

Syllabus for BIOL 248L: Human Anatomy and Physiology Lab II Fall 2017

Prerequisite or corequisite: BIOL 247L: Human Anatomy and Physiology Lab I

I. General Information:

Instructor:	Jeff W. Hill, Ph.D.	Course Number:	BIOL 248L (1 credit hour)
Office:	Academic Affairs 103	Section Number:	501
Office Phone:	505-925-8630	Semester/Year:	Fall 2017
Office Hours:	M 3:00 p.m. - 4:00 p.m.	Campus/Room:	Valencia Health Sciences 113
E-mail:	jwhill@salud.unm.edu	Meeting Time:	M 12:00 p.m. - 2:45 p.m.
MES Home Page:	https://valencia.unm.edu/academics/divisions/mathematics,-engineering,-and-science-mes.html		

II. Course Description:

A continuation of BIOL 237 to include cardiovascular, respiratory, digestive, excretory, reproductive, and endocrine systems.

III. Textbooks/Materials/Resources:

Required Textbook:

Laboratory Manual for Anatomy and Physiology, Wise, 7th edition (ISBN 978-0-07-767663-6).
Anatomy & Physiology Connect Access, Saladin, 7th edition (ISBN 978-0-07-767669-8).

Section Web Address:

<http://www.aprevealed.com> (course code: bSwJb)

IV. Learning Outcomes Statements:

Upon completion of this course the student will be able to:

Outcome #1: **Recognize and appropriately use anatomical and physiological terminology.**

Outcome #2: **Discuss anatomy of the endocrine, cardiovascular, lymphatic, immune, respiratory, digestive, urinary, and reproductive organ systems.**

Outcome #3: **Identify anatomy of the aforementioned body systems in A&P Revealed and human cadavers.**

V. Course Requirements:

Attendance: Students enrolled for credit or audit are expected to attend all class sessions. A sign-up sheet will be handed out at the start of each class.

Students missing the first class without contacting the instructor may be dropped.

Students missing the first 2 classes for any reason will be dropped.

Students who miss the equivalent of 15% of class time (3 classes) will be dropped by the instructor.

Students must keep in mind, however, that it is ultimately their responsibility to withdraw from the course.

September 8th - Last day to drop for 100% tuition refund/last day to drop without a "W."

November 8th - Last day to withdraw without student services permission.

Absences do not relieve students of the responsibility for missed assignments and materials covered in class.

Grading: Grading will be based on:

1. In-class Assignments:

- 14 Lab Activities to be performed in the lab, 25 points each.
- 2 Exams, 50 points each
- MAKEUP EXAMS WILL NOT BE ALLOWED. Makeup exams can be taken only if a university-accepted excuse (i.e. documented illness or medical leave) IS PROVIDED IN WRITING during the class period following the absence.
- Grades WILL NOT be curved.

2. Online Assignments:

- 14 A&P Revealed Modules, 25 points each, to be completed online and due at the start of each class.

3. Other Requirements:

- Students missing more than 2 classes will be dropped without notice.
- Students are expected to do APR assignments before class.
- Students are responsible for seeking information on any assignments that may have been given out in their absence.

VI. Grading:

	Points per assignment:	Total Points:	Percentage of overall grade:
14 Lab Activities	25 pts each	350 pts	44%
14 APR Modules	25 pts each	350 pts	44%
2 Exams	50 pts each	100 pts	12%
TOTAL		800 pts	100%

For this class grade:	You need this percentage:
A	90 - 100%
B	80 – 89%
C	70 - 79%
D	60 - 69%
F	< 60%

VII. Academic Dishonesty:

Academic Integrity:

Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of 0 for that assignment.

UNM Academic Dishonesty Policy:

<https://policy.unm.edu/regents-policies/section-4/4-8.html>. The policy states: Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or who otherwise fails to meet the expected standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic Dishonesty is defined as:

"Academic dishonesty" includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

The following are some forms of cheating:

- Copying a fellow student's work or copying a previous student's work.
- Notes written on body parts, clothing, cheat sheets, etc... at the time of a test.
- Any form of communication with your neighbor during a test.
- Talking to anyone but the instructor or proctor during a quiz or examination.
- Communicating via cell phones with other people during a test.
- Notes or books open during in-class exams and quizzes.
- Disclosing or soliciting examination questions to those who may have been absent from an exam.
- Plagiarism (copying entirely or whole phrases from books or websites).
- Any two students handing in assignments with word-for-word responses.

VIII. Other Information:

- **Cell phones and other electronic devices:** In accordance with the UNM Valencia Student Handbook, cell phones are not permitted in the classroom. They must be silenced and put away. Cell phones that ring or are used during class or testing will result in the student being excused from the class or test. Per the grading policy, makeup quizzes and exams are not allowed.
- **Need Help?** The STEM and Learning Center have tutors and resources available to you free of charge.

- **Do you have a documented disability?** If you have a documented disability, the Equal Access Services office will provide me with a letter outlining your accommodations. I will then discuss the accommodations with you to determine the best learning environment. If you feel that you need accommodations, but have not documented your disability, please contact Jeanne Lujan, the coordinator for Equal Access Services at 925-8910 or jmlujan@unm.edu.

IX. Course Schedule for BIOL 248L 501, Fall 2017, UNM Valencia:

WEEK	DATE	TOPIC	CHAPTER	APR MODULE
1	8/21	Endocrine System	25	8
2	8/28	Blood/Blood Typing	26, 27	9
3	9/4	NO CLASS		
4	9/11	Structure of the Heart Electrical Conductivity of the Heart Function of the Heart	28, 29, 30	9
5	9/18	Introduction to Blood Vessels and Arteries of the Superior Body	31	9
6	9/25	Arteries of the Inferior Body	32	9
7	10/2	Veins and Special Circulations	33	9
8	10/9	Midterm Exam		
9	10/16	Functions of Vessels, Lymphatic System	34	10
10	10/23	Blood Vessels and Blood Pressure	35	9
11	10/30	Structure of the Respiratory System Respiratory Function, Breathing, Respiration	36, 37	11
12	11/6	Urinary System	39	13
13	11/13	Anatomy of the Digestive System Digestive Physiology	41, 42	12
14	11/20	NO CLASS		
15	11/27	Male Reproductive System Female Reproductive System and Early Development	43, 44	14
16	12/4	Final Exam		

*Topics or assignments may change as needed. Announcements regarding such changes will be made during regular class hours. Students who are absent or tardy when such announcements are made will still be held responsible for the changes.