



Faculty Assembly Meeting Approved Minutes

Friday, September 10, 2021 (1:00 – 2:30 PM)

Zoom Meeting URL: <https://unm.zoom.us/j/98584100633>

(30 Attendees quorum)

IN ATTENDANCE:

| | | |
|-------------------|------------------|---------------------|
| Jerry Godbout | Tammi Duncan | Elaine Clark |
| Andre Callot | Juliette Cunico | Alice Letteney |
| Justin Bendell | Andy Taylor | Precious Andrew |
| Stephen Takach | John Bollweg | Piotr Filipczak |
| Ana June | Joe Poole, Jr. | Scott Kamen |
| Laura Musselwhite | Alexa Wheeler | Greg Barnett |
| Cheryl Bryan | Heather Wood | Patricia Gillikin |
| Julia So | Benjamin Burnett | Barbara Lovato |
| Jami Huntsinger | Victor French | Soledad Garcia-King |
| Andisheh Dadashi | Kat Gullahorn | Benjamin Flicker |



1. Call to Order (1 minute)
 - 1:00 pm
2. Acceptance of Agenda (1 minute)
 - Motioned: Justin
3. Approval of Minutes (1 minute)
 - Motioned: Jerry
 - Seconded: Elaine
4. Chancellor's Report – Alice Letteney (10 minutes)
 - Policy for non-compliant students went out on 9/9. Students needed to get their first shot by then if they were to comply.
 - Yesterday at the Dean's council, Dean Musselwhite and I learned that hundreds of students went to be vaxxed. Hank says very few students called with concerns.
 - The RC Industrial Park will have a vax clinic on 9/22
 - Our clinic will be Sept 20 and 21 we'll see if they can give the JJ shot.
 - 40 people have gotten shots in previous clinic. Many were our staff.
 - Thinks students will get credit for at least one shot.
 - Library staff can assist with info uploading.
 - We have status of every staff, faculty, and student. Main is providing that.
 - UNM-Valencia faculty have the highest percentage of any group at the university.
 - DC students will get 100 if they upload their info
 - University has data for vaccination of DC students. As of Wednesday, it was 67% for both, 70% for one.
 - Thanks to all who are working on the NSF STEM scholarship.
 - Thank you to those who are working to finish Title 3.
 - We will get the new greenhouse, we have a time extension.
 - Thank you for working on the PASOS and Pathways Grant.



5. Dean of Instruction Report – Laura Musselwhite (10 minutes)

- The committee list went out yesterday, not many changes to report. Student services and staff association assignments pending; finished version of list goes out next week. Please look at the list, convene a meeting, vote on chair, let Laura know
- Discussions this week regarding vaccination portal: Get your proof uploaded before Sept. 30
- Some self-reported cases among students, but none were on campus.
- Chairs are planning for spring and are talking about schedules. Not much guidance from Main regarding modality. Not sure if we'll stay the course or move to full f2f. Thank you for flexibility re: modalities.
- Margaret is working on the backend of Banner re: names of modalities. Don't have firm guidance on that yet. Names may change re: Remote scheduled/arranged. Must be clear.
- Scheduling continues, enrollment is rebounding. Activities in campus happening.
- Cheryl asks if we have option for fully online vs f2f for faculty? Laura: That's part of the unknown. The Provost's office was clear a few months ago that we were to be back, but that was before Delta. They're still contemplating.

6. Treasurer's Report – Greg Barnett (3 minutes)

- We have \$600 and \$50 in the snack fund
- Question: what are some examples of how this money was used? Elaine: People who go to Faculty Senate meetings if they don't live in Abq. Anything that has to do with you representing faculty at VC. Restrictions on what that money can be used for. Check with Debra.

7. Vote for at-large faculty positions: Tammi Duncan and Piotr Filipczak (3 minutes)

- Barbara Lovato rescinded nom, so we need to vote on T & P. Make a motion?
- Motioned: Elaine
- Seconded: Justin
- Welcome Tammi and Piotr
- Piotr: Confirm there's no issue to have two at-large from same dept?



