



UNM Valencia Faculty Newsletter October 2016

Meet new MES faculty Pg 12



Learning Commons Pg 6



**Reports from the Road
Pgs 15-17**



Writing Center Pgs 7-9



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President's Report

By Annette Hatch



Congratulations for making it to the half-way point of the semester! I hope you took at least a little of Fall Break to get rejuvenated. Every semester seems to speed up after Fall Break and we suddenly find ourselves entering final grades.

Wellness Day was a true shot in the arm. (Groan... pun intended.) The SCC exuded energy. The BioBlitz saw a large increase in participants and the winners reported a wide variety of living organisms on campus. Faculty Art Works are currently on exhibit. Take a minute to discover the multi-faceted and talented folks that we have on our campus. Faculty and staff enjoyed Mingle and Munch last week where they connected with students and informed them about second 8-week and intersession courses.

Mole Day and Reading New Mexico are sharing October 19. Then, the 35th Anniversary of the UNM Valencia Campus will be celebrated in conjunction with Veteran's Day on November 10. The new statue will be dedicated and there will be a campus-wide Open House. Encourage your students to take part!

More exciting overhauls are underway on campus as the Curriculum Committee reviews, modifies and adds degrees and certificates to better fit the needs of our students. Finally, congratulations are in order for the new Title III STEM grant that will bring undergraduate research to our campus.

Thanks for all you do,
Annette

Chief Executive Officer Report

By Alice Letteney

To My Colleagues:

By now, many of you may have heard that our campus is the beneficiary of an exciting new grant from the Department of Education, a Title III-A STEM Grant. We are among five colleges in New Mexico to receive this grant, and only one out of forty-four two year colleges nationally to be awarded. We were awarded \$4.9 million dollars over a five year period.

This grant will provide undergraduate research, counseling, financial aid advising, tutoring, and peer transfer advising for our STEM students. It will also provide an outreach staffer who will give K-12 students information about STEM careers, and will work with area businesses and industries to place our students in internships. We will also work with the main campus Analytics Office to customize their predictive analytics software to assist us as we track student progress. The grant also includes servers to upgrade our wireless network.

This achievement is, as are many Valencia achievements, a true team effort. Cindy Shue, our Grants and Contracts Manager, orchestrated the many moving parts of this effort. Dr. Miriam Chavez is our PI, Rosa Auletta is Project Director, Glen Lantz will oversee

the analytics portion of the grant, and Peggy Marquez will lead the Financial Literacy portion of the grant. As ever, we could not have been successful without the dedicated work of Vanessa Montoya, Andy Sanchez, and Jon Abrams. CEPR, UNM's Center for Educational Policy and Research will evaluate the research project involving financial literacy which is part of this grant. Many thanks to Tim Gutierrez, our Associate Vice President of Student Services on main campus who assisted us in this project, and Tom Dauphinee, CEPR Associate Director. Also, thanks to Laura Musselwhite, Hank Vigil, and Kristina Martinez who helped us with project design and review.

I am also pleased to announce that the college has received a \$25,000 gift to create a scholarship in memory of Charles Harlan Graham, as well as a \$1,000 gift from an anonymous donor to help defray the cost of NCLEX exams for our nursing students.

Looking forward to our Mole Day Celebration and Reading New Mexico on Wednesday! Finally, please join us on November 10 for our Veterans Day Ceremony and our 35th Anniversary Celebration. Invitations to our entire campus community will be forthcoming.

Dean of Instruction Update for October Faculty Newsletter

By Laura Musselwhite

As of October 1, we began implementation of a new Title III STEM grant, entitled “Reaching Rural STEM Students,” or R2S2. This grant will allow Valencia to expand undergraduate research efforts, pilot new financial literacy strategies, and better track our transfer and articulation services. October 1 also marks the one-year anniversary of the “Next Generation” grant, which gave rise to our Writing and Mathematics Centers, and allowed us to bring a new Information Technology (IT) faculty member on board. I have been very impressed this year with the work that Patricia Gillikin and Sarah Garde have been doing in those centers. Also, I am loving the hard work being done in those spaces by students – both the student leaders and the students who go there for assistance. I look forward to seeing the growth of the IT program under the guidance of James Hart, who has revamped that curriculum. We have many reasons to be excited!

Also, I would like to point out that Roseanna McGinn, our Health Information Technology (HIT) faculty member, is currently running our first batch of HIT courses. She came to us as part of the SunPath grant, which is spread across the state and seeks to increase opportunities for students to earn degrees that will assist them in getting jobs in the health care field. HIT is another good option for students who want to work in health care, but may not necessarily want to be a

nurse. We are just growing this new program, so please remember it when talking to students.

