Faculty Assembly Minutes  
Wednesday, April 15, 2015

Alice Letteney         Claudia Barreto         Julia So
Laura Musselwhite     Miriam Chavez          Dustin Shafer
Heather Wood          Elaine Clark            Barbara Lovato
Tracy Terry           Danizete Martinez       Michael Brown
Tom Whittaker         Julie DePree            Annette Hatch
Melanie Sanchez-Dinwiddie Mary Moru Gautreaux Patricia Gillikin
Alice Lawson          Cindy Chavez            Eva Rivera
Joseph Barbour        Rosa Auletta            Alfonso Heras Claus
Jami Huntsinger       Khaled Kassem

1. Call to order (1:34 pm)

2. Acceptance of agenda
Motion to move the FEC elections up to just before Committee reports: Miriam C.  
Second: Claudia B.  
Motion passes to accept changes to the agenda.

3. Approval of minutes from March 2015  
Motion to approve: Melanie S-D  
Second: Joe B.  
Motion passes. The minutes are accepted from the March meeting.

4. Executive Director Report (Alice Letteney)  
The bill to approve the West side campus was vetoed by the Governor. We are writing a letter  
questioning why there was so much support for all of the work put into the bill when the  
governor vetoed it without giving a reason. We are regrouping to plan our next steps.

I attended a Board of Regents meeting over the budget. There is concern that there will be a  
special session to reduce budgets. There is no hiring freeze, but each position is being looked at  
individually. We are looking to fill the open full-time chemistry and English faculty positions.

The Board of Regents is being presented with a new operating agreement that includes the  
arbitration clause that I mentioned at the last meeting. We put every little extra thing possible  
into the agreement so that they would not add unlimited small fees on top of the operating  
budget. The Board may vote on that tomorrow or they may wait until May.

There was a recommendation from the President that all branches have the same tuition. The  
branch directors are very upset about this because we have different amounts of funding  
coming to each campus to offset the operating costs. Even main campus has different tuition  
costs between schools (SoE has higher tuition costs than Humanities). The administration
proposed to bring each branch campus’ tuition and fees up to $75 next year. That is a 23% increase for our campus and we will fight it. Tuition will be raised by 6.84% next year for New Mexico residents.

5. **Dean of Instruction Report (Laura Musselwhite)**
The reason we can refill the two faculty positions is that healthcare costs are lower than were anticipated.

Upcoming event dates:
- Tue April 28th – noon - Town Hall Meeting
- Wed May 6th – 7 pm – Nurses Pinning
- Fri May 8th – 7 pm - Graduation

Let me show you the new contract process for continuing faculty. The Faculty Affairs and Services Office has established an online system where you can check your salary in ‘my.unm.edu’. The system will go live on June 1st. You no longer need to sign anything.

Go to: ‘my.unm.edu’
- Lobo Web
- Employee Life Tab
- Pay Information
- Faculty Contract Summary

6. **Treasurer Report (Tom Whittaker)**
We have $295 in the Faculty Assembly budget between now and the end of the semester. Please find a reason to spend it. We have $10.26 in the snack budget that rolls over to our September meeting next semester.

7. **FEC Elections (Heather and Tom)**
Alice Lawson is nominated for Adjunct Representative. Are there any further nominations? (none) Alice is confirmed by acclimation.

Richard Palmer is nominated for B & T Representative. Are there any further nominations? [Michael Brown was nominated] We will have a vote.
Michael Brown won the election for B & T Representative.

Melanie Sanchez-Dinwiddie is nominated for Math and Science representative. Are there any further nominations? (none) Melanie is confirmed by acclimation.

Tracy Terry is nominated for Secretary. Are there any further nominations? (none) Tracy is confirmed by acclimation.
We have no current nominations for Vice-President. Are there any nominations for Vice-President? (Eva Rivera was nominated) Eva is the only nominee for Vice-President and is confirmed by acclamation.
Heather Wood is nominated for President. Are there any further nominations? (none)
Heather Wood is confirmed by acclamation.

8. Committee Reports

a. Teaching & Learning Assessment—Claudia Barreto
   We are working every Friday in April. We are booked on the 24th, but there are still openings on the 17th if you would like to submit a report. This will be our poorest showing for the number of courses assessed. If you have a core course, please add your name to the list, you can even send in a report that we can assess in your absence.

b. Handbook & Communications—Elaine Clark
   Modifications under consideration were presented during previous faculty meetings and sent to faculty via email.

1. Disbursal of Faculty Assembly Funds
   a. Minor amendments were approved.

2. Requirements and Expectations of Faculty: Be respectful to others.
   a. The wording was taken almost entirely from the main campus handbook, but it was condensed to only apply to faculty interactions.
   b. The Conflict Resolution Committee brought us this in response to some legal issues at another campus.
      Motion to adopt: Joe Barbour
      Second: Patricia Gillikin
      The wording is adopted.

c. Program Development—Eva Rivera
   Elaine Clark, Annette Hatch, and Tracy Terry are giving the next TTT on April 29th.

d. Conflict Resolution—Julia So
   When you have a physical conflict, you have to exert a lot of energy. When you have conflicts with coworkers, you can seek out confidential services from the Conflict Resolution Committee, CARS and the Ombuds Office.

e. Curriculum—Tom Whittaker
   We have not met since the last faculty meeting. We will meet later this week.

f. Professional Development—Danizete Martinez
   We have $14.
g. **Faculty Senate Representative— Eva Rivera Lebron**
No report today.

h. **Student of the Month— Sarah Garde/Michael Carriere**
Jessica is our current student of the month.

We have one more student of the month for this spring. We need your nominations before next Friday. Please respond to the email, which will be sent out soon.

9. **Teaching and Learning Center Report— Michael Brown**
We are scheduled to begin updating classrooms beginning the Monday after finals. There will be two trainings per week in person on how to use the new equipment. We have new virtual reality equipment that you can try as well.

10. **President’s Report**
My report is in the newsletter. I am also giving out FEC awards.
   - Keeper of the Funds – Tom Whittaker
   - Typing Like the Wind – Tracy Terry
   - Most Awesome Newsletter Creator – Melanie S-D
   - Best Brownies – Alice Lawson
   - Most Awesome B&T Rep – Richard Lawson

11. **Announcements/New Business (5)**
[Tom Whittaker] Wed, April 22 – Earth Day – We have several events organized. One of the events is to have a Family Fued game show and we are looking for a 5 person faculty team to volunteer to participate. You will participate against a team of tutors from noon-1 pm.
   - Danni, Heather, Melanie, Khaled, Alice, Joe, Laura
We also have a movie on water resources in the southwest from 10:30 – 11:30am in H101.

[Patricia Gillikin] The first Poetry Slam in Valencia County is being organized by our students/former students for this Saturday. I can give you the time/location. Our students and faculty will be there performing poetry.

[Barbara Lovato] Stop by the library for activities this week.

[Khaled Kassem] New Mexico Mathematical Association is having a conference this weekend and many of us are attending.

12. **Adjournment (2:31)**