

Faculty Assembly Meeting
Wednesday, October 20, 2010
1:30 pm – 3:00 pm – LRC 101C

Attendance: Julie DePree, Jon Conescu, Barbara Bailey, Emily K. Miller, Helen Walton, Lucille Farrington, Mike Ceschiat, Alexa Wheeler, Najib Manea, Cynthia Fillmore, Rob Paixao, Caroline Kohrs, Donna Ketcheson, Susan Grohman, Miriam Gustafson, Melanie Sanchez-Dinwiddie, Patricia Gillikin, Claudia Barreto, Elaine Clark, Dubra Karnes-Padilla, Leann Weller, John Anderson

1. **Call to Order:** Meeting was called to order at 1:32pm. The refreshments fund is now expended if people would like to donate again for future meetings.
2. **Acceptance of Agenda:** Helen Walton made a motion to approve the agenda for October 20, 2010 and Leann Weller seconded the motion. All agreed unanimously.
3. **Approval of Minutes from September 15, 2010:** Jon Conescu made a motion to approve these minutes and Mike Ceschiat seconded motion. All agreed unanimously.
4. **Executive Director's Report:**
Alice Letteney is in Washington so John Anderson will present some information during the President's report at the end.
5. **Co-Deans of Instruction Report:**
 - a. Full-time faculty need to make sure they get their department chairs and peers to visit classes for reviews. Need signed hardcopy by December 3.
 - b. Wait until next semester to turn in FEDI. Either turn in Feb. 4 or when IDEA forms come back.
 - c. Assessment committee meets Friday, Oct. 22 to review program assessments. These were due two weeks ago but will still accept if get in today! Only 6 assessments out of 30 programs have been turned in.
 - d. The spring schedule has been sent off and should be available mid-November. Registration starts November 29. A form will be going out for people to check class caps.
 - e. There are some changes in Banner, you can now upload grades from WebCT and/or Excel. Najib explained that the new columns for midterm and final grades that appear in WebCt for all classes are the columns that get uploaded into Banner. Still have to enter last attend date.
 - f. Michelle LeBeau will retire in January and requested Emeritus status. This was approved so she will be Professor of English-Emeritus. Jami Huntsinger is making the plans for the retirement party.
6. **Committee Reports:**
 - A. Teaching and Learning Assessment Committee: Claudia Barreto – As was mentioned earlier, will review Program Assessments on Friday, Nov. 22. These are due to main campus on December 1.
 - B. Faculty Senate: Dubra Karnes-Padilla

- i. Banner changes as mentioned earlier. Main campus will provide some training in December. Also Najib will organize some training here. Can still enter grades by hand, need not import from WebCT or a spreadsheet.
 - ii. There is an email messaging taskforce at main campus looking at ways to improve communication. They are exploring using Google or some other online application that is Web 2.0 compatible.
 - iii. Article in Daily Lobo concerning the book(s) in the library which lists everyone's current salary. There are those who want to put this information online. Senate wants a dialogue about personal salaries being available online. It appears the Daily Lobo is trying to get an audit of UNM finances.
- C. Resiliency corp: There will be a meeting of the Resiliency committee on Wed. October 27, 3:00 to 4:00. It looks like Valencia county will get a new hospital, location is still unknown. Leann Weller mentioned that the current articles in the newspaper on the subject of the hospital are almost identical to those published in 1976.
- D. Main Campus Committees: We need representatives to serve on all main campus faculty committees. Each branch campus is supposed to have a representative. We need more people to do this rather than one or two trying to serve on multiple committees. Adjunct faculty can serve.

7. Continuing Business:

Faculty Colloquia Series – October presentation joint with the English Department's Sharing the Words cultural program. October 27 from 1:30 to 3:00. Bill Nevins will talk about his work as a journalist and the types of interviews he's conducted and written about. A guest speaker will come, David Kurtz, who is a singer/song writer. He will talk about writing lyrics and will perform some of his original songs.

8. New Business:

- a. Collaboration with Teachers in Italy: Elaine Clark is working on developing a collaboration with a high school teacher in Italy using historical references in teaching mathematics. Would others like to be part of this? Doesn't have to be math people; any history people, language arts, humanities, anybody? Elaine will apply for one of the grants from main campus to possibly take a trip to Italy for this collaboration.

9. Presidents Report:

- a. There is a lot going on right now with budget concerns. The website to watch it the Provost Office Academic Affairs site, a document about the budget is posted.
- b. We need to be concerned because programs/classes will be cut. For example, at SUNY-Albany they have cut all their French, Italian, Classics, Russian, and theater programs.
- c. Here various programs are being flagged. The Provost site explains how the flagging is being done. A study will be posted on November 3. Need to give input now! And check site after Nov. 3 to see what's been flagged to be cut.

- d. What will get cut will depend on what the legislature decides to actually cut from their budget. Waiting to see what happens on this score.
- e. We have budgetary autonomy from main so we don't necessarily need to cut the same things they do, and their cuts may not affect us.
- f. Budget cuts don't just go by money; must meet mission statement and keep key faculty.

10. Announcements:

- a. Patricia Gillikin – Gary Glaesner (sp?) from the Alzheimer's project will be reading and performing classic poetry and will conduct a workshop on how to make this dynamic on Wed. Nov. 3 from noon to 1:15 and from 1:30 to 2:45.
- b. Mike Ceschiat – Reception for the art show on spinning and weaving is coming up. This is Jo Phillips first solo show. The next art show will be a Santeros show.
- c. Susan Grohman is a new faculty member in the nursing program. She was introduced.
- d. Claudia Barreto – Thanks to Dubra for a great Wellness Fair at the beginning of the month.
- e. Patricia Gillikin – Halloween Dance Friday Night!
- f. We have a new security chief. Theft is up so lock your doors.

11. Adjournment: Barbara Bailey made a motion to adjourn the meeting; Mike Ceschiat seconded the motion, all agreed unanimously. The meeting adjourned at approximately 2:20 p.m.

Respectfully submitted by Elaine Clark.