President Report</b>	<b>2</b>
<b>Executive Director Report</b>	<b>2-3</b>
<b>Dean of Instruction Report</b>	<b>3-4</b>
<b>Library</b>	<b>4-7</b>
<b>Writing Center</b>	<b>8-9</b>
<b>Next Generation Project</b>	<b>10</b>
<b>Math Center</b>	<b>10-11</b>
<b>VITA</b>	<b>11</b>
<b>B&amp;T</b>	<b>12-13</b>
<b>CHES</b>	<b>14-16</b>
<b>Student of the Month</b>	<b>17-18</b>
<b>Quality Matters Fliers</b>	<b>19-20</b>
<b>Reports from the Road</b>	<b>21-25</b>
<b>Faculty Assembly April Agenda</b>	<b>26</b>
<b>Faculty Assembly March Minutes</b>	<b>27-32</b>

## **President's Report**

*By Heather Wood*

The spring semester is at its peak with final projects on the horizon. Many of our campus committees are meeting to achieve year-end goals. The assessment committee is evaluating core courses as part of their charge to improve teaching and learning on campus. The Faculty Online Teaching Committee is setting in motion their summer research plans, which involve creating a new course for Faculty Training in Online Instruction. All faculty who are interested in teaching online or who do so already are encouraged to sign up for this course in the fall. EDUC 293 "Online Curriculum Design and Instruction" will be paid for through tuition remission. The completion of EDUC 293 helps reach one of the goals of the Title V grant, which is to have faculty 100% trained in online instruction. Also part of this effort, faculty will be able to take Quality Matters courses through the VC that will prepare them to become certified peer reviewers of our online courses. Finally, as I wrap up my tenure as President this spring, I would like to thank everyone who helped me serve the campus over the past two years. The best part of this position has been getting to know everyone a little better. I wish everyone a smooth and successful end to the Spring semester.



---

## **Executive Director Report**

*By Alice Letteney*

TO MY COLLEAGUES:

Thank you to those who attended our Strategic Planning Town Hall last month. As I look at our plan, I am really confident that it maps out initiatives that are both challenging but attainable.

We have had a variety of excellent activities on campus in recent weeks, including the Reading of Works by Women hosted by Dean Musselwhite, the PTK induction ceremony organized by Tracy Owen, The fabulous hooked rug exhibit and lecture organized by Michael Ceschiati, the incredible Retirement Party for our four retiring faculty organized by Miriam Chavez, and the fascinating film festival brought to us by Alexa Wheeler and Bill Nevins. What an incredible array of events on our little campus! I was honored to be asked to speak about Workforce Training to the Legislative Finance

Committee last week. Of course, after a few comments indicating that much of our credit and non-credit work is essential to New Mexico's economic development, I wisely turned the presentation over to Rita Logan. She spoke about our work in allied health, our part in the statewide TACCT Grant which is responsible for funding our new program in Health IT, and the fact that in the last 13 years we have trained nearly 30,000 people in non-credit workforce programs.

Representatives from New Mexico Junior College and Central New Mexico College spoke about their workforce programs, especially in energy and IT. We indicated that we would very much appreciate an increase in the amount of funding for non-credit workforce training, since it has declined in past years from \$900,000 to about \$350,000. "Higher education, all sunshine and rainbows," was the response of one of the LFC staffers who spoke to us privately after our presentations. It is a pleasure to inform our legislative leaders about this aspect of the work we do.

As the semester winds down, please send any ideas you may have about the 35<sup>th</sup> year anniversary celebration. My office is planning a college and community celebration, probably the last week in September which will feature alumni, and of course, our Gala in the spring, focused on the 80's.

Thank you for all you do for our students

---

## **Dean of Instruction Update for April Faculty Newsletter**

*By Laura Musselwhite*

I want to thank everyone for a great year! As we prepare for graduation week, please know how much I value your contributions to the wonderful work that goes on at Valencia. I especially want to thank Heather Wood and the Executive Committee for their leadership over this year (two years, in some cases).

This past week, we held the Valencia Leading Edge Film Festival. Bill Nevins, Alexa Wheeler, and Justin Romine did excellent work in planning and organizing. We screened both independent New Mexican film, and experimental and dramatic short film produced by our DMA and Film students. I was very impressed by the creativity and innovation of the students, especially because, for most, this is their first foray into film. Thanks to all the different groups on campus that made the festival happen.

There are still some end-of-year activities in which people can participate. We currently have a rug hooking exhibit up in the gallery, and there will be a concert by the New Horizons Band of Rio Rancho in the SCC on the 26<sup>th</sup>.

Over the summer, Elaine Clark and I will be continuing our work with the Section F task force. This is a group made up of representatives from all the branches, plus two members of the Faculty Senate/AF&T bodies, under the leadership of Carol Parker in the Provost's Office. Our goal is to revise Section F of the UNM Faculty Handbook to better reflect branch campus policy and needs. We hope to have something ready to present to branch faculty in the fall.

Our end-of-year Faculty Meeting will be Friday, April 29<sup>th</sup> at 9:00am in LRC101C. There will be light breakfast, and we will spend some quality time together wrapping up the year and planning for AY2016-2017. I'm still looking for a catchy name for the meeting if you have ideas (no sarcasm, please).

Please keep in mind the following dates:

- ❖ ABE/Short Certificate Graduation – Wednesday, May 11 at 7:00pm
- ❖ Nurses Pinning – Thursday, May 12 at 7:00pm
- ❖ Graduation – Friday, May 13 at 7:00pm
  - \*on Friday, we will gather as usual in the Academic Affairs Office around 6:00pm for snacks and robing. For all who ordered a robe, they will be ready for you in the office on that day.



Even though I know some of you are teaching over the summer, I hope everyone will take some time to relax and recharge as well. You deserve it!