October brings us closer to the 35th anniversary celebration of the campus that will occur on Thursday, November 10. The festivities will begin at 11:00 at the flagpole with our Veterans’ Day Celebration. The dedication of the Tamara Long-Archuleta memorial near the SCC will follow. Lunch is provided in the SCC at noon, with words of welcome and history from Drs. Letteney and Melzer. Academic program demonstrations will also take place during the lunch hour in the SCC. The day ends with guided tours of our new art pieces across campus, including a stop at the faculty and staff art show in the gallery. It will be a wonderful time to reflect on the valuable work that has been done in this community over the past thirty-five years.

I hope that as mid-term comes and goes, your semester is running smoothly and your students are learning and growing. This is also program assessment time, and I thank you for your dedication to this process. I know Tracy Terry and the Teaching and Learning Assessment Committee are hard at work mentoring program leaders and analyzing data, so that we mature in our efforts year over year to see how we are meeting our educational outcomes and improving student learning. That, after all, is what it is all about!

Thanksgiving Break Library Hours

Thursday, November 24-Friday, November 25, 2016 – CLOSED



Image from wallpapercave.com

Purchase Recommendations

Need supplemental materials to support your classes? The library is very happy to consider purchasing resources that you feel would be beneficial to support students in your classes. Let us know in plenty of time to acquire what your students will need.

Remember that we do not purchase textbooks, but we continue to put instructor-provided copies of textbooks on Reserve in the library for your courses. Send your purchase recommendations to bllovato@unm.edu or bring them by the library. Requests will be evaluated based on the Library Collection Development Policy as well as available funds.

Generic logins for community users

Beginning in November, non UNM-Valencia affiliated people will be able to acquire a temporary password to log on to Library computers at the Library service desk. This password will only allow access to Library computers and will only be valid for the current month. All UNM-Valencia affiliated people will need continue to log on to Library computers using their own UNM credentials.

Library visits and Printing for July - September 2016

- Visits to the library during the first 3 months of FY 2016 was over 13,000, with an average of nearly 1,400 visits per week or nearly 300 visits per day, every day that the library was open. The majority of visits occurred in the month of August.
- Printing in the library during the first 3 months of FY 2015 was 21,480 mono prints or the equivalent of over 2.5 trees. The majority of printing occurred in the month of August. The Library appreciates that the total amount and printing and the amount of wasteful printing has continued to decrease.



Learning Commons

The Learning Commons would like to thank the following faculty for their participation in the Learning Commons Open House on September 1: Jinxia Xie, Sarah Garde, Kevin Hobbs, Tracy Terry, Alfonso Heras, Khaled Kassem, Annette Hatch, Jon Morrison, Patricia Gillikin, and James Hart. These wonderful people provided interactive demonstrations in math, English, science, engineering, IT, and Game. We would like to thank Student Government for providing delicious snacks during the Open House and Kristina Martinez for her help in organizing the event. The purpose of the Open House was to introduce students to the tutoring centers and to encourage interaction with faculty outside of class.

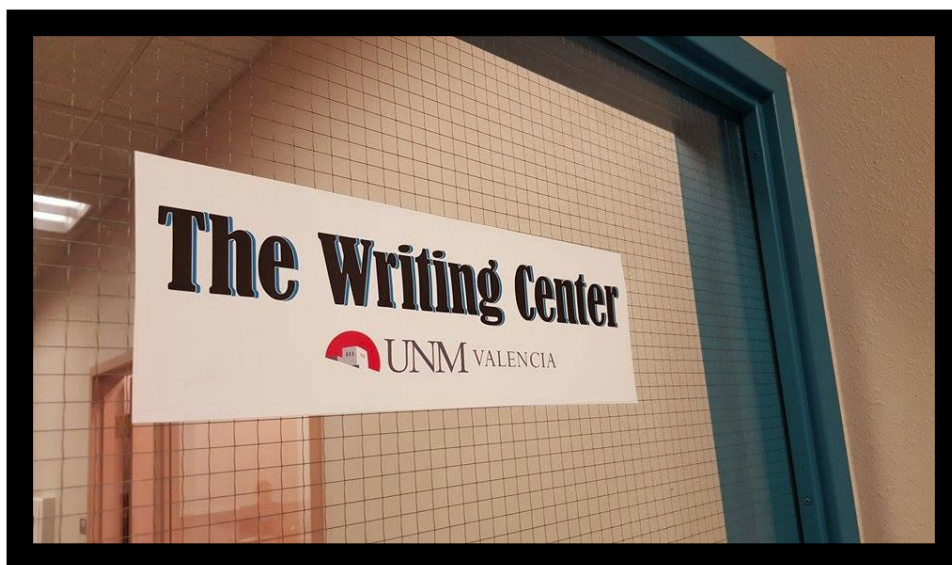


Oversight for the tutorial programs is now under one heading: Learning Commons. The Math Center is our newest addition of focused academic support services for students. Math students in developmental math through Math 120 can find targeted help there. There will always be at least one tutor or math faculty available in the Math Center. By combining the tutorial services under one umbrella, tutors can help fill gaps in service wherever and whenever students need it.

