

Newsletter October 2014

Editor—Melanie Sanchez-Dinwiddie



Above: painting by John Abrams

FACULTY AND STAFF EXHIBITION



OCTOBER 7 - NOVEMBER 4
ARTIST RECEPTION OCTOBER 23RD, 5 TO 7PM

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President's Report

Heather Wood

Fall harvest is upon us in New Mexico as we enter the second half of the semester with a fresh burst of energy from the recent break. Professors are planning projects, exams, and on-campus activities to serve the students of UNM-VC in the coming months. Faculty, staff and students are looking forward to the Halloween festivities sponsored by the Staff Association and Student Government, complete with costume contests and competitions for best-decorated offices. Coupled with the fact that mid-term exams are being returned, this is a very scary time of year!

Committees have been busy over the past month formulating programs to support students and faculty. It is excellent to see faculty taking advantage of professional development funds, participating in conference presentations and trainings on the local, regional, and national level. Kudos are offered to the Program Development Committee for its new session on Teaching Tips. Please contact Eva or Julie for information on how you can participate. The faculty art show also promises to be a hit, with several professors sharing their artistic creations. Please plan to attend the Opening Reception, if you can. I look forward to seeing everyone at the next Faculty Assembly meeting on October 15, where we will hear from all the committees and vote on new handbook language related to Online Teaching.

All the best,
Dr. Heather Wood

Faculty Executive Committee

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Executive Director's Report

Alice Letteney

To My Colleagues:

Please remember that our General Obligation Bond, Bond C, and the Library Bond, Bond B, are part of this November's election. In fact, early voting begins on October 18. These bond issues do not increase taxes, and will assist our campus to pay for Heating, Ventilation, and Air Conditioning infrastructure as well as needed library materials and networks. We are presenting around the county to area Chambers of Commerce and other community groups to educate our voters as to the importance of these bonds.

Student Services and our Grants and Donor Relations Offices staff did a great job of recognizing our community donors and our student scholarship recipients at the annual scholarship reception last Thursday evening. Many thanks as well to our Upward Bound students, along with staff, who served over 200 guests. Georgia Otero-Kirkham, President of our Development Board, delivered an inspirational message to our students, "Dream, but don't just dream: Do."

Two year college CEO's are being invited to a meeting with the Secretary of Higher Education next week to engage in further discussion regarding a proposed funding formula. As we mentioned in last month's Faculty Assembly Meeting, the model proposed does not adequately reward colleges who have demonstrated improved performance. I will report back to you on this ongoing issue.

We were delighted to hear last month that UNM-Valencia is one of eleven colleges in a consortium led by Santa Fe Community College to receive a Trade Adjustment Act Grant from the US Department of Labor. Our part of the grant, \$788,029 over a four year period, will fund a new Health IT Program, help fund our I-Best Program which trains GED students in allied health programs, and improve our on-line programs. Rita Logan, Tina Newby, Najib Manea, and Cindy Shue were key players in collaborating on this grant.

I attended the HACU (Hispanic Association of Colleges and Universities) in Denver last week along with three of our Advisory Board Members. We attended some very powerful presentations focusing on academically underprepared students and the perspective of Millennials in the teaching and learning process.

As ever, I welcome your comments and ideas about how we can better serve our students. In closing, it's important to remember the old saying, "Life is Good."



Dean of Instruction Update

Laura Musselwhite

This has been an exciting month for me at Valencia. As I am learning the rhythms of campus, I am also experiencing the dedication of faculty, staff and students. It is clear to me that status quo is not good enough here at VC; people seem anxious to experiment and plan for the future.

I have had a wonderful time visiting with faculty members and hearing about their personal history with the college. So far, I have met with fourteen of the full-time faculty members and several adjunct faculty members. If you haven't scheduled a meeting with me yet, I encourage you to do so. I have learned a tremendous amount from these meetings, and I would love to continue the practice. Of course, please feel free just to drop by my office as well.

Our Title V Rural Success and STEM grants started their fourth year on October 1. The Game Design program is one indication of the forward-thinking nature of Valencia, as is the tireless work of the Curriculum Committee during the month of October. Much good analysis is happening there as we shore up and improve existing programs and work towards new programs and certificates for the future, one example being a mini-certificate in the field of 3-D Printing. Planting such seeds is very important, evidenced by the fact that General Science is currently our largest declared area of study as a result of the STEM grant and STEM Center.