APRIL 2016

*Submitted by Barbara Lovato*

## Summer Library Hours

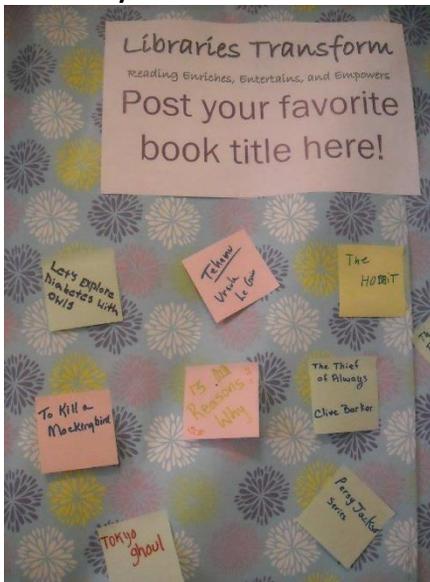
May 16, 2016-August 19, 2016	Mon. – Fri. 8:00am - 5:00pm
May 30, 2016	Closed (Memorial Day)
July 4, 2016	Closed (Independence Day)



## National Library Week

The Valencia Campus Library activities during National Library Weeks included:

### Share your Favorite Book



### Book Display for National Poetry Month

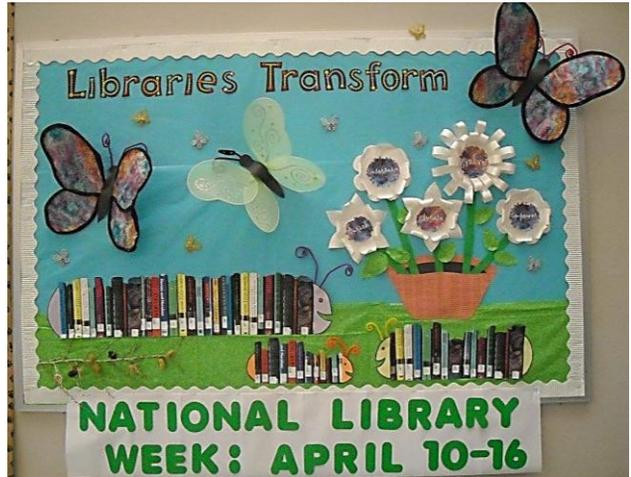


## Bulletin Board

Other activities included postings on social media as well as an opportunity for library users to create a story by choosing a book that transforms and sharing sentence 4 from page 20 The story that was created can be found here:

<http://www.unm.edu/~unmvclib/nlw2016/2016nlwcreateastory.htm>.

We also celebrated Snapshot Day on Wednesday April 13, 2016.



### Library Snapshot Day at Valencia Campus Library - April 13, 2016

During Library Snapshot Day, the library



**SNAPSHOT:**  
ONE DAY IN THE LIFE OF VALENCIA CAMPUS LIBRARY  
A P R I L 1 3 , 2 0 1 6

During Library Snapshot Day, the library took pictures of our library visitors and library staff. We had cookies, coffee, cocoa, tea and water (provided by Valencia Campus Student Government), conducted a survey and took statistics to capture “One Day in the Life of Valencia Campus Library”. On the previous page are some pictures and below are some statistics.

Library visits: 290  
Printng 808 momo prints

## Survey Results

### **Respondents**

Student	92%
Faculty member	4%
Staff member	0%
Community member/Visitor	1

Respondents could choose more than one reason for their visit to the library

- Fifty-eight percent of respondents indicated that they were in the library to use the computers or for printing.
- Fifty-four percent indicated that they were in the library to do research or for a quiet place to study.
- Other responses included: to check out library materials, attend a meeting, or get a library card.

### **Why is the library important to you?**

Some common themes which emerged from the respondents:

- Place to study, printing, meeting place for group work
- Quiet, comfortable, place to study that is free of distraction.
- Great resources to complete projects and support papers.
- Wonderful, knowledgeable help



## Writing Center Report

*By Patricia Gillikin, Writing Center Director*

One of our consultants in a weekly tutor reflection wrote the following about her experience of working in the Writing Center:

A lot of students come and go, and they all carry with them their unique story. We can only guess the reason why some of them are scared to write, seem to not know how to, seem overly confident, or have walls built around them. The more sessions I have with students, the more I realize the importance of the whole concept of pushing the writer to become a better writer. Writing can be hard. It involves expressing yourself, and sometimes expressing yourself can be hard. This is why we are taught to listen and to be empathic, patient, tolerant, and engaged. Some of these students need this – they need someone who can steer them into the path where they realize that they are indeed worth it and that they have to be proud of themselves. When a student becomes comfortable, that is when they let their guard down. When they trust, they listen and are willing to learn and grow. When they open that one door of confidence, that is when they start becoming better writers. The best thing about a session is when you're able to help someone and also help yourself along the way.



The Writing Center has been hopping; a few recent events and accomplishments include:

- Writing for STEM Applications workshop in collaboration with the STEM Center
- Completion of Safe Zone certification; all consultants are now certified and the Center is a Safe Zone
- Poetry Reading featuring Kristian Macaron, with readings from students and faculty to celebrate National Poetry Month
- Valencia Middle School book drive (ongoing!)
- Kudos and Gratitude Board
- Host to Katherine Gallegos Elementary students
- Drafting toward a mission statement
- Many, many visits with writers from English 110, 120, and other classes, including one staff member who is a graduate student



Kudos and gratitude board: writers', professors', and consultants' words about people and actions they appreciate.



Professional Development for Writing Consultants: two consultants are role-playing a consultation while the others observe and analyze.

---

The Writing Center is expanding hours until 6 p.m. on Mondays, Tuesdays, and Wednesdays. Our complete hours until the end of this semester's classes will be:

9 to 6 Monday through Wednesday  
9 to 4:30 Thursday  
10 to 1 Friday

Coming soon!—The Writing Center will host extended Portfolios and Pizza workshops on Thursday, April 28 and Friday, April 29. Writers will work on their soon to be due portfolios and other end of the semester writing projects with the support of our consultants, and pizza and salad will be available for writers.