Faculty have been supporting our tutoring efforts by conducting some of their office hours in the tutoring centers to provide students additional help outside of the classroom. Research shows that students who interact with faculty outside of the classroom are more likely to be retained and ultimately be more successful. If you would like to spend a couple of your office hours a week in the center of your choice, please let me know so that we can add your hours to our posted schedule. If you are uncertain, ask Jinxia, Kevin, Tracy or Annette about their experiences holding office hours in the Centers. It is also an opportunity for faculty to interact with each other. At this time only English, math and science faculty are participating. We would love to expand our services.

Please, send us referrals for tutors. We are in need of good quality tutors. No one knows our students as well as you.

Rosa Auletta
rauletta@unm.edu



Writing Center Report

By Writing Consultant Rae Silva, with inspiration and assistance from all the Writing Consultants and the Director, Patricia Gillikin

It was a breezy autumn afternoon, and the writing center was alive with activity. Captain Michael was in the back conducting an online tutoring session while **Berenice was working with several multi-lingual writers who had come to see her after hearing her new hours are every Tuesday and Thursday from 12 to 1:30.** Princess Chynna and Ector were busy preparing for the National Day on Writing when Rae popped her slimy alien head from the room where she was leading her cult of creative writers—the **Creative Writing Workshop she conducts every Thursday 12 to 1.** Today they were writing horror stories, each with a different creepy prompt. Rae was excited to hear them, since last week's "Writing as a form of

healing" themed workshop produced some beautiful works of art. She had gotten the idea **from the table they had set up at this year's Wellness Expo.** Ector was finalizing his version of a **creative writing "Jeopardy" game to be played from 3 to 4 on October 20 as part of the Writing Center's celebration of the National Day on Writing,** which will include writing games and treats for every smiling face that drops by and participates. Chynna, meanwhile, was rearranging to make room on the walls; **working with Ben Johnsen, the Writing Center was now going to host student artwork, with the opening reception to be held on Oct. 20.**

Patricia took a moment to step away from her lesson planning to check on her phenomenal writing consultants who had just gotten through the afternoon rush. The consultants were situated throughout the front room, Rae brainstorming ideas with Sarah for **Nanowrimo, National Novel Writing Month, which is in November**, and Captain Michael writing on his clipboard as usual. Sarah was sitting at the desk talking to Rae like she was ready to take over the world. Patricia observed the group of individuals, all so different from one another, but each with a mischievous look on their face as they conversed in the false security that she wasn't listening in. She surprised them, leaving them a little doe-eyed. "How's everything going?" She asked the bunch. "Are you all discussing

your plans to take over the world?" She teased. They looked at each other, and then at Captain Michael, who referred back to his notes and went to speak but his throat caught.

"Of course not!" Princess Chynna retorted.

"We're going to discuss that over lunch," Sarah said wryly, commanding the desk like a throne. The consultants silently agreed, and Ector chuckled in the corner.

"It's impossible to take over the world," Michael added logically.

Ector, looking like Absolem the caterpillar from Alice in Wonderland, replied, sounding just as wise, "There's no harm in trying."



Addendum from the Director:

The Writing Center's consultants have an ongoing list of things to do that they work on whenever they do not have writers to work with. In addition to all their efforts working with writers, developing and conducting workshops, and planning events such as our celebration of the National Day on Writing, they have recently met twice with tutors at UNM-Main's Writing and Language Center, where on the 17th the topic was Directive and Non-directive tutoring, and on Sept. 30th the topic was Developing Relationships with Writers and Setting Boundaries. Both led to fruitful discussions and we've gotten good ideas and inspiration from the folks at the Writing and Language Center. Katie Denton, who runs their Center, wrote after

our first visit: "I really enjoyed welcoming you and your team on Friday, and the consultants were an asset to that training. You are welcome to join us any time!"

As for this taking over the world business—well. Suffice to say, we will not delay in putting it toward the top of our list, though ordering more coffee and more Earl Grey tea may have to come first. As renowned Rhetoric and Composition scholar Andrea Lunsford (see picture below) states, "In some ways Writing Centers have always been ahead of their time....They've always been spaces of collaboration, of sociality, and of camaraderie around writing." She goes on to say, "So I think that Writing Centers' time has come. I think Writing Centers will rise, develop, and, I hope, take over the world."



