

**Faculty Assembly Meeting**  
**Wednesday, September, 2010**  
**1:30 pm – 3:00 pm – LRC 101C**

**Attendance:** Khaled Kassem, Elaine Clark, Barbara Bailey, Dubra K. Padilla, Helen Walton, John Austin, Jami Huntsinger, Danizette Martinez, Claudia Barreto, Alexa Wheeler, Najib Manea, Richard Palmer, Tracy Peralta, Gayle Patton, Donna Kutcheson, Melanie Sanchez-Dinwiddie, Barbara Lovato-Gassman, Tina Newby, Lucille Farrington, Alice Letteney, Jon Conescu, Cindy Chavez, Julie DePree, Miriam Gustafson, Mike Cheschiat, Rosa Auletta

1. **Call to Order:** Meeting was called to order at 1:31pm. We have no refreshments this meeting but have \$17.53 for refreshments so will have some next time.
2. **Acceptance of Agenda:** Helen Walton made a motion to approve the agenda for September 15, 2010 and Barbara Bailey seconded the motion. All agreed unanimously.
3. **Approval of Minutes from April 21, 2010:** Barbara made a motion to approve these minutes and Elaine Clark seconded motion. All agreed unanimously.
4. **Teaching Enrichment:** Barbara Bailey gave a 10 minute presentation on “Reading in Context” which she borrowed from City College in New York.
  - A. The main focus was on how to derive meaning of words from context and check that meaning in various ways. Words taken out of context can have multiple meanings!
5. **Executive Director’s Report:**
  - a. We had a short discussion about what we are looking for in a Dean to fill the vacancy created by Reinaldo’s leaving. There are about 30 applicants in the review process right now, but none stick out as just the right person for us so have changed the best consideration date.
  - b. There are money issues – Andy is on the Task Force for Main campus to come up with a plan about how to handle further budget cuts. We are looking at an additional 8% cut this year.
  - c. Almost every institution in the state broke the 3% funding band. This means we have more students and no money.
  - d. Provost made assurances that branch campuses will be given autonomy in making budget decisions. But we are not a top priority in state funding.
  - e. Najib is still waiting to hear if he got the Title V grant he applied for. Cindy is involved in a Perkins grant for Professional Development.
  - f. Michael and others are working on a new STEM grant.
  - g. TRIO is extended for 5 more years.
  - h. Community College Survey of Student Engagement report is good news!
6. **Co-Deans of Instruction Report:**
  - a. CCSSE report – we are almost in the top 10% on collaborative learning..
  - b. Working on the Spring Schedule. Will meet Wednesday, 9/22 to discuss so get in your requests!

- c. Not planning to have Saturday classes, but could use campus for hybrid courses. Library is open on Saturdays because of grant money so library will be open as long as funding lasts. In general library seems to be used by the broader community more than by students on Saturdays.
- d. There are two times on Wednesdays that we now have more than 1000 students on campus. Keep timing in mind when planning schedule.

## **7. Committee Reports:**

- A. Faculty Professional Development: Get your requests in for professional development money no later than October 8. Requests are considered on a first come first served basis. Clifton Murray, Dubra K.-Padilla, and Lucille Farrington are on the committee. Get requests to one of them.
- B. Strategic Planning: Will meet on Sept. 28.
- C. Teaching and Learning Assessment Committee: Thanks to faculty for getting in Core Assessment reports. Big report goes out September 30. Program assessments are coming up this year, need to be in Oct. 1. There are a lot of new programs so Claudia will get information out to people.

## **8. Continuing Business:**

Faculty Colloquia Series – The colloquia are happening!

- a) August 25 Barbara Lovato-Gassman gave a presentation on Copyright. This presentation was recorded and Najib is creating a folder for all the colloquium recordings. He will send out an email with the link.
- b) Patricia Gilikin will give the next colloquium on September 29. Her presentation will be on how to help/encourage students to read difficult texts.
- c) The October Colloquium talk will be joint with the Sharing the Words annual event. Bill Nevins, one of our adjunct faculty, will share what he does – writing articles on musicians for magazines. He is also bringing a guest speaker to co-present with him. Proposal to use some or all of the \$90 we have to pay an honorarium. After discussion Michael Cheschiat made the motion to use \$50 from our fund towards the honorarium and ask the Student Government to match our funds. Rosa seconded. All were in favor.
- d) The November Colloquium is canceled since it's the Wednesday right before Thanksgiving.

## **9. New Business:**

- a. NSF Workshop: Najib Manea is working on applying for an NSF grant and one team will be going to a workshop for this in Austin in November. There will be other workshops coming up and can put together other teams if people are interested. There will be one in February and in March.
- b. VFAC listserv: Toni will put new people on the V-FAC list if they email her. Some discussion followed about who should go on this listserv. Consensus was that since need confidentiality among faculty, this list should be faculty only. Toni will talk to Della to get names and emails of new faculty members.
- c. Faculty Website: Toni has taken on redoing the website. She's going to rebuild it from scratch so will do it over Winter Break. Not really a committee thing, that's the problem with the current website.

- d. Tree for Reinaldo: Elaine Clark brought up the idea of planting a tree in thanks to Reinaldo for all his years of service at Valencia Campus. Didn't get a positive response. Tabled.
- e. Bookstore: Tracy Peralta, our new bookstore manager, gave a short presentation about how to fill out book orders for next semester. Book orders are due by Oct. 31. It's important to get book orders in early enough to take advantage of all sources. Rental books require a 3-year commitment to use the same book. Ebooks are now available but Tracy hasn't seen much student response.

**10. Presidents Report:**

- a. Thanks Cindy for the newsletter every month!
- b. Let's do something for the New Mexico Centennial coming up in 2012. There is money out there specifically for this.

**11. Adjournment:** Miriam Gustafson made a motion to adjourn the meeting; Cindy Chavez seconded the motion, all agreed unanimously. The meeting adjourned at approximately 2:50 p.m.

Respectfully submitted by Elaine Clark.