## The Next Generation Project.....

is happy to announce that James Hart is our new Integrated Information technology (IIT) full-time faculty. He will work part-time in the summer revising curriculum and will begin teaching in the fall. This semester, James is teaching an IT class for us so he is already familiar with our campus and students. I will include a picture in the first newsletter of 2016-17.

Meanwhile you will see an article about the **Writing Center** by Patricia Gillikin and an article about the progress being made in the **Math Center** by Sarah Garde. I want to thank all the faculty who have promoted these services to your students and those who have brought your classes.

Elaine Clark continue to lead the **Faculty Online Teaching and Review Committee**. Please remember that if you wish to take a Quality Matters (QM) course, you just need to communicate with Elaine or me. The Next Generation Project will pay your fee and a stipend of \$100 upon completion. Adjunct faculty must be on contract to receive the stipend.

The Title V Cooperative Grant is purchasing the SMART 6065 Boards and paying for training. We still have funds for additional purchases and training. Please do not hesitate to speak with me or Michael Brown, if you want training or a board in your classroom.

I want to thank Michael for the work he has done to develop and grow the Game Design and Simulation program. You should know that Michael Brown is leaving us in June but will assist us with recruitment for his replacement and will offer distance classes to support our efforts while we search for his replacement. Thank you Michael!

Rosa Auletta  
Title V Project Director

---

## Gettin' SMART!

The Next Generation Project is also funding the Math Center, which is located in the Learning Center. Coordinator for the Math Center is Sarah Garde, the On Call Tutor is Cindi Goodman, and the two student SI leaders are Sarah Essenmacher and Michael Hopper. As we await the arrival of tables and tablets for the Math Center, expertise on the SMART 6065 technology is growing. Since Spring Break, Sarah G. has been conducting her.....

## **Gettin' SMART! continued**

.....M100 class in the Math Center. She is working closely with Sarah E. and Michael as they master Notebook 15.2 to create slides of Sarah G.'s notes to be used during instruction. Student engagement in math class has increased greatly as students use the SMART 6065 board to reinforce their learning. Mini-units are being designed to be used by instructors and tutors. Cheryl Black brought her Critical Thinking Skills class (M193) in last week to provide instruction on graphing and to experiment with the new technology with her students. Alice Lawson will be doing the same this week with her M193 class.

IT Connect, a platinum-designated SMART trainer, came to campus on April 1 to train nine interested faculty, staff and students on Notebook 15. Julia So, Elaine Clarke, LeAnn Weller, Katherine Kelly, Cindi Goodman, Michael Hopper, Drew Sander, Chris Meyn and Sarah Garde attended. We used computers in the Game Lab for training and gained pointers on the software. More training by IT Connect will take place at a later date.

Three students to be called Student Educational Technology Consultants (SETCons) will be hired to support instructors wanting to use the SMART technologies. They will be trained this summer on the SMART technologies, then collaborate with instructors to create the slides that meet the needs of the instructors.

A SMART committee comprised of faculty and staff has been formed to make recommendations regarding the number and location of the new SMART boards. If you are interested in getting trained and being part of a "pilot group" to work with the SETCons this summer or fall, please let Rosa Auletta or Sarah Garde know.

---

## **Volunteer Income Tax Assistance**

Volunteer Income Tax Assistance – VITA has completed another year as an official site for Tax Help New Mexico. Congratulations to the site coordinator, Rich Palmer, the students who successfully passed the IRS's Basic, Intermediate & Advanced tests and volunteered many hours out of class. And special thanks to Susan Jackson who acted as the VITA secretary and helped schedule all the taxpayer appointments during this hectic season.

Over 54 clients from the local community were served, ranging from low-income families, students and senior citizens. 92 (electronic and paper) returns were prepared, saving the clients money in return fees and generating thousands of dollars of refunds.

## Business, Technology and Fine Arts Division Report

by Michael Ceschiat, BT&FA Division Chair

Once again congratulations and thank you to full time faculty members Cindy Chavez and Richard Palmer for their upcoming retirements and Michael Brown for his next step in life. UNM-Valencia appreciates everything they contributed to our campus and community in their years of service.

James Hart accepted the offer for IT fulltime faculty position. He will transition over the summer semester from part time to full time. Complete curriculum realignment towards industry certifications and job placement is our first priority. Job postings for Business and Game faculty replacements are underway.

As the end of the semester happens please take a moment to acknowledge and congratulate our successful students that will be graduating in May. Also I wish to extend a big thank you to all the faculty and staff that are wearing many hats right now getting the job done for the greater good of our campus and community. You deserve a break. Enjoy summer.

### Fine Arts Gallery

Last Thursday's rug hooking show reception was a great success. Many people from the community, students, staff, and faculty members attended the free lecture. Demonstrations of the hooking technique during the gallery reception drew a lot of attention as well. It is very kind of our local arts community to voluntarily provide this level of cultural enrichment. It's also representative of what makes our campus special. We are where members of our community come together to share talents, culture, kindness and respect.





## RUG HOOKING EXHIBITION



APRIL 5 - MAY 3, 2016  
RECEPTION APRIL 14 5:00 - 7:00 PM



LECTURE BY MARY SCHNITZLER  
"A BRIEF HISTORY OF RUG HOOKING  
AND THE GRENFELL TECHNIQUE"  
APRIL 14 4:30 PM, ROOM A101



UNM VALENCIA | Fine Arts Gallery  
280 LA ENTRADA LOS LUNAS NEW MEXICO 87031 505.925.8711

MONDAY - FRIDAY 9 - 5  
WWW.UNM.EDU/~VCFA

## CHES Report

Dr. Richard Melzer's book, *The Jewish Legacy in New Mexico History*, which previously won the New Mexico-Arizona Book Award in religious studies, has recently won the Lansing Bloom Award from the Historical Society of New Mexico and the best history book award from the New Mexico Womens Press Club. He will receive the Lansing Bloom Award at the HSNM's annual conference, to be held in Farmington this weekend. He will also receive the New Mexico Womens Press Club at their annual banquet in Albuquerque on April 23. *Congratulations, Richard!!!*

Dr. Stephen Sylvester, online history instructor, attended the 2016 North Carolina Association of Historians' annual conference held at A&T University in Greensboro, North Carolina, April 2. Dr. Sylvester chaired a session entitled "Dilemmas," and presented his essay, "The Corps of Discovery: 200 Years of Dilemmas." He lives in Lowman, Idaho and teaches American history at UNM-Valencia.