Title III and V Grants

Reaching Rural STEM Students (R²S²)

R²S² is our newest Title III STEM grant awarded October 1. Miriam Chavez is the Principal Investigator and I am the Project Director. This \$4.9 M, five-year grant will mostly provide direct services to students in financial literacy, counseling, undergraduate research, transfer articulation support, and outreach to K-12 and companies with potential internship opportunities. This grant requires a research component which will be the financial literacy piece. We will be partnering with Main Campus and NM Tech to develop articulation protocols for our students. Included in these agreements each campus will hire Student Ambassadors, former Valencia students who have successfully transferred to Main or Tech, and whose job it will be to ease the transfer process.

The Next Generation Project

We have reached the end of the first year of the *Next Generation Project* and have received funding for the second year. All the activities are well underway. The Writing and Math Centers are always busy. The Faculty Online Teaching and Review Committee (FOTRC) headed by Elaine Clark continues to work to develop policy and provide training. This summer Heather Wood developed a course for anyone wanting to learn how to teach online, EDUC 293, *Online Curriculum Design & Instruction*. Next semester this class will be available in a modularized version allowing faculty to take those portions of the course they need. Tuition remission is available. We continue to offer Quality Matters (QM) classes for faculty who already teach online. Remember that our Strategic Plan goal is for 100% of faculty who teach online to be trained and for online courses to be reviewed.

In August we welcomed James Hart as our full-time Integrated Information Technology (IIT) faculty. James is working on course curriculum and degree redesign and teaching.

Cooperating in Innovative Interactive Programs for Rural Hispanic Student Success

The Coop Grant ended on September 30. Our goals were met and the money expended. The Coop's last projects included the Digital Signage you see in many of the buildings on campus, the upgraded SMART Boards, and some updating to the Campus technology infrastructure. We continue to offer technical assistance for the SMART Boards through the Teaching and Learning Center. Sarah Garde and our student employees (Set Cons) provide support to faculty on implementation of your academic materials on the boards. Contact Sarah for training.

Jon Morrison is our new full-time Game faculty replacing Michael Brown. Jon is working on curriculum and degree plan redesign.

Rosa Auletta

CHES Report

Patricia Gillikin continues to study Improv. She participated in two Improv Jams at The Box, another workshop, and now is taking Basic II with Fernando Fresquez. Additionally, she recently presented at the International Writing Centers Association on gamification; her presenting was "Gamification, Playfulness, and the Writing Center: A Tentative Exploration (and Possible Manifesto)."

MES Division

We're a MES!

Submitted by Elaine Clark



I discovered I was remiss last time in introducing our new MES faculty. Below you will get to meet two of our new team members. For your science/math delectation of the month, here is an article about three fellows who won the Nobel Prize in Physics this year. <https://www.sciencenewsforstudents.org/article/math-predicts-weird-materials-leads-2016-physics-nobel> Notice they are actually mathematicians (topologists to be exact). So why not award them a Nobel prize in mathematics? There isn't one! It turns out that Alfred Nobel saw about as much use for mathematics as many of our students do: <http://www.todayifoundout.com/index.php/2010/10/the-reason-there-is-no-nobel-prize-for-mathematics-had-nothing-to-do-with-any-wifemistress-of-alfred-nobel/>

Several MES faculty have been off to conferences already this fall, with some coming up in the future. I hope they will have the time to submit some Reports from the Road!

Mole Day, which we will celebrate on *Wednesday, October 19*, has been redesigned for this Fall to include hands-on chemistry projects. Each student can take home with them cyanotype prints, acid etched sea shells, bath tub fizzies, and oxidized niobium jewelry. General Chemistry II lab students will lead the activities, which will be located between the Arts and Sciences and the Business & Technology buildings from 11:00 AM – 1:00 PM.



Kevin Hobbs is our new Earth, Environmental, and Planetary Science professor. He received his PhD in Earth and Planetary Sciences from University of New Mexico in 2016. He has a Master of Science in Geological Sciences from University of Idaho (2010) and a Bachelor of Science in Geology from the University of the South in Tennessee

(2006). By the way, in the spring he will be offering a section of EPS 250: Geology of New Mexico (just in case you are interested).

Kevin's academic interests include Sedimentology, surficial geology, geological development of the Rocky Mountain region, and geology's influences on biogeography. His hobbies include hiking, fishing, bicycling, birdwatching, being with my two dogs (an old chocolate lab and a young terrier/dachshund cross), wondering if this lower back pain is here to stay. Kevin, yes, probably it is.

