

**Faculty Assembly Meeting**  
**October 19<sup>th</sup>, 2011**  
**1:30-3:00 LRC 101C**

**In attendance:** Melanie Sanchez-Dinwiddie, Danizete Martinez, Elaine Clark, Rob Paixao, Khaled Kassem, Dom Cappello, Cindy Chavez, Patricia Gillikin, Ann-Mary MacLeod, Dubra Karnes-Padilla, Julie Dupree, Miriam Chavez, Claudia Barreto, Lucille Farrington, Barbara Lovato, Frances Duran, Bill Bloom, Barbara Rousseau, Miriam Gustafson, Randall Gann, Jami Huntsinger, LeAnn Weller, Najib Manea, Alexa Wheeler, Michael Ceschiat, Richard Sax

1. **Call to order:** Elaine Clark called the meeting to order at 1:34pm.
2. **Acceptance of agenda:** Rob Paixao made a motion to accept the agenda as is with Miriam Chavez as a second; all were in favor.
3. **Approval of minutes:** Michael Ceschiat made a motion to approve the minutes from the September meeting with Rob Paixao as a second; all were in favor.

**Executive Director's Report:** Dr. Letteney reported that the new funding formula was supposed to be released and it was not. The funding formula is at the Governor's Office, but it is not known why it was not released. It is the hope that the legislature will hold off because the funding formula is not complete.

Dr. Letteney recently returned from a conference in Washington where there was a great deal of discussion about how to keep funding for Hispanic serving institutions.

There will be a one-time equity supplement of \$950 given to those who have a base pay below \$49,999. Eligible individuals have to be employed prior to January 1<sup>st</sup>, 2010.

There will be a scholarship reception October 20<sup>th</sup> for the recipients and their families. Faculty who would like to attend should talk to Bill or Francis. Many of the monetary donors will be present.

4. **Dean of Instruction Report:**
  - i. Dr. Sax's one-on-one meetings with faculty are almost complete. Dr. Sax thanked and gave his appreciation for the opportunity to have discussions with the faculty.
  - ii. The Centennial Celebration has not gone away it is just quiet for now. The Centennial and UNM-VC 30 years are at the same time, so they are being planned and scheduled concurrently.
  - iii. The Chairs have homework to review the Divisions.
  - iv. The Quarterly Assessment was submitted on time.
  - v. Program Reports need to be completed. There is another workshop October 28<sup>th</sup>.

- vi. UNM-VC 2011-2012 Strategic Plan needs to be updated.
- vii. The UNM-VC website is in need of updating.

5. **Dominic Cappello:** UNM-VC is a pilot site for the Resiliency Corp of Valencia County. The Department of Health is bringing in approximately \$45,000 to UNM-VC. Violence is here in Valencia Community and it is a public health crisis. “Enough is enough” we know what to do, but we need laws, funding and advocacy to combat violence, injury and substance abuse. Dom needs help from campus to get more involvement by incorporating awareness into courses.
6. **Ann-Mary MacLeod:** 18 students will receive endowed scholarships for a total of \$9000. That money comes from large donors, but 2/3 of funds comes from small regular donations. Ann-Mary’s office is next to Alice’s in the Administration Building. Please stop by to make a donation.
7. **Francis Duran and Bill Bloom:** Francis and Bill were present to discuss the implications of withdrawing a student versus failing a student.
8. **President’s Report:** There is interest and effort in trying to get OSET (Office for the Support of Effective Teaching) workshops available to UNM-VC faculty. To do so a source of funding will be needed.

The short video “Shots Fired on Campus” will be shown to faculty on Wednesday November 30<sup>th</sup> at 1:30 and Friday December 2<sup>nd</sup>. Security will be present for a question and answer period following the video.

**9. Committee Reports:**

- i. Teaching and Learning (Claudia Barreto)—Program reviews are due. Please schedule a time slot on October 28<sup>th</sup> to complete the report.  
Professional Development(Lucille Farrington)—the budget for 2011/2012 is \$8500 and at the November meeting there will be an official motion to approve or disapprove the proposal to increase funding. Lucille will send out a draft on VFAC prior to the meeting.
- ii. FE/DI(Michael Ceschiat)—there is a revised edition of the FE/DI evaluations. Before next assembly meeting please review and provide response.

10. **Adjourn:** Rob Paixao made a motion to adjourn the meeting at 2:54pm with a second from Michael Ceschiat; all were in favor.

Respectfully submitted,  
Melanie Sanchez-Dinwiddie