As part of the Title V, Next Generation Grant, **Heather Wood** is helping design the new course EDUC 293 "Online Curriculum Design and Instruction" which provides training to faculty in online teaching. This course will be available in the fall to those who are interested in being trained to teach online. Preliminary modules for the design of the course include: Online Course Design, Curriculum Design, Adapting Traditional Materials to the Online Environment, Utilizing Assessment and Rubrics, Using the Quality Matters Rubric to Assess Your Course, and Engaging and Retaining Online Learners. As part of this effort, Heather will be attending the NM HEAR retreat in Ruidoso, NM, this summer, where the course will be designed and constructed. Heather is also attending the Blackboard World Conference in June which will provide valuable training materials for EDUC 293. Finally, she plans to complete the Quality Matters-approved course "Applying the QM Rubric" and "Certified Peer Reviewer Training" in July and August.



# Blackboard

## CHES continued.....

**Heather Wood** is moderating a panel at the upcoming Rocky Mountain Modern Language Association Annual Convention this fall in Salt Lake City, Utah. The panel is entitled "Online Education: Practice, Pedagogy, and Theory." Several presenters from the western states will be featured, including **Danizete Martinez**, who will be presenting the paper "What Qualities Matter in Teaching the Humanities Online." Her project discusses how rubrics can be used to measure SLOs in the online worlds of Composition, Technical Writing, and Literary Studies. Other presentations include "Tradition and Techniques: Tips to Keep Writing Students Engaged on the Canvas Learning Management System" and "Building Positive Learner-Teacher Relationships in Online Courses: A Comparison of Online and Face-to-Face Teaching." Heather will also be presenting at the RMMLA conference. She will be sharing her work on the panel "Classroom Applications: Community Engaged Learning." Her presentation is entitled "Improving Student Retention in Multi-Modal English -- How Service Learning and Blogging Can Be Used to Engage and Retain Non-Traditional Learners." This project details Heather's success with the Charity Service Blog Project in English 120, which sends students out to volunteer in the community and then share their experiences in a multi-media format that combines writing, photography, and video.



Danizete Martínez's book review of *Colonial Itineraries of Contemporary Mexico*, by Oswaldo Estrada and Anna M. Nogar was published in the March issue of *Hispania: Journal of the American Association of Spanish and Portuguese*.

In March, Patricia Gillikin volunteered to help with the gamification of the Conference of College Composition and Communication, or 4Cs. The game, Cs the Day, involves a booklet of quests to be accomplished at the conference; attendees who complete quests win a sparkle pony and then begin winning trading cards. Patricia made four of the cards for the 2016 deck; she found or wrote text for the cards, and arranged for visuals for two of them: the concept cards Collaboration and Engagement, the event card Poster Sessions, and the organization card International Writing Centers Association (IWCA).

Dani Martinez helped out with the Poster Sessions card: Dani's picture of the poster sessions at NMHEAR is the one on the card. Patricia is especially proud of the International Writing Centers Association card; without that card, there would not have been a card connected to writing center work.

Patricia also attended 4Cs in Houston in April, and during the conference she volunteered at the Cs the Day booth, entering data and assisting participants in learning and playing the game. She's now on the executive committee of the makers of the game; along with two other new volunteers, she was described as being "absolutely instrumental in helping us pull off the game this year."

**Poster Sessions**



At the Cs and... can't sit still? Need to talk to someone instead of listening to another paper read aloud or another slide show presentation? Nostalgic for science project-like posterboards? Want to be able to decide what presentations you give the most attention to?  
Answer: Poster Sessions.

Image Credit: Danizete Martinez

**4Cs Events & Locations // Number 5 / 8**

**Collaboration**



"Those participating in dialogic collaboration generally value the creative tension inherent in multivoiced and multivalent ventures. What those in hierarchical collaboration see as a problem to be solved, these individuals view as a strength to capitalize on and to emphasize."  
– Lisa S. Ede and Andrea A. Lunsford (1992)

Image Credit: Zuzetam, via Wikimedia Commons

**Keywords // Number 5 / 10**

**Engagement**



"When contexts for learning resonate with purposeful and meaningful activities that touch learners' emotional wellspring, deep learning occurs, making deficit views of teaching and learning unviable and untenable."  
– CEE Position Statement on Linguistically and Culturally Diverse Learners (2008)

Image Credit: Norbert Aspli, via Wikimedia Commons

**Keywords // Number 1 / 10**

**IWCA**



For all things Writing Center, the International Writing Centers Association (IWCA) is the organization to know. Their mission includes "providing an international forum for writing center concerns," they run a summer Institute and a fall Conference, and host a Collaborative before Cs. Join a worldwide community of writing center people. <http://writingcenters.org>

**Resources // Number 8 / 8**

## CONGRATULATIONS RAQUEL SENA-APRIL S.O.M.

*Submitted by Sarah Garde*

Alexa Wheeler provided the nomination for this month's Student of the Month, Raquel Sena. In her nomination, Alexa described Raquel as quite the selfless, well-rounded student who has tremendous technical and conceptual skills when it comes to photography. Alexa's nomination described Raquel as not only an outstanding photography student, but also her admirable community service efforts and her work life.

Raquel uses her photography to tackle issues regarding social media and childhood, especially relating to girls and women. Her photo essays have great depth to them, yet also always find a way to send the message of hope and change. This is not just the subject for class assignments. Raquel takes it further and spends extra time mentoring middle school girls "to try to be the catalyst for change."

