

Faculty Assembly Meeting
February 22nd, 2012
1:30-3:00 LRC 101C

In attendance: Melanie Sanchez-Dinwiddie, Danizete Martinez, Elaine Clark, Alice Lawson, Patricia Gillikin, Dubra Karnes-Padilla, Julie Dupree, Miriam Chavez, Claudia Barreto, Barbara Lovato, Miriam Gustafson, LeAnn Weller, Najib Manea, Alexa Wheeler, Richard Sax, John Anderson, Tina Newby, Alice Letteney, Cindy Chavez, Eva Rivera, Tom Whittaker, Annette Hatch, Donna Ketcheson

- 1. Call to order:** Elaine Clark called the meeting to order at 1:35pm.
- 2. Acceptance of agenda:** there was an addition to the agenda. Faculty Development Committee needs to be added. Miriam Gustafson made a motion to approve the agenda as amended with LeAnn Weller as a second.
- 3. Approval of minutes:** Cindy Chavez made a motion to approve the minutes from the November meeting with Julie Dupree as a second; all were in favor.
- 4. Executive Director's Report:**
 - Thank you to all who donated or volunteered for this year's Gala. Just over \$10,000 was raised. The endowment is approximately \$820,000. Dr. Letteney would like to see \$1 million. Student body president Victor Escobar spoke at the Gala and did very well.
 - The final funding formula proposed by the LFC (Legislative Finance Committee) made sure that 2 year colleges were not disadvantaged. Dr. Letteney would like the Faculty Assembly to thank LFC for their work. The funding formula has not been signed and can still be vetoed by the Governor.
 - Money that is "off the top" which is approximately \$100,000.
 - GO Bond would give \$1 million to UNMVC for heating, ventilation and cooling upgrades and more parking in the south lot.
 - Barbara Lovato added that an additional bond would give UNMVC library \$20,000.
 - We are currently working with main campus to lift a 30 credit requirement to receive certificates. UNMVC needs certificates to increase our student completion. However many of our certificates are less than 30 credits.
 - The current art exhibit of Elaine Soto was very well done.
 - Faculty Assembly are invited to Phi Theta Kappa induction ceremony this Friday, 2/24 at 6:30. There will be a small dinner to accompany the ceremony.
 - Scholarships for travelling abroad, our students are eligible so please encourage applications and the deadline is within a few weeks.
- 5. Dean of Instruction Report:**

- Budgeting requests have been reviewed and sent to Andy. It looks like all will be funded.
- NMHEAR conference is 2/23 and 2/24, 18 UNMVC will be attending.
- Summer and fall schedules are currently being worked on and will soon be completed.
- It is a catalog year and work is being done to get that finalized. Work is being done to add the undergraduate degrees of faculty in order to increase attractiveness of UNMVC to students.
- UNMVC has 6 new full-time faculty who has joined this semester. Dr. Sax asked that they be welcomed.
- A search for a Game Design and Simulation Faculty is ongoing.
- New Mexico Centennial events were a success.
- February 10th was the Film Festival, many films were screened, it was very well organized, and was an enjoyable event.
- The Strategic Planning Committee continues to meet. The committee is meeting 2/29 to finalize the plan; however there may be need for a March meeting. A Town Hall meeting has been scheduled for April 18th.
- Dr. Sax ended with allowing any questions.

6. Treasurer's Report

The amount of money in the account for Faculty Assembly is \$154. We have run out of money for snacks so please donate to that fund.

7. Committee Reports:

- Faculty Senate (Melanie Sanchez-Dinwiddie)—there was not much that pertained to UNMVC. A posthumous degree was awarded. Several honorary degrees were voted on. There was some discussion from Tim Ross about the process in the selection of the new UNM President, Robert Frank. Dean Sax added some insight to some of the controversy that arose from the selection of President Frank.
 - i. Dubra Karnes-Padilla has served as the UNMVC representative for 4 years and can no longer serve. Danizete Martinez was voted as the official representative and Melanie Sanchez-Dinwiddie will be the alternate. This new term will start Fall 2012.
- Faculty Development (Tina Newby)—there has been discussion by this committee to create a Faculty Mentoring Program and to work with Najib to increase participation of faculty in using technology. Tina would like input from Faculty Assembly. Khaled offered some suggestions on training for completing FE/DI evaluations and help with the tenure process. John Anderson would like in the mentoring program an emphasis on the importance of committee involvement.
- Curriculum Committee (Alexa Wheeler)—program reviews will be coming up starting at the end of the spring semester and continuing into the fall semester. Information has been added to the <http://www.unm.edu/~vccurric/>. Alexa reviewed the website to familiarize faculty with the upcoming program review process.

- Core Course Assessment (Claudia Barreto)—these are the reports that must be completed in the Spring semester for all core courses. Claudia will be sending an email on VFAC that will contain the form for Core Course Assessments and will also have the list of which courses need reports. Claudia handed to the attending faculty a list of the core courses. Committee members will be available to complete the reports for a variety of time slots later in the semester.
- Faculty Handbook (Dani Martinez)—thank you to all who voted in December on the handbook changes. Everything that was up for vote passed. There will be another vote at the March meeting for more changes that are being reviewed. Dani will be sending out via VFAC the information on the changes that are being proposed.

8. President's Report:

- April 18th is the Strategic Plan Town Hall meeting. This is in conflict with the Faculty Assembly meeting, therefore the Faculty Assembly meeting will be on April 25th.
- Main campus establishes their committees in the spring. If any UNMVC faculty is considering being involved with those now is the time to sign up.

9. Announcements

- Cindy Chavez had a question from Toni Black about who is allowed to be on VFAC. Toni is receiving some requests that she is not sure is appropriate. This topic was discussed previously in Faculty Assembly and Elaine made the remark that we could refer to previous meeting minutes for the decision of who could be on VFAC. Dean Sax emphasized that VFAC needs to maintain high integrity so that VFAC retains its importance. The discussion ended with the statement that staff should not have access to VFAC.

10. Adjourn: Claudia Barreto made a motion to adjourn the meeting at 2:42pm with a second from Cindy Chavez; all were in favor.

Respectfully submitted,
Melanie Sanchez-Dinwiddie