

**Faculty Assembly Minutes
Wednesday, April 15, 2015**

Alice Letteney
Laura Musselwhite
Heather Wood
Tracy Terry
Tom Whittaker
Melanie Sanchez-
Dinwiddie
Alice Lawson
Joseph Barbour
Jami Huntsinger

Claudia Barreto
Miriam Chavez
Elaine Clark
Danizete Martinez
Julie DePree
Mary Moru Gautreaux
LeAnn Weller
Cindy Chavez
Rosa Auletta
Khaled Kassem

Julia So
Dustin Shafer
Barbara Lovato
Michael Brown
Annette Hatch
Patricia Gillikin
Eva Rivera
Alfonso Heras Claus

1. Call to order (1:34 pm)

2. Acceptance of agenda

Motion to move the FEC elections up to just before Committee reports: Miriam C.

Second: Claudia B.

Motion passes to accept changes to the agenda.

3. Approval of minutes from March 2015

Motion to approve: Melanie S-D

Second: Joe B.

Motion passes. The minutes are accepted from the March meeting.

4. Executive Director Report (Alice Letteney)

The bill to approve the West side campus was vetoed by the Governor. We are writing a letter questioning why there was so much support for all of the work put into the bill when the governor vetoed it without giving a reason. We are regrouping to plan our next steps.

I attended a Board of Regents meeting over the budget. There is concern that there will be a special session to reduce budgets. There is no hiring freeze, but each position is being looked at individually. We are looking to fill the open full-time chemistry and English faculty positions.

The Board of Regents is being presented with a new operating agreement that includes the arbitration clause that I mentioned at the last meeting. We put every little extra thing possible into the agreement so that they would not add unlimited small fees on top of the operating budget. The Board may vote on that tomorrow or they may wait until May.

There was a recommendation from the President that all branches have the same tuition. The branch directors are very upset about this because we have different amounts of funding coming to each campus to offset the operating costs. Even main campus has different tuition costs between schools (SoE has higher tuition costs than Humanities). The administration

proposed to bring each branch campus' tuition and fees up to \$75 next year. That is a 23% increase for our campus and we will fight it. Tuition will be raised by 6.84% next year for New Mexico residents.

5. Dean of Instruction Report (Laura Musselwhite)

The reason we can refill the two faculty positions is that healthcare costs are lower than were anticipated.

Upcoming event dates:

Tue April 28th – noon - Town Hall Meeting

Wed May 6th – 7 pm – Nurses Pinning

Fri May 8th – 7 pm - Graduation

Let me show you the new contract process for continuing faculty. The Faculty Affairs and Services Office has established an online system where you can check your salary in 'my.unm.edu'. The system will go live on June 1st. You no longer need to sign anything.

Go to: 'my.unm.edu'

Lobo Web

Employee Life Tab

Pay Information

Faculty Contract Summary

6. Treasurer Report (Tom Whittaker)

We have \$295 in the Faculty Assembly budget between now and the end of the semester. Please find a reason to spend it. We have \$10.26 in the snack budget that rolls over to our September meeting next semester.

7. FEC Elections (Heather and Tom)

Alice Lawson is nominated for Adjunct Representative. Are there any further nominations? (none) Alice is confirmed by acclimation.

Richard Palmer is nominated for B & T Representative. Are there any further nominations? [Michael Brown was nominated] We will have a vote.
Michael Brown won the election for B & T Representative.

Melanie Sanchez-Dinwiddie is nominated for Math and Science representative. Are there any further nominations? (none) Melanie is confirmed by acclimation.

Tracy Terry is nominated for Secretary. Are there any further nominations? (none) Tracy is confirmed by acclimation.

We have no current nominations for Vice-President. Are there any nominations for Vice-President? (Eva Rivera was nominated) Eva is the only nominee for Vice-President and is confirmed by acclamation.

Heather Wood is nominated for President. Are there any further nominations? (none)
Heather Wood is confirmed by acclamation.

8. Committee Reports

a. Teaching & Learning Assessment—Claudia Barreto

We are working every Friday in April. We are booked on the 24th, but there are still openings on the 17th if you would like to submit a report. This will be our poorest showing for the number of courses assessed. If you have a core course, please add your name to the list, you can even send in a report that we can assess in your absence.

b. Handbook & Communications—Elaine Clark

Modifications under consideration were presented during previous faculty meetings and sent to faculty via email.

1. Disbursal of Faculty Assembly Funds

- a. Minor amendments were approved.

2. Requirements and Expectations of Faculty: Be respectful to others.

- a. The wording was taken almost entirely from the main campus handbook, but it was condensed to only apply to faculty interactions.
- b. The Conflict Resolution Committee brought us this in response to some legal issues at another campus.

Motion to adopt: Joe Barbour

Second: Patricia Gillikin

The wording is adopted.

c. Program Development—Eva Rivera

Elaine Clark, Annette Hatch, and Tracy Terry are giving the next TTT on April 29th.

d. Conflict Resolution—Julia So

When you have a physical conflict, you have to exert a lot of energy. When you have conflicts with coworkers, you can seek out confidential services from the Conflict Resolution Committee, CARS and the Ombuds Office.

e. Curriculum—Tom Whittaker

We have not met since the last faculty meeting. We will meet later this week.

f. Professional Development—Danizete Martinez

We have \$14.

g. Faculty Senate Representative— Eva Rivera Lebron

No report today.

h. Student of the Month— Sarah Garde/Michael Carriere

Jessica is our current student of the month.

We have one more student of the month for this spring. We need your nominations before next Friday. Please respond to the email, which will be sent out soon.

9. Teaching and Learning Center Report— Michael Brown

We are scheduled to begin updating classrooms beginning the Monday after finals. There will be two trainings per week in person on how to use the new equipment. We have new virtual reality equipment that you can try as well.

10. President's Report

My report is in the newsletter. I am also giving out FEC awards.

Keeper of the Funds – Tom Whittaker

Typing Like the Wind – Tracy Terry

Most Awesome Newsletter Creator – Melanie S-D

Best Brownies – Alice Lawson

Most Awesome B&T Rep – Richard Lawson

11. Announcements/New Business (5)

[Tom Whittaker] Wed, April 22 – Earth Day – We have several events organized. One of the events is to have a Family Fued game show and we are looking for a 5 person faculty team to volunteer to participate. You will participate against a team of tutors from noon-1 pm.

Danni, Heather, Melanie, Khaled, Alice, Joe, Laura

We also have a movie on water resources in the southwest from 10:30 – 11:30am in H101.

[Patricia Gillikin] The first Poetry Slam in Valencia County is being organized by our students/former students for this Saturday. I can give you the time/location. Our students and faculty will be there performing poetry.

[Barbara Lovato] Stop by the library for activities this week.

[Khaled Kassem] New Mexico Mathematical Association is having a conference this weekend and many of us are attending.

12. Adjournment (2:31)