

Faculty Assembly Meeting
October 16, 2013
1:30-3:00 LRC 101C

In attendance:

Rosa Auletta	Sarah Garde	Alice Letteney	Richard Sax
Claudia Barreto	Patricia Gillikin	Najib Manea	Dustin Shafer
Brenda Broers	Miriam Gustafson	Danizete Martinez	Julia So
Michael Ceschiat	Annette Hatch	Richard Palmer	Alexa Wheeler
Miriam Chavez	Michael Hopper	Eva Rivera Lebron	Heather Wood
Julie Depree	Jami Huntsinger	Melanie Sanchez-	
	Khaled Kassem	Dinwiddie	

Call to Order

- Dani Martinez called the meeting to order at 1:33pm

1. Acceptance of agenda

- A motion was offered and the agenda was accepted

2. Approval of minutes

- The minutes were approved as submitted

3. Executive Director's Report (Alice Letteney)

- Performance funding measures look favorable for UNM-VC
- UNM-VC completion agenda is advantageous w/ this measurement
- Some compensation increase might be coming
- New Mexico is among the danger states for future un-funded pension payments
- Creation of 5-year campus master plan is underway; surveys are forthcoming
- First week in December Town Hall is scheduled

4. Dean of Instruction's Report (Richard Sax)

- Send your notable achievements by Thursday
- FEDIs due Nov. 15
- Branch Colloquium expected in Feb. or March 2014
- Poem was written by Bill Nevins about his son's death
- Please donate for Della's going away gift/Tuesday Oct. 22 potluck

5. Treasurer's Report (Dani for Thomas Whittaker)

- Faculty Assembly budget currently holds \$500.
 - \$295 Materials
 - \$100 In-State Travel
 - \$100 Copying
- 22\$ for snacks is in the budget. Please donate if you can.

6. President Phi Theta Kappa Society (John Forman)

- Banners for students and faculty are forthcoming; please sign your name

8. ADA Compliance (Najib Manea)

- Closed-captioning is available for special needs students
- BB Learn Accessibility Support Link/Screen Reader exists for faculty

9. Committee Reports:

FE/DI (Julie Depree)—

- New FE/DI form is done
- Kudos to Committee for finishing the form

Faculty Handbook (Melanie Sanchez-Dinwiddie)—

- Vote on Faculty Communications Committee new language
 - Michael Ceschiati motioned to approve the language
 - Discussion-Michael raised the issue of different skill levels
 - A majority accepted the motion of new language
- Vote on Procedural Changes
 - A majority accepted the motion for procedural changes
- Grade Reporting
 - New language was inserted enforcing deadlines for faculty
- Review of Syllabi
 - Discussion/majority agrees no new policy is needed
 - English Department will share their review process with others

Assessment (Claudia Barreto)—

- Schedule for mentoring sessions has been developed
 - Dates for upcoming sessions are Friday Nov. 1 at 9:00, Friday Nov. 8, Friday Nov. 15
 - Division heads will need data from faculty for assessment

Curriculum Committee (Julie Depree)—

- Thomas Whittaker was elected new Chair of the Committee

Faculty Professional Development (Khaled Kassem)—

- Cindy Chavez is new chair
- Fund recipients have already been notified
- Some changes were made to the form about the new required report for faculty

Faculty Senate (Julia So)—

- President Frank recently formed a Chairs Council that is composed of chairs from all departments, including those at the Branch Campuses. The Council will meet with President Frank two to three times a year.

Faculty Dispute Resolution Committee (Jami Huntsinger)—

- Patricia and Miriam joined for a total of five members
- Meeting is forthcoming to elect officers

12. President's Report (Dani Martinez)

- Thanks to everyone on FEDI committee; R.I.P. FEDI committee
- Fill out IDEA forms/due Friday

13. Announcements

- Jami Huntsinger-Upcoming Valencia Speaks Bruce Noll presentation is Oct. 23
- Kudos to Julia So for organizing
- Julie Depree-Mole Day is coming up as well with Annette 12-2 PM-Oct. 23/Robotics Presentation
- Richard Sax-Stem lecture Oct. 23 in the morning
- Miriam Gustafson-October 25 Santa Fe Trip; kudos to Dani for organizing

Adjournment: 2:43

Respectfully submitted, Heather Wood