



**Faculty Assembly Meeting Approved Minutes  
Wednesday, February 19, 2020 (1:30 – 3:00 PM)  
LRC 101**

22 attendees (quorum)

**In Attendance:**

Jerry Godbout	Julia So	Greg Barnett
Justin Bendell	Alexa Wheeler	Scott Kamen
Stephen Takach	Heather Wood	Kevin Hobbs
Laura Musselwhite	Kat Gullahorn	Nancy Engler
Cheryl Bryan	Juliette Cunico	Patricia Gillikin
Marjorie Campbell	Elaine Clark	Alice Letteney
Soledad Garcia-King	John Bollweg	Melanie Sanchez-Dinwiddie
	James Farslow	



1. Call to Order (1 minute)
  - **Meeting commenced at 1:32**
2. Acceptance of Agenda (1 minute)
  - Elaine = motioned
  - Nancy = seconded
3. Approval of Minutes (1 minute)
  - Marjorie = motioned
  - Justin = seconded
4. Chancellor's Report – Alice Letteney (25 minutes)
  - Question about Adobe
  - UNM deal to buy Adobe for everybody on campus
  - Would have had to buy it for every single student
  - Would have had to raise fees \$25 per student including dual credit
  - If you need it, it costs about \$170 per machine, which gives you one download to one machine
  - Julia asks if the money comes from the division's budget. Not sure.
  - Legislative session ends Thursday at noon. Been there since December.
  - Opportunity scholarship was changed during the session. Has to go through both the senate and the house.
  - 4% compensation increase for everybody except policemen, firemen, who get higher increase.
  - \$3 million for dual credit
  - Opportunity scholarship is now at \$17 million
    - It is for everybody, not just two year students
    - It is need-based, so students will have to complete the FAFSA
    - Was changed from what is called a middle dollar scholarship.
  - If the house and senate cannot agree, it will go to a committee to be negotiated.
  - Thanks to John Arthur Smith
  - Juliette asks when they will make a final determination on lottery percentage. Alice answers Thursday at noon (tomorrow).
  - Part of a bill to cut 22 questions from the FAFSA
  - Very happy about the future act. \$4.9 million.
  - \$6500 raised from souper bowl.
  - Gala is pretty much sold out. March 7 at 6 PM.
  - STEM advisory board heard a presentation from Facebook last week about their co-op program
    - Three students who are going there
    - Final application is due Feb 28.
  - Five students going to Bozeman, MT to present undergraduate research.
5. Dean of Instruction Report – Laura Musselwhite (10 minutes)
  - Read what is in the newsletter



- Wednesday, May 13, 14, 15 are events for graduation.
  - Hank hired someone to replace Yolanda, and her name is Cheryl Dilger
    - No email yet
    - Came from college of nursing
  - On March 5, there is a regional meeting for the new Perkins grant
    - Technical funds used for various purposes
    - Consortium of colleges, high schools, and businesses in your area
    - Everything except the west side is included in our region
  - Instructional technology survey coming out next week
  - Campus technology committee has come back together, discussing the survey
    - Computer lab configuration
  - Provost's office has been working on our core course certification forms that have to go to the state
    - We are the last batch to go through
    - These forms indicate for every core course what skills are important
  - Julia So asks a question about Perkins grant. Laura answers.
6. Student Success Specialist with Information regarding the Early Alert System – Tina Zuniga (3 minutes)
- Does not exist yet
  - Using online referral form that links directly to her
  - Send kudos to her so she can send them out to students
  - Soledad says there is a system already available from within Blackboard
7. Guest of Stephen Takach: Susan Cornelius – Lobo Rainforest/STC.UNM (10 minutes)
- Cecilia Pacheco as well
  - Susan is not an employee of UNM
  - Volunteer and consultant
  - Startups at various universities, now at UNM
  - Things that they are working on
    - Injectable alzheimer's cure
    - Increasing efficiency at airports
  - Site mentors visit various UNM sites
  - 12 free seminars that can be completed for credit by students
  - e-Commerce class
  - Create Cell Bank, title of another class
  - Mentions CANVA, an alternative to adobe products
  - 30-minute mentoring sessions
  - Go to the link that they gave us to learn more
8. Treasurer's Report – Stephen Takach (1 minute)
- \$438.20 left in faculty budget
  - Spent 12.4% since beginning of the year
9. Discussion of Improvement Taskforce Proposal and vote on meeting time – Justin Bendell (30 minutes)
- What are the strongest concerns to us collectively?



- Detailed report with recommendations has been circulated
- “Who we are and why” pamphlet has also been created and distributed
- Juliette says they are planning a larger printing to go out to all faculty members, but have not done that yet
- Something that needs to be decided on today: Faculty Assembly Meeting Time
  - 3:00 to 4:30 on Wednesdays, then cancel all classes during this time
  - FAIT decided ultimately that most would prefer a meeting on Friday, which is current recommendation of FAIT starting next semester
  - If so, then make it same day as faculty academy, so we don’t all have to come on two different Fridays
- Vote on other things in March or April at the latest, so changes can be implemented next semester
- Discussion takes place regarding the various pros and cons of different times that we could hold the faculty assembly meetings
- Justin points out that FAIT spent a lot of time going through this same discussion and settled on Friday
- Jerry points out it could have a positive community aspect if it was on Friday, because it could be a potluck and not sandwiched between regular class periods
- Juliette yields her scheduled adjunct faculty slot scheduled for later in the meeting, and reports here instead.
  - Talking about the adjunct faculty survey results
- Justin asks if we want to vote on the meeting time. John says there are two things to vote on: should we change the current scheme, and if so, what should we change it to?
- Motion to change the time and/or day of faculty assembly
  - 13 for
  - 3 against
  - 4 abstain

#### **10. Faculty Assembly Standing Committee Reports**

- a. Adjunct Faculty – Juliette Cunico (0 minutes, yielded)
- b. Communications – Alexa Wheeler (5 minutes)
  - Faculty website information
  - Reminds us what is on there and what we can use it for
  - Early alert form is on there
  - Final exam schedule
  - Minutes from previous faculty assembly meetings
  - Newsletters
- c. Conflict Resolution (2 minutes)
  - None to report
- d. Curriculum (2 minutes)
  - Laura reports in place of Barbara Lovato



- To be reviewed this semester: automotive tech, art studio, liberal arts
- e. Student of the Month – Melanie (2 minutes)
  - November has been awarded
    - Should be able to see Jen Gibson this Friday to give her the award
  - February nominations are open, so please send in nominations
- f. Faculty Professional Development – Scott Kamen (1 minute)
  - No money left
  - Stephen had a question about an unanswered request for PD funds that was sent to Ariel in November
- g. Faculty Program Development – Julia So (0 minutes)
  - Nothing to Report
- h. Faculty Senate Representative – Cheryl Bryan (0 minutes)
  - Nothing reported since Cheryl has class at 3:00
- i. Online Teaching – Elaine Clark (5 minutes)
  - Blackboard Learn jumpstart opt-in rather than opt-out strategy, which has worked well so far
  - Heather asks if there could be an open lab to discuss online best practices
- 11. New Business / Announcements**
  - Kat Gullahorn recommends incorporating library resources and information literacy in our courses
- 12. Adjournment at 3:02.**
- 13. Future Meeting Dates:**
  - March 25, 2020
  - April 15, 2020