States Alexa in her nomination of Raquel, "She encourages the middle school girls to spend time outside, in nature, and to have confidence in themselves inherently separate from how many likes they received on Instagram that day, for example. She teaches them the importance of creating art and mentors them through the process by having them experience her process of photography through a variety of photo shoots. She doesn't just talk the talk, she really walks the walk!"

Raquel also has created an Economic Development website for the City of Rio Communities as part of an internship program. On campus, Raquel also is a work-study for the Business and Technology computer lab, where she not only is knowledgeable about the computers, operating systems, printers, etc., but also takes care of the daily maintenance of the equipment. She often goes above and beyond, either coming in early or staying late to tutor her peers and sometimes faculty.



"Through it all, she excels at every task and does so with a smile. She truly deserves this award." The Student of the Month Committee agreed!

Raquel was given her award on Thursday, April 14 at the Film Festival, where the announcement was made in front of her peers and community members in attendance.

***Congratulations, Raquel! We are very proud of you! Thank you for being such an inspiration!***

We would like to award one more student with Student of the Month this semester, so please submit your nomination by Thursday, April 28!

## **RETURN BY APRIL 28**

### **STUDENT OF THE MONTH NOMINATION FORM**

The Student of the Month Committee invites faculty to nominate students who deserve recognition for extraordinary effort and accomplishments.

The accomplishments may include, but are not limited to:  
Academic achievements, service to fellow students in the classroom or on campus, significant improvement, dedication and persistence in the face of obstacles, and attitude to learning.

All faculty may nominate both college and ABE students WHO ARE IN THEIR CLASSES DURING THE CURRENT SEMESTER.

Please return nominations to Sarah Garde (Chair) by email: [sgarde@unm.edu](mailto:sgarde@unm.edu) or submit to The Learning Center by 5 p.m. Thursday, April 28. The nominatin form is included below. You can also contact other committee members: Khaled Kassem [khaled@unm.edu](mailto:khaled@unm.edu) ; Joshua Owen [jowen2@unm.edu](mailto:jowen2@unm.edu) ; Yolanda Pino [ypino@unm.edu](mailto:ypino@unm.edu) ; or Richard Sylvestre [risylves@unm.edu](mailto:risylves@unm.edu) THANK YOU!

\*\*\*\*\* To nominate a student, please provide the following information\*\*\*\*\*

THE STUDENT'S NAME:

THE NOMINATING FACULTY NAME(S) AND CONTACT INFORMATION:

CLASS TIME AND ROOM WHERE THE NOMINATING INSTRUCTOR TEACHES THE STUDENT (usually we award the recognition certificate in classroom, in the presence of the nominating instructor.

Time/days\_\_\_\_\_ Building/Room\_\_\_\_\_

BELOW DESCRIBE THE STUDENT'S ACCOMPLISHMENTS (the more details, the better decision can be made. Please provide attachment if more room is needed. THANK YOU!



## WORKSHOP

# Applying the QM Rubric (APPQMR)

## REGISTER TODAY

- Cost is \$50 per participant (**free for UNM Valencia faculty**)
- Send the following information to Eileen Davis at [eileend@unm.edu](mailto:eileend@unm.edu) or 505-925-8974
  - Name
  - Email Address
  - Affiliation
  - Phone Number

## QUESTIONS?

If you have any questions about the workshop you may also contact Elaine Clark at [ewclark@unm.edu](mailto:ewclark@unm.edu) or 505-925-8618

## DATES

May 17 – 31 or July 12 – 26

## TIME

Arranged

## DESCRIPTION

The Applying the Quality Matters Rubric (APPQMR) workshop is QM's flagship workshop on the QM Rubric and the process of using the QM Rubric to review online courses. It is intended for a broad audience, including but not limited to faculty, instructional designers, administrators, and adjunct instructors who wish to understand more about the QM Rubric and process of course review.

The APPQMR is the prerequisite for the Peer Reviewer Course, which is the required course to become a QM Peer Reviewer.

QM Professional Development – Supporting the continuous improvement of your courses.  
Visit us at [qualitymatters.org](http://qualitymatters.org)



## WORKSHOP

# Improving Your Online Course (IYOC)

## REGISTER TODAY

- Cost is \$50 per participant (**free for UNM Valencia faculty**)
- Send the following information to Eileen Davis at [eileend@unm.edu](mailto:eileend@unm.edu) or 505-925-8974
  - Name
  - Email Address
  - Affiliation
  - Phone Number

## QUESTIONS?

If you have any questions about the workshop, you may also contact Elaine Clark at [ewclark@unm.edu](mailto:ewclark@unm.edu) or 505-925-8618

## DATES

June 7 – June 21

## TIME

Arranged

## DESCRIPTION

The online “Improving Your Online Course” workshop explores the QM Rubric and provides a framework to improve the quality of online and blended courses. Participants use the QM Rubric to review their own courses and develop a course improvement plan.

The content is based on the 21 essential Specific Review Standards of the Quality Matters Rubric. Participants come away with a plan for course improvement, so enrolling in the workshop with an online or blended course that is currently being taught is required.

Please note that this workshop is not for building an online or blended course from scratch.

QM Professional Development – Supporting the continuous improvement of your courses.  
Visit us at [qualitymatters.org](http://qualitymatters.org)

Reports  
From



The  
Road



**By Tracy Terry**

Tracy Terry represented UNM-Valencia at the 213<sup>th</sup> conference of the Two-Year College Chemistry Consortium (2YC3) in San Diego, California over Spring Break. The conference theme was “Teaching Chemistry Through Its Social Impacts”. Tracy discussed the case studies involving the jet fuel spill in Albuquerque, ocean acidification, and the Deepwater Horizon oil spill in her presentation titled “**Using case studies from current events to engage General Chemistry students with their environment**”. While at the conference, Tracy attended several talks which gave her ideas for more case study topics to include in her General Chemistry courses; including one on density which she developed on the flight home that involves students performing calculations on data from a clip of Breaking Bad and a scenario where students must use density as forensic scientists to determine if jojoba oil for their Southwestern skin care company is adulterated. The Flint water crisis and the Gold King mine spill into the Animus River in Colorado are stories with intense social contexts that will soon become case studies for General Chemistry topics as well.