Cultural activities are also easily visible on campus. In the short time I have been here, I have attended an art opening, two community guest lectures in classes, and a presentation by the director of the National Hispanic Cultural Center, all of which were given to packed houses. Plus, in October there will be the student film festival, a faculty-staff art show, Mole Day, and Read New Mexico. Please take advantage of all the offerings, and do not forget to participate in your own best practices institute, the Ten-Minute Teaching Tips sessions. Thanks to all the organizers of these events.

Also during October, the faculty body begins the process of assessing student learning outcomes for the academic year. This is a critical part of what we are about – teaching and learning. A good assessment process should focus on the improvement of learning, and ours does. It is a valuable tool in our efforts to ensure that students come away from their experience at Valencia with the knowledge and skills they need, to the highest degree possible. I am extremely impressed with the system you have in place and the passion that you put behind it.

Lastly, I would like to thank Margaret, Debra and Laura in the Academics Office (along with our student workers Loryn, Miranda and Mariah) for showing me the ropes and welcoming me. They are the true backbone of the office. Have a wonderful month everyone!

Laura.



Valencia Campus Library News

Barbara Lovato, Library Director

Thanksgiving Break Library Hours

Thursday-Friday; November 27-28, 2014

Library Closed

bondsforlibraries

General Obligation (GO) Bond B

On the ballot this November, New Mexico General Obligation (GO) Bond B will ask voters statewide to approve more than \$3.5 million in funding for the state's public, school, tribal, college and university libraries to update their collections, equipment and databases.

Passing the GO Bond in 2014 will enable Valencia Campus Library to:

- Provide 24/7 access to library resources for all campus-wide and distance education students, faculty, and staff- no matter where they live.
- Support our students and faculty with current library materials.
- Help Valencia Campus programs meet accreditation standards.

If passed the projected allocation for the UNM-Valencia Campus Library will be approximately \$25,000 to be spent over three years.

Library visits and printing for July through September 2014

Visits to the library during the first 3 months of FY 2014 was over 26,000, with an average of nearly 2,200 visits per week or over 430 visits per day, every day that the library was open. The majority of visits occurred in the month of September.

Printing in the library during the first 3 months of FY 2014 was 47,027 mono prints or the equivalent of almost 6 trees. The majority of printing occurred in the month of September.



CHESS Pieces



CHESS Program News
By Dr. Jami Huntsinger
Chair of CHESS



Some exciting news: Bill Nevins organized RESOLANA BURQUE, a well-attended gathering of authors reading works devoted to healing from social violence and other problems, at South Broadway Cultural Center on Oct 17. The entire event is now available for viewing on YouTube. Bill is also organizing the Fourth Annual New Mexico Film Festival at UNM VC, to be held on Feb. 4, 2015. Lots of surprises! More details soon! Contact Bill at wnevins@unm.edu if you have any questions.

CHESS is proud to open several second eight-week courses to serve our students:

- Religion 107 (Hybrid), taught by Jaime Mayfield;
- 2 Philosophy 101 courses, (Online and Face-to-Face), taught by Zach Shank and Dr. John Du Four;
- History 101 (Online), taught by Heather Bakas;
- History 162 (Online), taught by Dr. Stephen Sylvester;
- Psychology 105 (Online), taught by Candace Fuentes;
- Sociology 101 (Face-to-Face), taught by Dr. Julia So and Dr. Deirdre Williams;
- Sociology 205 (Online), taught by Dr. Carolyn Dunham;
- Spanish 101 (Online), taught by Soledad Garcia-King;
- Composition 110 (Online), taught by Dr. Karen Foster;
- Composition 120 (Online), taught by Rebecca Blackwell;
- Psych 105 (Face-to Face), taught by Joseph Barbour; and
- CJ 130 (Face-to-Face), taught by Jennifer Nail.

We welcome many new instructors – Jaime Mayfield, John Du Four, Stephen Sylvester, Karen Foster, Rebecca Blackwell, and Jennifer Nail, to the CHESS family and thank all instructors for their service to our students.

We are also proud to announce that the serve for our new tenure-track Assistant Professor of Psychology is underway. We will keep everyone posted.

