

Spanish 101 Summer 2015 (Section 501)

Instructor: Diego Deane

Credit Hours: 3 (8 week course)

Online office hours: (M,W,F 6-8pm)

Course Code: JJBBJN699

e-mail: through blackboard/my Learn

COURSE DESCRIPTION This course is the first part of a four skills college level introduction to Spanish that promotes language learning in a cultural context. This course will develop students' communicative language with clear and comprehensive grammatical coverage by the presentation of functional language, role-play, small group and personalized activities. Students will engage in cross-cultural comparisons in reading, writing, listening and interview activities. Students will make connections among discipline areas with document readings, internet research and interview activities. There is a mandatory online workbook and lab manual.

TEXT The required text is "como se dice" 10th edition. It should be bought with the online code/book code (it's usually included with the book). Since this is an online course the student may choose to simply buy the online code which includes the ebook (online book) without having to spend the extra money on a hardcopy of the text. The very last page of this syllabus explains how to set up your homework account online or how to buy a code (book code) if you don't have one. If you already have your code and want to see a tutorial on how to set it up, go to the following link: cengagesites.com/academic/?site=5212&SecID=5373

LEARNING OUTCOMES

The following are based on the national standards for foreign language learners:

1 **COMMUNICATION: Communication in languages other than English**

- 1.1 Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange information
- 1.2 Students understand and interpret written and spoken language on a variety of topics.
- 1.3 Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

2 **CULTURES: Gain knowledge and understanding of other cultures**

- 2.1 Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied
- 2.2 Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.

3 **CONNECTIONS: Connect with other disciplines and acquire information**

- 3.1 Students reinforce and further their knowledge of other disciplines through the foreign language.

3.2 Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures.

4 **COMPARISONS: Develop insight into the nature of language and culture**

4.1 Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.

4.2 Students demonstrate understanding of the concept of culture through comparisons of the cultures studied and their own.

5 **COMMUNITIES: Participate in multilingual communities at home and around the world**

5.1 Students use the language both within and beyond the school setting.

5.2 Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

TUTORING

Face-to-face and online tutoring is available at The Learning Resources Center. You may call 925-8600 for information, or you may visit <http://www.unm.edu/~tutor/>.

Either Lucille Farrington, Director of the Learning Center, or any of the tutors will be happy to arrange tutoring sessions. They can also help you become familiar with how online tutoring works. Online tutoring allows you to work at home with a tutor from UNM Valencia Campus.

Equal Access Services, phone (505) 925-8560 and website:

<http://www.unm.edu/~vcadvise/equalaccess.htm>, provides academic support to students with disabilities. If you need alternative formats for completing coursework, you should contact this service immediately to ensure your success. Once you have been with Equal Access, you must send all documented forms to me ASAP. I cannot accommodate any special needs without the proper authorization from UNM Valencia Campus Accessibility Services, who tell me how to help you best. Once I receive your paperwork, pursuant to the American with Disabilities Act (ADA), I accommodate documented special needs. I encourage students to discuss their concerns with me.

E-mail Netiquette

Please keep the following in mind when you write e-mails:

Include an informative subject line. In **every e-mail you write to me**, the subject line should contain a descriptive phrase specifically about the problem. For example, "**Problems with Nouns Worksheet in Lesson 5, question 4**" is clear and helpful, but "**Nouns Worksheet**" is not.

Unclear subject lines slow my response because I do not have enough information without having to asking you for clarification.

Do not use instant-messaging spelling. If u want 2 b treated like a pro, write like 1.

DO NOT SEND ALL CAP MESSAGES. All capital letters means you are screaming at the person to whom you are writing. In an online class, this would be considered inappropriate behavior. If you wish to emphasize a point, underline it or put it in bold font.

COURSE REQUIREMENTS

EBOOK (online book) and ONLINE WORKBOOK/LAB MANUAL (ESAM): The online workbook and lab manual provide practice of the material presented in your textbook. It is divided into a Workbook section, which focuses on vocabulary, grammar, reading, and writing practice; and a Laboratory Manual section, which focuses on pronunciation and listening comprehension. The online work provides immediate feedback so you can monitor your progress. Many of the assignments from the e-book are also graded immediately. The reason for requiring that online exercises be completed by the scheduled quiz date is so that the student has sufficient opportunity to master the material presented in class and is optimally prepared to take the quiz. The workbook/lab manual and ebook assignments are 200 and 250 points of the final grade (ebook 50 & workbook/lab (eSAM) 40 points per chapter). Both the online workbook/lab manual and the ebook are found through ilrn website that came with your book and are found under the "assignment calendar" tab: <http://ilrn.heinle.com> (directions are provided at the bottom of this syllabus)

QUIZZES and EXAMS: There will be a quiz at the end of each chapter. There are no make-up quizzes. Quizzes total 250 points (25%) of the final grade. (5 quizzes x 50 points each = 250) There is a comprehensive mandatory final exam covering the material in *Lecciones* 1 through 5 which will count for 200 points (20%).