Virginia Chang is our Visiting Lecturer in Chemistry this year. Virginia was born and raised in Chinatown-Downtown Los Angeles, California, and earned a Bachelor of Science degree in Chemistry, with a minor in Mathematics, from University of Southern California (1993). Go Trojans! Virginia then earned a Master of Science degree in Chemistry from University of California, Santa Barbara. While there, Virginia met Michael Heagy who was also a Chemistry grad student. Michael was working with 1994 Chemistry Nobel Prize laureate George Olah. Virginia and Michael moved to New Mexico in 1996 where they married and Michael began his job at New Mexico Tech in Socorro. Meanwhile, Virginia finished her PhD in Chemistry in 2003 at University of New Mexico. This was the same year their first son, Emil, was born. Four years later, in 2007, their second son, Ivan, was born. Virginia did a stint working at NM Tech and for one year as a high school Chemistry teacher at Socorro High School. Now if only she can get Michael to buy her a new car....



College and Career Readiness

Adult Education
By Michael Carriere

For awhile now there have been whispers that Adult Education would be adopting A Common Core like curriculum known as CCRS or College and Career Readiness Standards. These standards are based off the Common Core curriculum but tailored to help instructors prepare their students for transition into college or a career. Currently we have started developing curriculum that aligns to the CCRS standards and will (hopefully) be creating with other Adult Ed. sites a state wide repository of lesson plans.



chatter music
worth
talking
about

By Kristian Macaron

**I will be a guest poet at Chatter Sunday,
October 30th, in Albuquerque!**

Congratulations to Hannah Dille, our September Student of the Month! Jinxia Xie, Hannah's nominating instructor, describes Hannah as "active" and "fully engaged" as well as having perfect attendance and high marks on her STAT 145 coursework.

RETURN BY OCTOBER 27th

STUDENT OF THE MONTH NOMINATION FORM

The Student of the Month Committee invites faculty to nominate students who deserve recognition for extraordinary effort and accomplishments.

The accomplishments may include but are not limited to:

Academic achievements, service to fellow students in the classroom or on campus, significant improvement, dedication and persistence in the face of obstacles, and attitude to learning.

All faculty may nominate both college and ABE students WHO ARE IN THEIR CLASSES DURING THE CURRENT SEMESTER.

Please, return nominations to Joshua Owen (Chair) by e-mail: jowen2@unm.edu or submit to Student Services, by 5 p.m. Thursday, September 29. The nomination form is included below. You can also contact other committee members:

Khaled Kassem khaled@unm.edu; Joshua Owen jowen2@unm.edu; Yolanda Pino ypino@unm.edu; or Patricia Gillikin gillikin@unm.edu THANK YOU!

***** To nominate a student, provide the following information: *****

THE STUDENT'S NAME (please print clearly):

THE NOMINATING FACULTY NAME(S) AND CONTACT INFORMATION:

CLASS TIME AND ROOM WHERE THE NOMINATING INSTRUCTOR TEACHES THE STUDENT (usually we award the recognition certificate in classroom, in the presence of the nominating instructor)

Time/days: _____ Building/Room: _____

BELOW DESCRIBE THE STUDENT'S ACCOMPLISHMENTS (the more details, the better decision can be made, thank you! (Please provide attachment if more room is needed.)

REPORTS
FROM



THE
ROAD



Rocky Mountain Modern
Language Association
Salt Lake City, UT

By Heather Wood

Heather Wood and **Danizete Martinez** attended the Rocky Mountain Modern Language Association Annual Conference in Salt Lake City, Utah, at the Hilton Conference Center, October 8-10, 2016. Heather moderated a panel entitled *Online Education: Practice, Pedagogy, & Theory*, and Dani presented her paper "What Qualities Matter in Teaching the Humanities Online at Community College." Dani's presentation was nominated for best paper in the session, with a potential forthcoming article in the *Rocky Mountain Review*. Heather also presented separately as part of a panel on "Classroom Applications: Community Engaged Learning." She presented her project entitled, "Improving Student Retention in Multi-Modal English: How Service Learning and Blogging Can Be Used to Retain Non-Traditional Learners." The conference was a productive opportunity for both to share and learn new ideas with other language professors throughout the Rocky Mountain region.



IWCA Report from the Road 2016

By Patricia Gillikin

At the International Writing Centers Association conference in Denver, I get to continue becoming part of the worldwide writing center community. I write this literally from the road—or, the conference hotel meeting room. It's Friday morning and I don't present on gamification at the Ideas Exchange until tomorrow evening.

I arrived in Denver early in the day, and so got to explore a bit—and nap—before the opening reception. I made pilgrimages to Capitol Books, a charming used bookstore, and the Mercury Café and Theatre, which is a magical space with swing dancing, poetry, and witches.