Valencia Speaks

Dr. So would like to thank everyone who attended the recent talk by Rebecca Avitia, Executive Director of the National Hispanic Cultural Center, on Thursday, Sep 26th. 119 people attended – the largest number ever of Valencia Speaks since the program was launched four years ago. Based on the event's evaluation forms, the feedback from the attendees was overwhelmingly positive. Julia sends her heartfelt gratitude to the committee that worked very hard for the program's success.



In photo left to right: Jami Huntsinger, Rebecca Avitia, and Laura Musselwhite



In photo left to right: Margaret Anaya, Julia So, Rebecca Avitia, Patricia Gillikin, and Tara Best



English Program News in CHESS

By Danizete Martinez, Program Coordinator of English

Please join the English department for our speakers' series event, Reading New Mexico, featuring our own Richard Melzer, Heather Wood, and Professor Emeritus Greg Candela. This is a fantastic opportunity for students, staff, and instructors alike to learn more about different facets of our state. Please encourage students from all disciplines to attend! The English Department is planning its fall 2014 train trip to Santa Fe, NM. Students will visit historic sites and the NM Museum of History. These tours will help students write their essays that focus on NM and will provide them with research materials. It is also a fun, educational trip to enrich student's knowledge of the state capital.

The Writing Program at the University of Denver is hosting Writing the Range on Friday, November 14. The event brings together English colleagues on the Front Range for a day of robust conversations, lunch, pedagogy, and research development activities, with current issues in writing studies. Dr. Danizete Martinez has been invited to participate in a roundtable session that focuses on this question: "What roles can alternative sites of writing and research play in writing programs?"

Dr. Heather Wood, English, recently completed the National Alliance for Partnerships in Equity, Stem Equity Pipeline Training at the UNM-Valencia Campus. The September training program was held on campus as part of a grant-funded initiative to increase sensitivity to the diverse needs of students in our community. Dr. Wood will implement teaching strategies learned during the conference in the future design of her English courses.

Dr. Jami Huntsinger finished the SLOAN Advanced Certification Course, and is now a nationally certified Advanced Online Instructor. She completed an online presentation and submitted her course for review. The focus was organization, navigation, Web 2.0 Tools, and ADA requirements, and she has completely revised her online Grammar 240 course. She welcomes questions about any of the topics she study – she will be happy to share with colleagues!

Social Sciences Program News

By Julia So

From the Social Sciences Suite of CHESS

After featuring our on-site instructors in September, I would like to introduce our two online instructors who deliver their instruction from the states of Washington and Minnesota. By sharing their rich experience and expertise with our students, they also bring the "outside world" a little closer to our campus. Beginning this month, this section will feature two instructors in the program every month. They will share their lives and passion with us.

Enjoy your semester, and of course your students as well!

Julia

Our Online Instructors—Candice Fuentes & Dr. Carolyn Dunham

Candice Fuentes (Psychology)



Caring Candice, an Idahoan born and raised now living in Washington state. She studied Counseling Psychology, has worked in elementary school counseling, crisis counseling, and in online education for the past 15 years. She also loves traveling, cooking, and spending quality time with family and friends.

Dr. Carolyn Dunham (Sociology)



Connecting Carolyn – a practicing sociologist, working with community and economic development. She loves teaching online for UNM, lives in Minnesota (!), adores her dogs, and enjoys smooth jazz.

Our Sages of the Month—Deidre Williams & Dr. Richard Melzer

Deidre Williams (Sociology)

Dr. Deidre Williams is originally from the rural San Joaquin Valley of California. Driving from Albuquerque to the VC and seeing (and smelling) the fields of alfalfa and grazing cows remind her of the country roads from childhood. Deidre moved to New Mexico in 2006, after teaching in the Bay Area for several years, earning an MA in creative writing, and pursuing graduate studies in Sociology at UC Santa Cruz. Before pursuing her PhD at UNM, she worked for the NMSU NM Works program where she taught GED prep classes and career readiness skills to adults receiving TANF (Temporary Assistance for Needy Families). Deidre's academic projects place identity and inequality at the center as she interrogates the complex relationships between poverty, education, welfare, incarceration, law, and social policy. Because of these experiences, Dr. Williams will present a paper on the criminalization of women in poverty at the upcoming Pacific Sociological Association Conference.