**By Julia So**

As a court-certified volunteer mediator of the magistrate courts of the counties of Bernalillo, Sandoval and Valencia, Julia was able to attend an advanced all-day training--*Blame-free Conflict Resolution*--offered by the Bernalillo County Metropolitan Courts. The training focused on mediator self-care and self-awareness; technics on working with personalities that test our skills; advanced reflecting, reframing & affirming; and blame-free peer feedback. The speaker, Joe Brummer is Vice-Chair of the Board of Directors for the National Association for Community Mediation.

The magistrate courts are seeking volunteer mediators. If you are interested, please contact Julia for further information.



## ER&L and D4D 2016 Report from the Road By LeAnn Weller



April 3-7 I attended the Electronic Resources and Library Conference (ER&L) and the Designing for Digital Conference (D4D) in Austin Texas. Both meetings were packed with useful information and thoughtful takeaways on topics ranging from privacy, search techniques, library discovery layers, assessment and accountability, user experiences, design think, and accessibility. Highlights would include:

- Do you function on chronos (industrial clock based time) or kairos (event based time) and what are the time myths that keep you from being productive and happy? Dawna Ballard provided insight on chronemic literacy. (I have citations if you are interested.)
- Library face an increasing tension between potential data collection to provide and meet the user's expectation of a personalized online experience or the institutions need for accountability data and their core value of privacy.
- Students' research attempts expectations include minimal search term, preference for "Google-like" interfaces, and skimming and scanning of results; not close reading of results or carefully designed search strategies professors and librarians may try to encourage. A students will do a total different search if he/she does not find a satisfactory result on the first page in any search tool (Google or databases).
- Students do not understand search results—they are not able to easily identify the type of source they have found or its value. Is it a book review? Is it an online article on a website? They do not have the critical thinking skills necessary to make quality judgements.
- No one has figured out the best language to use for a "database" that is not jargon and is clear and easily understood by a typical student.
- Informal user experience testing is not as arduous as I might have anticipated and leads to a better designed webpage.
- Classic readings from Jakob Nielsen, Steven Krug, Jared Spool, plus a keynote from Jesse James Garrett (Elements of User Experience chart <http://www.jjg.net/elements/pdf/elements.pdf>) are a reminder of the principles of good web design.

- Google analytics can provide useful information on who and how your webpage is being used for both instructional and institutional accountability at a very detailed level.
- Thinking outside the box, trying new ideas and being willing to fail, will eventually provide the library users with a better overall experience and services. (Michelle Ha Tucker)
  - Design Thinking for the Research Process (<http://www.thelibrarianedge.com/libedge/2015/8/30/design-thinking-for-the-research-process>)
  - Design Thinking for Libraries (<http://designthinkingforlibraries.com/>)
- Reinforcement of the concept that web design needs to start at the phone/mobile level and then move to larger screens.
- Accessible is a design component—not an added feature. Potential accessibility resources include:
  - Web Content Accessibility Guidelines (WCAG) 2.0 (<https://www.w3.org/TR/WCAG20/>)
  - FANGS (Firefox extension simulates JAWS)
  - Captioning Web videos (<https://docs.google.com/document/d/1mm9p8LTZNTppAkJITBxIH5M0LBaw8Etiq439NKNxAvQ/edit?pref=2&pli=1#heading=h.dxdn0694510h>)
  - WEBAIM checklists
    - 508 checklist <http://webaim.org/standards/508/checklist>
    - WCAG checklist <http://webaim.org/standards/wcag/checklist>
    - Contrast checker <http://webaim.org/resources/contrastchecker/>
  - Cynthia Says <http://cynthiasays.com/>
  - Microsoft Word Accessibility Checker
  - Accessible PDFs using Word options

## Report from the Road: The Conference on College Composition and Communication

*By Patricia Gillikin*

From April 6<sup>th</sup> to April 9<sup>th</sup>, I attended the Conference on College Composition and Communication, or 4Cs. This one is huge—around 3,000 people, 13 concurrent slots with 32 to 38 sessions per slot, plus two SIG meeting times, business and award meetings, poster sessions, events before the official beginning, publisher parties, and a dance.

I strategized my attendance carefully. A few weeks before the conference, I used the online schedule to plan sessions I'd go to. No time off from sessions for lunch is given on Thursday or Friday, so I made sure to have something I could bring to sessions from the hotel room cooler those days. I missed one session for an afternoon nap and two sessions Saturday morning for volunteering at the Cs the Day booth and a mid-morning nap and pack-up from my room. I attended a pre-conference event on feminism and rhetoric which including a mentoring group about feminism and WPA work. One session I attended was about reading, one about games, and I also attended the Game SIG. Of course, I attended the dance. All the other sessions I attended were about Writing Center work, including the SIG for the International Writing Centers Association.

One poster presentation I saw was “So Superman Walks Into a Writing Center: Translingual Implementation for Both Earthlings and Non-Earthlings” which was about using “semiotic resources from L1 to help students write in L2” or, in everyday English: inviting writers to brainstorm in all their languages, alone or with a partner who speaks the same original language. This presentation also emphasized creating empathy in staff training and showing consultants how to ask writers “How would you say this [word or idea] in your native language?” as a starting point to bridge ideas to English.



Susan Naomi Bernstein, my hotel roommate, and me at dinner Friday evening. She likes selfies



This is me at the IWCA SIG at 4Cs.

In fact, designing effective professional development workshops for my Writing Consultants is one of the main things I wanted to learn more about; to that end, I attended a presentation by Sarah Blazer, author of the 2015 article “Twenty-first Century Writing Center Staff Education: Teaching and Learning Towards Inclusive and Productive Everyday Practice” in *The Writing Center Journal*. Similarly, I attended Heather Lang’s “Engaging Disability in the Writing Center.” She argued for applying the principles of Universal Design to writing centers; in UD, the user’s needs guide the design, and there are as many options as possible for reaching writers. This eliminates the need for disclosure. She also recommended diversifying personnel, and explained that UD must be practiced as an ongoing process.