At the reception I kept an eye out for folks I'd gotten to know at the IWCA Institute, and had a few happy reunions. Then I wandered into a conversation with Lauri Dietz from DePaul University and Lindsay Sabatino from the University of North Carolina, Greensboro. As it turns out, they have both explore writing center gamification in some amazing ways. Lauri told me about stealing C's the Day ideas. Instead of sparkleponies, her tutors have been knitting yetis, unicorns, and dragons—players have 3 tracks to choose from in gameplay as they do quests around identities of tutor, writer, and instructor.

Meanwhile, Lindsay spoke of turning her writing center into a maker-space, using a pedagogy of play. She noticed her writers would show up for advice, but would not stick around to actually do the work. She wanted them to see the space as one where they could write and make—to create and do fun things. To do this, she repurposed one room in her center as a discovery and creation station, stocking it with low tech and high tech materials—crayons, pipe-cleaners, play foam, Makey-makey, 3D design pens. There are legos there that writers can use to storyboard. Her center hosted a hackathon for students and then one for faculty.



I'm standing here at the International Writing Centers Association conference with Shareen Grogan, the president of IWCA. Photo credit: John Nordlof.

Thus, before I'd even attended a session, I'd come across profoundly interesting and useful ideas for writing centers.

On Friday morning, waiting for the keynote, I wrote on this and met Abdallah Yousif Bushra Saeed, the Senior Writing Specialist at the Qatar National Library, and we had a lovely conversation.

The keynote speaker, Paula Gillespie, is the co-author of a book for writing tutors that I've been using for many years; Chapter 3, "The Tutoring Process," is the beginning reading for the training I do for our consultants.

Later that day, I attended the session "Fail Again, Fail Better: Using Failure to Fuel Success." One of the presenters recommended, "Instead of being bogged down by guilt and apprehension—find failure as a way to reshape our approaches and learn." She also explained, "Our responses shape how failure affects us" and "Feelings of failure are a chance for reflection, critique, and conversation. We can be open about our failures and capitalize on them rather than hide them." Similarly, the presenters argued that "Tutors are in a unique position to help students navigate failure within sessions. Honesty and respect for the student and their work are key."

I also attended sessions that day on Rhetorical Listening and on Community Writing Centers; I managed food well enough to not miss a single session that day. At the end of the day I attended a reception for the Rocky Mountain Writing Centers affiliate of IWCA. Now I have two more days of the same. On Sunday I'm looking forward to attending a session on improvisation in the writing center.





**Faculty Assembly Meeting Agenda
Wednesday October 19, 2016 (1:30 – 3:00 PM)
LRC 101**

1. Call to order (1 minute)
2. Acceptance of Agenda (1 minute)
3. Approval of Minutes (3 minute)
4. Chief Executive Officer Report (10 minutes)
5. Dean of Instruction Report (10 minutes)
6. Treasurer's Report (1 minute)
7. Faculty Assembly Standing Committee Reports
 - a. Adjunct Faculty—Sandra Alden (5 minutes)
 - b. Communications—(3 minutes)
 - c. Conflict Resolution—(3 minutes)
 - d. Curriculum—Annette Hatch (3 minutes)
 - e. Faculty Handbook—Julia So (5 minutes)
 - f. Faculty Professional Development—Heather Wood (3 minutes)
 - g. Faculty Program Development—(3 minutes)
 - h. Online Teaching—Elaine Clark (5 minutes)
 - i. Faculty Senate Representative—Heather Wood (3 minutes)
8. Other Committee Reports
 - a. Section F Committee—Elaine Clark (15 minutes)
9. President's Report (3)
10. New Business / Announcements
11. Adjournment



Faculty Assembly Draft Meeting Minutes
Wednesday September 21, 2016 (1:30 – 3:00 PM)
LRC 101

In Attendance

Sandra Alden	Patricia Gillikin	Mary Louise Moser-Gautreaux
Rosa Auletta	Annette Hatch	Laura Musselwhite
Joe Barbour	Tina Hite	Melanie Sanchez-Dinwiddie
Justin Blendell	Kevin M. Hobbs	Julia So
Marji Campbell	Ben Johnsen	Tracy Terry
Virginia Chang	Kassem, Khaled	LeAnn Weller
Miriam Chavez	Alice Letteney	Alexa Wheeler
Elaine Clark	Barbara Lovato	Heather Wood
Ben Flicker	Danizette Martinez	JinXia Xie
Sarah Garde		

1. Call to order (1 minute)

President Hatch called the meeting to order at 1:34 PM.