Dr. Richard Melzer (Political Science)

Dr. Richard Melzer has been busy doing presentations and book signings for his newest book, *Sanatoriums of New Mexico*. He has appeared at Bookworks and Page 1 in Albuquerque, the UNM Med School, Fort Bayard, Silver City, and Lincoln. Two other books will be done by the end of the year: *Legendary Locals of Albuquerque* and *A River Runs Through Us: True Tales of the Rio Abajo*. Also important – Richard is excited to announce that his 7-month-old grandson Ben has begun to crawl and his granddaughter Louisa will be 3 on November 1.

News from the Wellness Center

Dustin Shafer

Here at the Wellness Center we recently finished up our 12th Annual Wellness Expo & Employee Health Screening on September 24th. The Employee Health Screening was open to **ALL UNM** employees, their spouses, dependents (18-26 years old). There were many free services which included: flu shots, blood pressure, body composition, osteoporosis scan, and stress management information. We had a fantastic turn-out during the expo from students, staff, faculty and community members. This year we had increases in both providers and attendance. We were also able to recruited 24 lifesaving blood donors who will potentially help 72 patients. Thanks to everyone who helped make the event a success, and a special thanks to those who volunteered.



In photo: (right) Claudia Barreto

Exit survey comments:

“This was a great health fair for the community.”

“Vendors were very friendly and interactive.”

“Great music and atmosphere.”

“I look forward to this.”

The Wellness Center strives to continue professional development and community service. On Saturday, September 27, our staff finished up their American Heart Association certifications in CPR/AED training. During the month of October we will be taking in a number of 1K, 5k, and 10k events. This will begin with volunteering at La Vida’s 3rd Annual Dash on the Ditch, moving forward to Isleta’s 5k Super Heroes Unite 2 Fight Run, and culminating with Monsters on the Mesa.

In November we plan on taking part in PTK’s canned food drive and the Great American Smoke Out. Later in the month Bob and I will be getting recertified with USA Weightlifting as Sports Performance Coaches. USA Weightlifting is the official governing body of Olympic Weightlifting in the United States and the provider of coaching education for the sport of weightlifting under the United States Olympic Committee. The training is a complete technical progressions of the Snatch, Clean & Jerk, and all associated movements including Power Snatch, Power Clean, Power Jerk, Squat variations, and pulling progressions. This type of training is suitable for Strength & Conditioning /Sports Performance, Health & Fitness and beginning level competitive Weightlifting Coaches alike.

P.S. Come check out our new equipment

- 2 Detecto Dual Reading Eye-Level Physician Scales w/ Height
- New Group Fitness Room Sound System

Business, Technology and Fine Arts Division

by Michael Ceschiat, BT&FA Division Chair

Our division has been mainly busy with classes and FEDI's. Up next will be assessment.

Programs Information

Alex Sanchez and Justin Romine have been working with Susan Jackson on program curriculum forms. The 3D Printing mini certificate in CAD, Film Technician in DMA and other DMA curriculum adjustments are all underway. Health IT is also being pursued as a new program of study.

Alexa Wheeler and Justin Romine are planning on bringing a film shown statewide to our campus in November. "Life in New Mexico" is a statewide video and editing project with involvement from dozens of post-production professionals. More information on this event soon.

Perkins Grant

Thanks to a lot of help from Susan Jackson the Perkins Annual Performance report has been submitted. Relevant new programs of study in CTE areas for possible future Perkins funding are being explored.

Gallery

We experienced a real treat at our last gallery reception. Artist Renee Conklin, Glen Gunderson and Dan Fuller gave an informal talk about their experiences as professional artists and what they do to make a living working at the Albuquerque Museum.

The campus Faculty/Staff Exhibition is currently up and will run to November 4th. The artist reception is October 23rd, 5 to 7pm. Be sure to stop by and see the great works by John Abrams, Michael Ceschiat, Miriam Chavez, Evan Dent, Valdis Garoza, Benjamin Johnsen, Barbara Lovato, Veronica McComb, Tracy Terry, Thomas Whittaker, Heather Wood.

Next in the gallery will be the Mary Lynn Akey Exhibition November 11 - December 9th with artist reception November 20, 5 to 7pm.



