Semester Schedule  
*(Subject to Change—Stay flexible!)*

- “DB” means Discussion Board
- “Bb” means Blackboard/Learn
- “Practical” or the abbreviation “PA” means the textbook, *Practical Argument*.
- The numbers in parentheses are the page numbers from the textbook.
- The Grammar Final at end of the semester will be on our Blackboard/Learn site (not the Grammar Bytes! website).
- Anything highlighted in turquoise means you send an email (through the Bb/Learn “Send Email” function)
- Anything highlighted in green means you have to post to the DB
- Anything highlighted in magenta/hot pink means you have to submit a document (usually a completed essay) to the DROPBOX
- Anything highlighted in grey means you have to upload a rough draft to your Group Page

<table>
<thead>
<tr>
<th>Week</th>
<th>What to Do or Read</th>
<th>Assignments to Complete by the Sunday Midnight Deadline</th>
</tr>
</thead>
</table>
| Week One  
1/18-1/24  
Note: Monday, 1/18 is MLK Day, a University Holiday |
1) Click on all buttons on the Bb Main Menu, open all folders, and read everything you find  
2) Send email to Dr. W  
3) Read *PA*, Introduction and Chs. 1-2  
4) Sign up for the *Practical* student companion site | Send Dr. W email  
Post to DB |
| Week Two  
1/25-1/31 |
1) Read *Practical*, Ch. 12 (“Definition”)  
2) Read two readings at the end of the chapter: choose 2 on your own | Post on DB |
| Week Three  
2/1-2/7 | Workshop: Pre-writing, invention, drafting and organizing for Essay 1:  
See handout in Essay Prompts for Workshop instructions. | Post practice passage analysis on DB |
| Week Four  
2/8-2/14 | Write rough draft of Essay 1                                                   | Upload **COMPLETED DRAFT** to Group Page by Sunday, midnight |
<table>
<thead>
<tr>
<th>Week</th>
<th>What to Do or Read</th>
<th>Assignments to Complete by the Sunday Midnight Deadline</th>
</tr>
</thead>
</table>
| Week Five   | **REQUIRED:**
1) Do Peer Review (PR) on 2 classmates’ drafts ([see handout for instructions](#));
2) Send your draft to the [Online Tutor](#) for feedback (via Valencia Campus Writing Lab) **OR** go to the Writing Lab IN PERSON (make an appointment first!)

**Optional:**
Skype conference with me: *Have your draft ready for your conference—send me a copy ahead of time*
| Peer Review and Writing Lab Tutoring **during the week:**
SUBMIT completed Essay 1 to Bb dropbox by midnight, Sunday, 2/21 |
| 2/15-2/21   |                                                                                                        |--------------------------------------------------------|
| Week Six    | 1) Read *Practical*, Ch. 13 (“Causal Arguments”)                                                      | Post on DB                                              |
2) Read **two** readings at the end of the chapter: *choose 2 on your own* |                                                      |
| 2/22-2/28   |                                                                                                        |--------------------------------------------------------|
| Week Seven  | **Workshop:** Pre-writing, invention, drafting and organizing for Essay 2
See handout in Essay Prompts for Workshop instructions. | Post practice passage analysis on DB                   |
| 2/29-3/6    |                                                                                                        |--------------------------------------------------------|
| Week Eight  | Write rough draft of Essay 2                                                                             | Upload **COMPLETED DRAFT** to Group Page by Sunday, midnight |
| 3/7-3/13    |                                                                                                        |--------------------------------------------------------|
| 3/14-3/20   | **Spring Break!!**                                                                                    | Have fun, but be safe! Be ready to come back next week and finish strong! |
| Week Nine   | **REQUIRED:**
1) Do Peer Review (PR) on 2 classmates’ drafts ([see handout for instructions](#));
2) Send your draft to the [Online Tutor](#) for feedback (via Valencia Campus Writing Lab) **OR** go to the Writing Lab IN PERSON (make an appointment first!)

**Optional:**
Skype conference with me: *Have your draft ready for your conference—send me a copy ahead of time*
| Peer Review and Online Tutoring **during the week:**
SUBMIT completed Essay 2 to Bb dropbox by midnight, Sunday, 3/27 |
<table>
<thead>
<tr>
<th>Week</th>
<th>What to Do or Read</th>
<th>Assignments to Complete by the Sunday Midnight Deadline</th>
</tr>
</thead>
</table>
| Week Ten 3/28–4/3    | 1) Read *Practical*, Ch. 4 (“Rhetorical Argument”)  
2) Read two readings at the end of the chapter: **choose 2 on your own**  
3) Read *Practical*, Ch. 5 (“Logical Fallacies”)  
4) Read two readings at the end of the chapter: **choose 2 on your own**                                                                 | Post on DB                                                                                                                   |
| Week Eleven 4/4–4/10 | 1) Read Practical, Ch. 8 (“Finding and Evaluating Sources”)  
2) **Workshop**: Pre-writing, invention drafting and organizing for Essay 3  
See handout under Essay Prompts for **Workshop instructions**                                                                 | Post practice passage analysis on DB                                                                                       |
| Week Twelve 4/11–4/17| Write rough draft of Essay 3                                                                                                                                                                                      | Upload a **COMPLETED DRAFT** to Group Page by Sunday, midnight                                                            |
|                       | **Note: Friday, 4/15, is the last day to drop classes without permission**                                                                                                                                                                                                 |
| Week Thirteen 4/18–4/24 | **REQUIRED:**  
1) Do Peer Review (PR) on 2 classmates’ drafts (see handout for instructions);  
2) Send your draft to the **Online Tutor** for feedback (via Valencia Campus Writing Lab) **OR** go to the Writing Lab **IN PERSON** (make an appointment first!)  
**Optional:**  
Skype conference with me: Have your draft ready for your conference—send me a copy ahead of time | Peer Review and Online Tutoring **during the week:**  
**SUBMIT** completed Essay 3 to Bb dropbox by midnight, Sunday, 4/24                                                        |
| Week Fourteen 4/25–5/1 | 1) Write Reflective letter  
2) Make sure you have completed at least one quiz in each of the folders on the Grammar Bytes! website.                                                                                                   | Post on DB  
**Email** Dr. W a screenshot of your grades from Grammar Bytes!                                                                 |
<table>
<thead>
<tr>
<th>Week</th>
<th>What to Do or Read</th>
<th>Assignments to Complete by the Sunday Midnight Deadline</th>
</tr>
</thead>
</table>
| Week Fifteen 5/2-5/6  
*Note: This week ends on FRIDAY, not Sunday* | 1) Take Grammar Final  
2) Assemble portfolio  
3) Do course evaluation | Take Grammar Final (on OUR Blackboard course shell, NOT on the Grammar Bytes! website)  
**By Friday, 5/6, midnight:** Submit completed portfolio. |