- CB: Thinks they can't be in the same dept as Pres.
8. Update on Union contract — Scott Kamen (10 minutes)
- Scott is interim VP for faculty union. Happy to report that after 17 mos, the union and admin agreed and that went into effect on July 1; most will run through 2024. Compensation goes up each year. Shares link for contract:
 - Our union has two parts or bargaining units and each has own contract. Union contract (Unit 1) covers all FT faculty who are not in admin. Unit two: All PT faculty. This contract does cover you regardless of whether you're a dues paying member. However, I am going to tell you why it's important to become a member: If you want this contract to do more, you should become a member because that increases our power. That said, there are some wins that we're proud of:
 - i. We got 1.5% raises for all FT faculty. Covid made it difficult to get more.
 - ii. PT faculty got 4% raise
 - iii. Established min salary floors for different ranks
 - iv. Changes to academic workload. Chairs allowed to collaborate with admin to establish new policies for workload. Makes it possible to lower load.
 - v. Next part: Grievance and arbitration, which makes sure contract is upheld. Establishes some enforcement.
 - vi. The more members, the stronger our position. Posting link to online member card.
9. Standing Committee Introductions (3 minutes per committee)
- Curriculum: Laura was Chair last year. This committee reviews proposed curricular changes, go thru local before Main Campus. Reviews all implementations of new and changes to existing courses. In Spring, oversees program review. Tries to do three per year in rotation. Chair attends Main campus curriculum meetings.
 - Faculty Handbook: Will present at next meeting.



- Professional Development: Scott was Chair last year. Reviews PD applications for funding. FT faculty have \$750; PT faculty, \$300. Expecting that changes are coming to the form. Funds were exhausted last year. Language will change to reflect new “world” of Covid we’re living in. Apply early to ensure funds are avail.
- Program Development: Charged with creation, review and maintenance of programs and connections to HB. Many opportunities available. This committee has taken on many approaches.
- Tenure and Promotion: Remove from agenda.
Motioned: Elaine
Seconded: Juliette
Thirded: Jami
Fourthed: Heather.
Motion passes with unanimous vote
- Adjunct Faculty: Juliette: No action yet. Planning to do as we did last year: Get names from Dean, send survey to all PT faculty members, find out what issues are of concern. Invite attendance at FA meetings.
- Faculty Online Teaching & Review: Alexa Wheeler is Chair. (Shares link to committee page in Chat: Alexa maintains faculty website.) Online committee provides and review online courses for alignment with requirements. Also does initial and full course reviews. Workshop format started last year. Initial reviews in fall, full course reviews in spring. Faculty notified one semester ahead of review for initial. One year for full. Also, we try to provide in-house training and workshops. Elaine teaches course that certifies online teachers (but not this spring, due to migration to Canvas; by summer it should be back). Online certification required again as of Spring 2022. All instructors who need this have been contacted; there’s still room in the OCDD FA 2021 cohort. No CNM training accepted, anymore. Other modes of certification possible. Committee provides Jumpstart course to students. Not this academic year due to Canvas. May not do Jumpstart anymore b/c Canvas has robust training portal. Faculty have access to lots of training opportunities. This year b/c of moving to Canvas, the



committee will focus on training along with Soledad. Faculty can opt in for Spring. Personal sandbox could have more options than the campus version, though some features aren't available. We're pushing to get in so we can get trained and train all of you. Will keep you all posted! Also, we have RASI (Choices: RASI, OCDD, or EBPTO)

- Faculty Communication: Three things: Listserv, faculty website, newsletter. How to join listserv: It's on the faculty website. Alexa Wheeler, Ana June, and Ian Burch are members.
- Faculty Conflict Resolution: Currently redesigning what the committee does. We can't mediate conflicts because we're so small, so we have worked with combining branch campuses to make a group. May still be too small. Will continue looking at this.
- Faculty Senate Representative Committee Report—Main campus issues that affect UNM-VC, we now have a new sort of standing committee. That is basically an ongoing committee of the faculty senate called Branch Community College Council, comprising all current voting faculty senators from branches. Still clarifying details. Also, working to get access to training based in Main campus. We don't have it or have to pay, that's a frustration for Branches.

10. Faculty Assembly Improvement Taskforce (FAIT) – Justin Bendell (10 minutes)

11. At end of last semester, FAIT offered a couple of proposals that were accepted. One required that we revise Constitution. FAIT was formed Nov 2019 to reinvigorate Faculty Assembly. First step: Proposal of changes, approved in Spring 2020. All 8 of recommended changes are fully or almost full implemented. Next change that needs incorporation is presidential mentorship. Revision from 1994 that doesn't mention internet, changes made now to do so. As faculty it's our job to decide what works, what doesn't. It's a 2/3 vote in FA to amend the Constitution. We have to have two meetings before a vote. So, I'm proposing Constitutional changes in this meeting. Hope we can vote in Nov. Ball's in your court now.

Other thing is new approach to standing committee. Will be clarifying, stay tuned.



12. New Business / Announcements:

- None

13. Adjournment: 2:25

- No need for motion to adjourn since we met all agenda items!

14. ADJOURNED: 2:25