Work created by: (left) Heather Wood; (above) Ben Johnson

Community Education Services

Submitted by Rita Logan



UNM-Valencia will receive \$788,029 through a joint grant effort by the U.S. Department of Labor and Department of Education awarded to the New Mexico Skill UP Network. A consortium of 11 community colleges has been working for the past 4 years to secure Trade Adjustment Act (TAACCCT) funding to prepare individuals to enter the workforce. The project total is \$14,999,863. Santa Fe Community College is the lead institution, and consortium members include, CNM, San Juan College, ENMU-Roswell, ENMU-Ruidoso, NMSU-Alamogordo, UNM—Taos, Valencia, Los Alamos and Gallup, and Mesalands Community College.

The project--New Mexico Skill UP Network: Pathways Acceleration in Technology and Healthcare (SUN PATH), will (1) expand and improve the delivery of healthcare career pathways; (2) increase attainment of degrees, certifications, and industry recognized credentials; and, (3) align education and workforce systems resulting in improved employment outcomes. The project will build on activities developed in the TAACCCT Round 1 funded Skill UP Network (SUN) by expanding I-BEST, utilizing the online course sharing network (SUN-Online), implementing credit for prior learning policies and procedures, and expanding on the IT curriculum. Additional strategies include implementing industry recognized credentials that are stacked and latticed and enhancing technology enabled learning.



Credentials to be developed and/or awarded are Certified Community Health Care Workers (CCHCW), Certified Medical Assistant (CMA), Certified Nursing Assistant (CNA), CompTIA Healthcare IT Technician, National Council Licensure Examination for Registered Nurses (NCLEX-RN), Registered Health Information Technician (RHIT®). The targeted industries are Allied Health, Health Information Technology (HIT), and Emergency Medical Services (EMS).

The 4-year grant will run through September 2018

UNM-Valencia Campus presents

Sparky and Rhonda Rucker performing with

Ronstadt Generations

Tuesday, November 11th, 6:30 p.m. in the Student Community Center

Admission: \$10 to benefit the UNM-Valencia Campus Endowment

Sparky and Rhonda Rucker perform throughout the U.S. as well as overseas, singing songs and telling stories from the American folk tradition. Sparky Rucker has been performing over forty years and is internationally recognized as a leading folklorist, musician, historian, storyteller, and author. He accompanies himself with finger-style picking and bottleneck blues guitar, banjo, and spoons. Rhonda Rucker is a musician, children's author, storyteller, and songwriter. Her blues-style harmonica, piano, old-time banjo, and bones add musical versatility to their performances.

Sparky and Rhonda are sure to deliver an uplifting presentation of toe-tapping music spiced with humor, history, and tall tales. Their music includes a variety of old-time blues, slave songs, Appalachian music, spirituals, ballads, work songs, Civil War music, railroad songs, and a few of their own original compositions.

Ronstadt Generations represents the multi-cultural roots America was founded upon. Dating back five generations in North America, Michael J. Ronstadt, younger brother of Linda Ronstadt, continues the family tradition with his two sons, Michael G. and Petie. These three voices -- all multi-instrumentalists and solo artists in their own right -- bring to life a repertoire that reaches back to the end of the 19th century while continually looking ahead into the 21st, with a rich innovation of original material alongside traditional Southwestern and Mexican songs.

For ticket information, call Chris Garcia at 925-8550 or visit the UNM-Valencia Development Office website.

UNM Valencia's 3rd Annual Mole Day Celebration

It's MOLE DAY!!! 6.02×10^{23} is a BIG number. It is also a "mole" – a unit of measurement used in chemistry. Each year October 23rd (10-23) is celebrated as Mole Day between the hours of 6:02am and 6:02pm. On Thursday, October 23rd, the Science Department will be celebrating Mole Day from 11:30am – 1:30pm in room LRC101A with games, prizes, chemistry demonstrations, free stuff and free food! Play the games to win points for prizes:

- ❖ Photo Contest Winners Announced
- ❖ Element Clue Puzzles
- ❖ Chemistry Word Puzzles
- ❖ Virtual Chem Lab Safety Tour
 - Spot the safety violations, and your favorite tutors on a virtual tour of the Chemistry Lab
- ❖ Chem-It! Chemistry Game
 - Challenge Dr. Terry in this game of observation to win extra points
- ❖ Conversion Challenges

Chemistry on Campus Photo Contest

Chemistry occurs all over campus, not just in the chemistry laboratory! We want to see it!