Volunteering at the Cs the Day table was fun; the people who’d made the game were wonderful to hang with and it was great interacting with and helping the people playing the game. I ended up spending Saturday afternoon after the conference with Mary Karcher, the one whose kids make the sparkle ponies; we talked about our writing and her dissertation. The whole game and sparkle pony business is a great model for all kinds of gamification; this article “[Sparklegate: Gamification, Academic Gravitas, and the Infantilization of Play](http://kairos.technorhetoric.net/20.1/topoi/dewinter-vie/index.html)” by Jennifer deWinter & Stephanie Vie explains the purposes behind the game and includes interviews with some of the cool folks behind Cs the Day that I got to work with:

<http://kairos.technorhetoric.net/20.1/topoi/dewinter-vie/index.html>.



The sparkle pony and trading cards are what players of Cs the Day can win by completing quests.

**Faculty Assembly Agenda  
Wednesday, April 20, 2016**

1. Call to order (1)
2. Approval of agenda (1)
3. Approval of minutes from March 2015 (1)
4. Chief Executive Officer Report—Alice Letteney (10)
5. Dean of Instruction Report —Laura Musselwhite (10)
6. Treasurer Report—Eva Rivera (1)
7. Section F Main Campus Task Force (5)—Elaine Clark
8. Committee Reports
  - a. Faculty Online Teaching & Review—Elaine Clark (10)
  - b. Teaching & Learning Assessment—Claudia Barreto (3)
  - c. Communications—Alexa Wheeler (3)
  - d. Handbook—Julia So (1)
  - e. Program Development—Eva Rivera (3)
  - f. Conflict Resolution—Julia So (5)
  - g. Curriculum—Cindy Chavez (3)
  - h. Cultural Enrichment—Laura Musselwhite (3)
  - i. Professional Development—Heather Wood (1)
  - j. Faculty Senate Representative—Eva Rivera Lebron (3)
  - k. Student of the Month—Khaled Kassem (3)
  - l. Adjunct Faculty – Ben Flicker (7)
9. Teaching and Learning Center Report— Michael Brown (3)
10. President’s Report (1)
11. Announcements/New Business (3)
12. FEC Officer Elections (10)
13. Adjournment

Total Minutes= 91

**Faculty Assembly Minutes  
Wednesday, March 23, 2016**

Alice Letteney	Dani Martinez	Ben Flicker
Laura Musselwhite	Elaine Clark	Michael Brown
Heather Wood	Julie Depree	Alfonso Lebron
Eva Rivera	Julia So	Annette Hatch
Tracy Terry	Cindy Chavez	Khaled Kasseem
Melanie Sanchez-Dinwiddie	Claudia Barreto	Miriam Chavez
Alice Lawson	Joe Barbour	Barbara Lovato
Michael Ceschiat	Patricia Gillikin	Richard Palmer

1. Call to order 1:35
2. Approval of agenda
  - Motion to approve – Michael Ceschiat
  - 2<sup>nd</sup> the motion – Melanie Sanchez-Dinwiddie
  - Motion to approve agenda is accepted.
3. Approval of minutes from February 2015
  - Motion to approve – Elaine Clark
  - 2<sup>nd</sup> the motion – Julie Depree
  - Motion to approve minutes is accepted.
4. Chief Executive Officer Report—Alice Letteney

The Board of Regents approved an approximately 9% increase in our tuition, that's approximately \$5 more per credit hour. We still have the lowest tuition across the UNM campuses once student fees are considered. The Regents also want all branch campuses to have the same tuition. There is push back from the Advisory Board because the Advisory Board is supposed to set the tuition.

Please come to the Town Hall next Wednesday. We will have lunch and discuss the Strategic Plan and the budget. We need to strategically reduce our budget so that we do not impact our service to students.

We are working hard to compete for federal funds, which is becoming more difficult. There is a push for research oriented grant proposals that show results for minority low-income students.

We are pushing for Summer Pell Grants to keep students on track to graduate, but they are only being discussed for full-time students. We are pushing for Congress to have NSF set aside funds specifically for HSIs.

We raised over \$47,000 during the Gala and the Soup R Bowl this year including the \$20,000 from Maria Flores' donation. This is the highest amount yet. If we have to raise tuition a little bit, but we can cover it with more scholarships, that is great.

Alfonso – How do we as faculty help?

Alice – Keep our students in school. Send them to Student Services as soon as you notice they are in trouble. The majority of our defaults on student loans are for small amounts in the first semester. If we could catch students before they default, we can help them.

#### 5. Dean of Instruction Report —Laura Musselwhite

We are working on a couple of grants: reapplying for the NSF S-STEM scholarship grant as well as the Department of Education Title III STEM grant. We are completing the hiring process for the Earth Science and English positions. We have recently completed the process for the Biology, Mathematics, and HIT positions. Ben Flicker is our new tenure track biology instructor!

The Town Hall meeting begins at 11:30 on Wednesday, March 30<sup>th</sup>. Women's History Month presentations will be on March 31<sup>st</sup> from 11-1 pm in the cafeteria. Safe Zone training will occur on Friday, April 8<sup>th</sup>. Please attend each of these events.

#### 6. Treasurer Report—Eva Rivera

We have \$338 remaining in the budget. We are out of snack funds for the meetings, so please help us with that.

#### 7. Update on Lecturer Promotion Guidelines —Laura Musselwhite

We are creating a promotion track for lecture positions that parallels the tenure track process. I sent out the current draft of guidelines over email. There are two tracks for lecturers: instructors and administrators. The instructor track for lecturers more closely parallels the tenure track process. I emailed this to everyone, so please look over it and offer feedback by contacting me (Laura M.). I will bring it back in April for voting.

Michael – Who votes on this process?