2. Acceptance of Agenda (1 minute)

President Hatch called to change the official title of Dr. Letteney from Executive Director to Chief Executive Officer on the agenda. The agenda was approved with the suggested change on a motion by Melanie Sanchez-Dinwiddie and a second by Marji Campbell.

3. Approval of Minutes (1 minute)

President Hatch called to approve the meeting minutes of the April meeting. It was approved as presented on a motion by Miriam Chavez and seconded by Elaine Clark.

4. Chief Executive Officer Report (10 minutes)

Announcement from Dr. Letteney:

- The Regents met three times in the last two weeks.
- Under the new Fair Labor Standard Act changes, UNM has reclassified a number of its staff, including a few from the Valencia campus, from their exempt status to non-exempt status. UNM is one of the 21 states that filed a [law suit](#) against the Department of Labor with respect to its new overtime rule that will take effect December 1, 2016.
- The enrollment headcount of Valencia this Fall is down 2.6%

Valencia campus will be notified of its STEM Grant approval in the near future.

- Laura will be attending the second annual gathering of minority-serving community colleges in Washington, DC on November 1st and 2nd, 2016. This year's focus will be on career and technical education at minority-serving community colleges.
- To celebrate the 30th anniversary of UNM-Valencia, the Campus will host an Open House on 11/10/2016 to showcase its students, faculty and staff. Laura Musselwhite and Rosa Auletta are on the planning committee.
- November's ballot will include a Bond B for funding the Valencia Library and a Bond C for updating the IT infrastructure of the campus.
- Dr. Letteney ended her comments by welcoming the new faculty members.

5. Dean of Instruction Report (10 minutes)

Announcements from Dr. Musselwhite:

- Report in the newsletter of some HE Summit with the Governor in ABQ on Friday – about the initiatives pertaining to HE such as core curriculum using the competency model—quantitative, writing, critical thinking skills.
- Common core numbering of courses – HE has requested sample syllabi.
- On 10/18 and 10/19 we will administer assessment to students. Laura will announce the times and slots when they are available,
- Faculty annual review is currently underway. Laura asked all faculty to use the new forms.
- The next Faculty Academy will be held on 10/7/2016. It will focus on student services, Lobo Achieve, and topics that are designed for new faculty members.
- The Valencia website has moved to fall under the pathway of Main Campus website. Those who have editing rights will regain their rights back very soon.

6. Treasurer's Report (1 minute)

Tracy Terry announced that the Assembly has \$495 in travel budget and \$5 on coffee. She called for donation to the food budget that currently has \$25.00.

7. Election of Members of the Executive Team (3 minutes)

- President Hatch called for the nomination for a representative from BFTA. Heather Wood nominated Ben Johnson and Elaine Clark seconded the motion. Ben Johnson was elected as the BFTA representative for the Executive Team.
- President Hatch called for nomination for a representative from the Nursing Division. Marji Campbell nominated Mary Louise Moser-Gautreaux to be the representative. Khaled Kasseem seconded the motion. Mary was elected as the Nursing representative.
- President Hatch called for a nomination of Heather Wood to be Valencia's representative at the Faculty Senate at Main. The Assembly agreed that Heather Wood was elected at the April meeting, although it was not recorded in the April meeting minutes.

8. Faculty Assembly Standing Committee Reports

a. Adjunct Faculty—Sandra Alden (5 minutes)

Sandy announced that the Adjunct Faculty will hold a series of get-together throughout this academic year. The first one was on Tuesday 9/20.

Rosa Auletta mentioned the services provided by the Teaching & Learning Center to assist instructors' teaching in the classroom.

b. Communications—(3 minutes)

The committee will meet and report at the next Assembly meeting.

c. Conflict Resolution—(3 minutes)

Laura announced that Joe Barbour was elected as the committee chair for this year. They are planning some training for the faculty. Mary Louise Moser-Gautreaux mentioned a conflict resolution seminar sometimes this fall.

d. Curriculum—Annette Hatch (3 minutes)

President Annette announced that she was elected the chair. The committee has met once and will meet again on 9/27/2016 at 8 AM.

e. Faculty Handbook—Julia So (5 minutes)

Julia So started the report by apologizing to the Assembly. She explained that last year the Committee did not present the proposed changes to the Executive Team of the Assembly prior to presenting them to the Assembly (a process stipulated by the Handbook). She said the Committee will make sure that the procedure will be followed this year.