Submit a digital photo of chemistry on campus, along with a one sentence description, to tjterry@unm.edu by October 17th, 2014. The top 10 photos will appear on the UNM-VC Facebook page. The top 3 photos will be awarded prizes during Mole Day, Thursday October 23rd.

Don't forget to drop by the STEM Center to fill out a release form!





The UNM-VC Faculty Professional Development Committee would like to invite you to the **Ten Minute Teaching Tips (TTT) Colloquium**, a monthly gathering of faculty to share ideas and teaching tips with others in a relaxed environment. There will be great company, sharing and enjoyment of presentations, follow up snacks (and FEDI points)!

This month's TTT will be featuring:

Richard Melzer – “Melzer Slam”

Patricia Gillikin – Teaching writing across the curriculum

Sarah Garde – The ticket is to click it!!

The UNM-VC Faculty Professional Development Committee would like to invite you to the **Ten Minute Teaching Tips (TTT) Colloquium**, a monthly gathering of faculty to share ideas and teaching tips with others in a relaxed environment. Each month, we will welcome faculty and staff to gather at the LRC-101 C to enjoy quick, enlightening presentations by other UNM-VC colleagues. Snacks will follow after each TTT!!

Every TTT session will consist of 3 presenters, who will each need to prepare a presentation about her or his teaching interest, lasting **no more than ten minutes, and be ready to answer questions afterward (5 to 10 minutes Q&A session after her or his presentation).**

The dates for the TTT are: **October 22, November 12, December 10, January 28, February 25, March 18, April 29**

Please volunteer to present, and let us know your availability on these dates. Send your name, title, department, and the title of your talk (with a sentence or two of detail) to all of the following:

Julie DePree – jdepree@unm.edu, Sarah Garde – sgarde@unm.edu, Richard Melzer – rmelzer@unm.edu, Eva Rivera – eriveral@unm.edu

We're looking forward to the fun, the sharing of information, and, of course, conversations that will follow from these presentations.

(TTT submitted by Eva Rivera)



By Brenda Broers

Tracy Terry and I attended the UNM-CNM Joint Chemistry Faculty Meeting on the CNM Main Campus October 3rd 2014. It was a great opportunity for us to network with the 20 or so CNM and UNM main/branch campus faculty.

Tracy attended the breakout session: Pre-requisite requirements of general chemistry courses and Learning objectives of general chemistry laboratory courses. I attended UNM-CNM collaboration for chemistry faculty development and Joint effort for K-12 outreach programs.

We both look forward to the next meeting on March 20th.

By Julia So

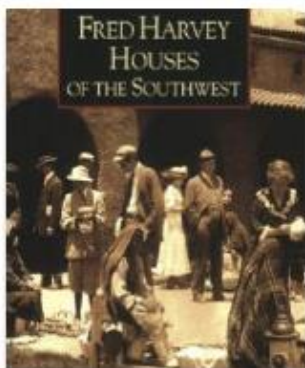
On October 9th, Julia So attended the 2014 New Mexico Alternative Dispute Resolution Symposium at UNM-West. After getting a refresher mini-course on the four movements of Appreciative Inquiry, she intends to continue to *discover* the vitality of VC, so to *deliver* the *design* of her *dream* in the Social Sciences Program. With the update she received on the state's Office of Juvenile Justice with respect to the Restorative Justice model, she plans to incorporate the info into the *Deviance* course that she will be teaching in the spring.



Join us for Reading New Mexico on Thursday, October 23rd in the SCC 108 1:30-3:00 PM. Snacks and refreshments will be served!



Dr. Richard Melzer has taught history at the Valencia Campus since 1979. He is the author of 19 books and over a hundred articles about New Mexico history. He lives in the new metropolis of Rio Communities. He will be presenting on the history of the **Harvey Houses**.



Dr. Heather Wood will share a presentation with students and faculty that highlights **Southwest-based texts adapted for the screen and made in New Mexico**. Films and texts that will be explored include: John Nichols' *The Milagro Beanfield War*, Rudolfo Anaya's *Bless Me Ultima*, and Thomas Cobb's *Crazy Heart*.



Gregory L. Candela is a professor emeritus at UNM and is an actor, director and a performing musician. He is delighted to present on **cultural aspects of "The land of enchantment,"** and will be accompanying one poem playing a Taos hoop drum.



All students, staff, and faculty are invited to join the English Department's exploration and celebration of all things New Mexico!