Laura – This is designed to be a peer process, so other lecturers will vote on lecturer promotion. All faculty must vote on the adoption of the process because it must be presented to Main campus.

#### 8. Vote on New Evaluation Form —Melanie Sanchez-Dinwiddie

This is the document we put together after discussing the first draft last month. First, we included instructions for the faculty and supervisors.

[Several faculty comment on concerns with student evaluation scores required to meet and exceed expectations in the Teaching category.]

[Do you have to complete ALL of the criteria in order to qualify for a ranking?]

Melanie – These are guidelines and not absolutes. The supervisor must be able to justify their rankings based on a wider variety of instructor/department dependent qualifications.

[The form may be modified in the future to address faculty who are not teaching-centric similar to the instructor/administrator tracks in the lecturer promotion forms.]

Motion to accept – Joe Barbour

2<sup>nd</sup> the motion – Michael Ceschiati

The Evaluation Form is accepted.

## 9. Section F Main Campus Task Force —Elaine Clark

There is concern about alignment of the annual reviews with the Tenure and Promotion guidelines.

For Section F Part D, there is an expectation of research for tenure and promotion. There is discussion on how that applies to branch campuses.

We are looking at making similar guidelines for process and criteria of dossiers from each branch campus.

## 10. Committee Reports

### a. Faculty Online Teaching & Review—Elaine Clark

We are in the process of creating EDUC 293, a 3-credit hybrid course to be offered in the fall for instructors and future instructors of online and hybrid courses who have very little formal training in online teaching. Tuition remission will cover the costs for both full-time and adjunct faculty.

There is a QM workshop titled ‘Applying the QM Rubric’ that is aimed at faculty who have already taught online courses. We are targeting all instructors of online core courses because we will be instituting a QM review of these courses. The workshop will be from March 29 – April 12 and we will offer it again in the summer. We will cover the \$50 fee for the course for both full-time and adjunct faculty.

We will send out a link to a ‘Student Perceptions’ survey just like we did last fall.

b. Teaching & Learning Assessment—Claudia Barreto

We have eliminated the April 29<sup>th</sup> date so that we can attend the faculty meeting.

c. Handbook—Julia So

I sent out three documents last week. We have discussed each of them in the past. First, the faculty list server information.

Motion to accept – Tracy Terry  
2<sup>nd</sup> the motion – Eva Rivera  
The motion passes.

Second, we have the different disciplines under CHESS, which puts Education back in, lumps Spanish and French together in one category.

Motion to accept – Michael C.  
2<sup>nd</sup> the motion – Elaine C.  
The motion passes.

Third, a new section on online courses.

Motion to accept – Joe B.  
2<sup>nd</sup> the motion – Melanie SD  
The motion passes.

Final, changes to the adjunct compensation.

Motion to accept – Joe B.  
2<sup>nd</sup> the motion – Claudia B.  
The motion passes.

d. Program Development—Eva Rivera

The TTT is from 1:30 – 2 pm March 30<sup>th</sup>. Tracy is presenting on Core Course Assessment.

e. Conflict Resolution—Julia So

The constitution was last amended in 1994 and it says that is when the Conflict Resolution was established, but it is not true. According to the Faculty Assembly Minutes, the committee was established in 1998.

Laura – I move that we add an addendum to the constitution that the committee was created in 1998.

Motion to review at the next meeting – Miriam C.

2<sup>nd</sup> the motion – Claudia B.

This item is tabled until the April meeting.

f. Curriculum—Cindy Chavez

We reviewed the nursing program two weeks ago. We approved some minor changes to the EMS program. Annette will review Engineering in April and Alexa has some forms for review then as well.

Next week our Math Associates degree will go before the ASAR committee.

g. Cultural Enrichment—Laura Musselwhite

[A list of upcoming activities was presented.]

h. Professional Development—Heather Wood

We are out of money. Please apply next year to use the funds.

i. Faculty Senate Representative—Eva Rivera Lebron

I have no additional information.

j. Student of the Month—Khaled Kaseem

Matea Deming was nominated by Alexa for work in an art class. She is a 17 year old who smoothly transitioned from home school to college. She is an exceptional student and very helpful to her classmates.

Please make sure you nominate for next month's student by April 4<sup>th</sup>. You may email me for a copy of the form.

k. Adjunct Faculty – Ben Flicker

We circulated a survey with adjunct faculty and have collected the results. We will discuss the survey results next week and report back in April.

**11. Teaching and Learning Center Report— Michael Brown**

We are changing the old projectors. Ryan Baltunis is going to Main campus and his last day is Friday. There is SmartBoard training 9-12 on April 1<sup>st</sup>.

**12. Main Campus SLOs/Feedback Timeline—Tracy Terry**

I emailed the Main Campus Core Course Common SLOs to all faculty. Please look over the SLOs that pertain to your courses, then click on the link in the email to the appropriate Area and fill out the survey that corresponds to your courses.

There will also be changes in course and program assessment coming. I will be giving presentations on these changes over the next few weeks. First, there is a core course assessment presentation as the TTT next week, then I will also speak on the future of assessment at the April 29<sup>th</sup> Faculty Assembly.

**13. President's Report – Heather Wood**

Please see my report in the minutes.

**14. Introduction to Skype for Business—John Abrams**

We are updating wireless on our campus in anticipation of more students bringing their own devices to campus. I recommend you look into ebooks. We are also in conversation with Dell and Apple to sell devices at a discounted rate to students through the bookstore.

We have received smartpads for faculty, but they need to be configured before distribution.

We are replacing all of the workstations in the classrooms with terminals. Remove ALL your personal documents from these workstations. We should complete this conversion before next fall.

**15. Announcements/New Business**

April 11<sup>th</sup> is the retirement party for the four retiring faculty from noon – 2-ish. Please either donate to the food fund or bring a side dish.

National Library Week begins on April 10<sup>th</sup>.

**16. Adjournment**

Motion to adjourn - Melanie SD

2<sup>nd</sup> the motion – Cindy C.

Meeting adjourned at 3:05.