Julia So also announced that the Assembly's approved change in the T&P process from last year was not approved by Senior Provost Carol Parker at Main Campus. Dr. Parker asked Valencia to revise the proposed change and to ensure her guideline as well as Main Campus' Handbook are followed. Such tasks are now in the hands of Jami Huntsinger who chairs the T&P Committee and the Section F Campus Committee at Valencia.

f. Faculty Professional Development—Heather Wood (3 minutes)

Heather Wood announced that the Faculty Professional Development Committee is now accepting application for travels. Full-timers will be allocated \$750.00 and Adjunct Instructors will receive a maximum of \$300.00. The budget has a total of \$12,300.00. Alexa Wheeler said the updated form is online; but it is not live yet. Upon LeAnn Weller's request, Heather Wood agreed to send the new form to everyone.

g. Faculty Program Development—(3 minutes)

Sarah Garde announced that the committee met on 9/15/2016. She was elected to the chairship. She said the Committee agreed to keep the name "TTT" but changed its meaning from "Ten Minutes Teaching Tips" to "Teaching Tips and Tools." The Committee also decided to move its meeting dates to coincide with the Dean's Faculty Academy, and it will be the second part of the Academy. It will be video captured. The first TTT will be on 10/7. Using the format of a discussion format, it will focus on best teaching strategies to engage learners. Future topics include teaching techniques in class, teaching tips, MLA format, smart board, equity and inclusion, etc.

h. Online Teaching—(3 minutes)

Elaine announced that the Committee has not met because of the recent campus closure. They will meet after the Faculty Assembly meeting that afternoon and she will report back to the Assembly at the October meeting.

Elaine announced that Valencia Campus currently has enough certified reviewers of online courses. The one challenge that Valencia faces is a need for content experts with respect to reviewers. The Committee is in conversation with CNM to discuss potential collaboration. Finally, she also mentioned that the Next Gen Grant requires Valencia to produce five online programs by the end of Grant funding period. Currently, Valencia has not had produced one online program yet.

i. Faculty Senate Representative—Heather Wood (3 minutes)

Heather Wood announced that:

- The Senate President will be meeting with a couple of legislators.
- An effort is under way to have faculty senators meet with legislators.
- President Frank announced a university-wide budget cut.
- President Frank has also scheduled a few town hall meetings.
- Main campus has issued a moratorium on hiring.
- Main Campus has implemented a new initiative on requiring first-year college students to board on campus.

9. Other Committee Reports

a. Section F Committee—Elaine Clark (10 minutes)

Elaine Clarke announced that Section F of Main Campus' Handbook is in the process of being updated. She emphasized that Valencia's Handbook needs to align with the one from Main Campus. Elaine urged all faculty to review the file that she sent to us prior to today's meeting (it is also attached to this set of meeting minutes) with respect to following sections of Main Campus' Handbook: F10 (information on the state's stature about the legal status of Branch Campuses), F70 (on hiring, course load, and classes), F80 (on joint governance), and F90 (on T&P process). She also asked faculty to send her suggestions no later than the next faculty meeting which is October 19.

Aside from clarifying that Branch Campuses have the authority to hire Adjunct Faculty, Elaine reiterated that the goal of the Section F Committee is to streamline the retention, promotion and tenure process as much as possible among the four branch campuses.

b. Teaching & Learning Assessment—Tracy Terry (3 minutes)

Tracy Terry announced that Main Campus has issued a new assessment form that she will send out sometime this week. While the new form is simpler, it also aligns the student learning outcomes with their measurements.

c. President Hatch asked for other Committees' report

Kahled Kasseem reported that Joshua Owen was elected to serve as the chair. The Committee's charge is to elect a student of the month for SEP, OCT, NOV and DEC. The awarded student receives a \$25 gift-card and a one-month preferred parking space. Besides being recognized in the class where the student is enrolled in, the student also receives public recognition. For the month of September, 9/29 is the deadline to submit the nomination (nomination form is attached at the end of this set of minutes).

10. President's Report (3)

President Annette thanked everyone for their patience. She also announced that a training on personal webpage will be scheduled.

11. New Business / Announcements

- Ben Johnsen of the Fine Arts Gallery called for faculty's participation in the Gallery's annual faculty art show. A reception will be held to coincide with the campus' 30th anniversary celebration on 11/10/2016.
- Barbara Lovato announced that the National Banned Book Week (9/25 – 10/1).
- Sarah Garde thanked everyone for attending the Open House of the Learning Commons.
- Tracy Terry announced that Mole day will be on 10/19 before *Reading New Mexico*. She will report back to the Assembly about the new chair once the person is elected.
- Justin Blendell announced that he is on the Scholarship Committee with Annette Hatch and Joe Barbour.
- Heather Wood announced that *Reading New Mexico* will be held on 10/19 at noon at SCC.
- Mary Louise Moser-Gautreaux announced that the Nursing Division will be hosting a Health Fair in Belen on 9/24 from 10 AM to 5 PM.

The meeting was adjourned at 2:43 pm

Minutes recorded by Julia W. So