English 110-120 students are encouraged to attend and hopefully leave with a topic for your final essay.

**Faculty Assembly Agenda
Wednesday, October 15th 2014**

- 1.** Call to order (1)
- 2.** Acceptance of agenda (1)
- 3.** Approval of minutes from September 2014 (1)
- 4.** Executive Director Report (10)
- 5.** Dean of Instruction Report (10)
- 6.** Treasurer's Report (1)
- 7.** Committee Reports
 - a. Teaching & Learning Assessment—Claudia Barreto (5)
 - b. Handbook & Communications—Elaine Clark (20)

***Vote on Online Teaching Amendments to Handbook
 - c. Program Development—Richard Melzer/Eva Rivera (5)
 - d. Conflict Resolution—Helen Walton (5)
 - e. Curriculum—Tom Whittaker (5)
 - f. Faculty Professional Development Committee— Danizete Martinez (2)
 - g. Cultural Enrichment— Michael Ceschiat (5)
 - h. Faculty Senate— Helen Walton (5)
- 8.** President's Report (3)
- 9.** Announcements/New Business (5)
- 10.** Adjournment

(Total Minutes = 84)

Faculty Assembly Meeting

September 17, 2014

1:30-3:00 LRC 101C

In attendance:

Rosa Auletta	Laura Musselwhite	Alice Lawson	Dustin Shafer
Claudia Barreto	Patricia Gillikin	Barbara Lovato	Julia So
Michael Brown	Annette Hatch	John Abrams	Tracy Terry
Michael Ceschiat	Alfonso Heras	Dianna Johnston	Helen Walton
Cindy Chavez	Khaled Kassem	Danizete Martinez	Leann Weller
Miriam Chavez	Alice Letteney	Richard Palmer	Thomas Whittaker
Elaine Clark	Alexa Wheeler	Eva Rivera	Heather Wood
Julie Depree	Donna Ketcheson	Jeanne Lujan	Melanie Sanchez-Dinwiddie
Lucille Farrington	Frances Duran	Margaret Anaya	Sarah Garde
		Tina Newby	Richard Sylvestre

Welcome Reception for Dr. Laura Musselwhite (1:30-1:50)

1. Call to Order

- Heather Wood called the meeting to order at 1:50 PM.
- Welcome gift extended to Dr. Musselwhite from Faculty Assembly. Thank you gifts extended to Julie Depree, Miriam Chavez, and Alice Letteney for their service during the selection of the new Dean of Instruction.

2. Acceptance of agenda

- A motion was offered to accept the agenda.
- The agenda was accepted.

3. Approval of minutes

- A motion was offered to accept the minutes from April 2014.
- The minutes were accepted.

4. Executive Director's Report (Alice Letteney)

- The School of Dreams has received a large grant to work with us to offer a high school diploma and associates degree concurrently.
- Our enrollment has increased by 3% in headcount, but decreased by 6% in FTE. Over 400 dual credit high school students are taking college classes with us. Every 2-yr institution besides Los Alamos is down in both headcount and FTE this semester. Our numbers are good in comparison.
- The formula for higher education funding from the state will change. The Formula Committee adopted a new set of funding formulas they called 'hybrid' last week. This hybrid allows the 3 research universities to move toward having a funding formula that is independent from the formula used at the teaching institutions. There is a meeting in Santa Fe on the 24th to discuss these changes. I will report new information at the next meeting.

5. Dean of Instruction's Report (Laura Musselwhite)

- Thank you all for your hospitality. Thank you, Miriam and Julie, for all your hard work.
- We will wrap up FEDI forms soon. Be aware of the relevant deadlines.
- I will meet with faculty in the coming weeks to learn more about the campus.

Faculty Assembly Meeting--continued

September 17, 2014

1:30-3:00 LRC 101C

6. Treasurer's Report (Tom Whittaker)

- We have \$472.27 for copying, in state travel, and office supplies.
 - Mileage for attending faculty senate meeting on Main Campus as UNM-VC representative is covered through these funds.
 - Parking permits and mileage for other Main Campus committee meetings will be addressed in our faculty handbook soon and should be covered whenever faculty are representing our campus.
- We had \$38 that rolled over from last year in the 'snacks' budget, of that \$23 is remaining. Please donate if you can.

7. Student Services (Hank Vigil)

- Thank you for putting class attendance into Loboachieve. Please put class feedback into Loboachieve as well: pat them on the back or give them recommendations for changes so that they can succeed. You know your students, please help us know them as well.
- If you use the gradebook in Learn, the student advisors can automatically access the students' grades to inform their advising. Please do this.
- Reminder: you CANNOT tell a student they need to get assessed for equal access. If someone self-discloses a disability, however, you can send that student to us.
- If you have questions or concerns about how to implement the suggested accommodations for equal access students, please work with me.
 - TLC is in the process of changing the classroom capture equipment. This will include digital HD cameras and better microphones in the classrooms where classroom capture is regularly requested.

8. Committee Reports:

Program Development (Julie Depree)

- Eva – Dr. Melzer is the new committee chair. We are planning a panel/seminar for teaching development on either the 2nd or 4th Wed of each month at 1:30...occurring regularly on the calendar. We are looking for volunteers for Oct 22nd to present on effective teaching strategies. Contact Eva Rivera, Melzer or Depree to volunteer. We would like someone from TLC to advise us on using the classroom technology during one of the seminars.

Faculty Handbook & Communications Committee (Elaine Clark)–

- Let Elaine know if the vfac email distribution list is incomplete.
- Alexa Wheeler - The faculty website's links are currently inactive due to a lack of space, this should be resolved soon.
- Some handbook changes were made to clarify that the UNM-VC handbook is solely for our faculty and that the main campus handbook has precedence over our campus faculty handbook.
- Some of the academic divisions have been modified.
 - MES needs to be updated, social sciences need to be updated – send updates to Elaine.

Faculty Assembly Meeting--continued

September 17, 2014

1:30-3:00 LRC 101C

Conflict Resolution (Helen Walton)

- Communication Tip – Give people direct attention when talking to them. Do not look at email or your phone.

Curriculum Committee (Thomas Whittaker)—

- The committee met three times since the last faculty meeting. Liberal arts associates degrees were reviewed on April 20th. Several concentrations were added to the program to provide students with direction after completing their associates degree. Form C was generated and is awaiting approval.
- Sept 9 – Tom Whittaker was reelected as Chair and replaces Julie Depree as the Main Campus Curriculum Committee representative. The committee will be meeting weekly for a few months.
- Sept 16 – Reviewed and approved OBT-293 Form A to change the # credits for this topics class. Performed preliminary reviews of forms for Manufacturing Operator class and ECME certificate.
- Nov 1 is the deadline for making changes to courses/classes or creating new courses.

Faculty Professional Development (Dani Martinez)—

- \$12k in the funds at beginning of the semester, \$5k remaining. Get your requests in soon.

Cultural Enrichment (Michael Ceschiat)

- We will meet after this faculty meeting.
- There is a gallery reception tomorrow night.

Faculty Senate (Helen Walton)

- Nothing to report

Assessment Committee

- Khalid - Program assessments are coming up. Pay attention to the dates on the email from Claudia Barreto and get ready if you have a program that will be assessed.

9. President's Report (Heather Wood)

- Welcome back to campus.
- Committee assignments have been announced.
- Have your peer and advisor evaluations completed soon if you are coming up for evaluation in January.

10. New Business/Announcements

- Tracy Terry: Our 3rd annual Mole Day celebration will be held on Thursday, October 23rd from 11:30-1:30. We will have lots of games and prizes. As part of Mole Day, we are having a 'Chemistry on Campus Photo Competition'. Digital photos need to be submitted to me via email by Oct 17th. The top photos will appear on the campus Facebook page and prizes will be given during Mole Day.
- Dustin – The Wellness Expo will be held Sept 24th 8am-2pm. Employee health screenings will be from 8-10 am and vendor booths will be from 10am -2 pm.
- Diane – Point of clarification on our nursing program – The nursing program is accredited and fully approved by the state and we are in the process of obtaining national accreditation which is not required until 2018.
- Julia So – I would like us to find a way to increase the participation of the adjunct faculty. They comprise 61% of our faculty and I would like to have a genuine conversation about increasing their participation in the future.
- Tom Whittaker – The Adjunct Committee met and elected Mary Clark as the chair.
- Barbara Lovato – The library is celebrating Banned Books Week next week.

Adjournment 3:10

Respectfully submitted, Tracy Terry