ORAL PROJECT: There is an oral project that will be due with chapter 4. The oral project is 100 points (10%) of the course grade. You will be asked to describe yourself physically, emotionally, and talk about your hobbies. Cover what is unique about you and the things you enjoy doing. Keep it to under 3 minutes. Detailed instructions can be found under the chapter 4 learning module and under the oral project learning module.

ATTENDANCE: You should make sure to log into blackboard at least once a week to read the instructions I had included for that chapter. If you do not log-in weekly it will be difficult to keep up with the assignments and quizzes. If you wish to drop this course, make sure that you actually do so. Do not think that non-attendance will lead to an automatic drop from this course. If you still appear on my roster at the end of the semester, you will receive an "F".

COMMUNICATION - I try to check my email at least once every 24 hours during the week and once every 48 hours on the weekends. I will do my best to answer any questions within 24 hours. **Please do not send more than one email. Sending more than one email will not make me respond any faster.** The email account I will be using for this class is through blackboard. Once you are logged into blackboard, simply click on the mail tap and send me an email.

GRADING PROCEDURE

The final grade will be a combination of the online workbook/lab manual, ebook, quizzes, oral project, and final exam.

Online workbook/lab manual (eSAM)-----	200 (20%)
Online book work (ebook)-----	250 (25%)
Quizzes-----	250 (25%)
Oral project-----	100 (10%)
Final Exam-----	200 (20%)

1000 total points

Letter grades: 97-100= **A+**, 94-96= **A**, 90-93 = **A-**, 87-89 = **B+**, 84-86 = **B**, 80-83=**B-**, 77-79=**C+**, 74-76 = **C**, 70-73 = **C-**, 67-69=**D+**, 64-66 = **D**, 60-63 = **D-**, 59...**F** *It is a CHSS policy that all courses have final evaluation. Failure to take the final exam results in an 'F' for the course.

Spring 2015 (8 weeks) **Tentative Schedule for Spanish 101**

Chapter 1 ebook and eSAM	Chapter 1 & Quiz 1(June 1 - 11)
Chapter 2 ebook and eSAM	Chapter 2 & Quiz 2 (June 12 - 20)
Chapter 3 ebook and eSAM	Chapter 3 & Quiz 3 (June 21 - 29)
Chapter 4 ebook and eSAM	Chapter 4/Quiz 4 & oral project (June 30 – July 9)
Chapter 5 ebook and eSAM	Chapter 5 & Quiz 5 (July 10 - 18)
	Final Exam (July 19 - 23)



Your instructor, Douglas Deane, invites you to enroll in the following course.

Course: Spanish 101

Course Code: **JJBBJN699**

Book: ¿Cómo se dice...? 10th Edition iLrn: Heinle Learning Center

Creating a Heinle Learning Center Account

If you do not have an account, you need to create one. To do so, follow these steps:

1. Go to <http://ilrn.heinle.com> and click **LOGIN**.
2. Click the **Create account** button.
3. Select a username and password and enter your information, then click **Submit**.

Note: Remember to write down your username and password and be sure to select the correct time zone. Also, please enter a valid e-mail address so we can send you your password if you forget it.

Entering the Book Key and Course Code

Enter the book key and course code to complete the enrollment process. You may already have a book key, or you may need to purchase a book key. Depending on your situation, use one of the procedures below. If you activated the book for a previous course, you can start at step 5 of *I already have a book key* below.

Once you have completed this step, the system lists the course and book on the Student Workstation home page. To enter additional books, enter a book key in the **Enter** field and click **Go**.

Note: Book keys can only be used once. Your book key will become invalid after you use it.

I already have a book key

1. Go to <http://ilrn.heinle.com> and click **LOGIN**.
2. Enter your username and password and click **Log in**.
3. At the top of the page, enter your book key and click **Go**.
4. Click **Confirm** to confirm your registration information. Your book will appear under the **My books** heading.
5. Beside the book listing, enter the course code **JJBBJN699** in the **Enter course code** field and click **Go**.
6. If necessary, select a class or section (**section 501**) and click **Submit**.

I need to purchase a book key

1. Go to <http://ilrn.heinle.com> and click **LOGIN**.
2. Enter your username and password and click **Log in**.
3. At the top of the page, enter the course code **JJBBJN699** and click **Go**.
4. If necessary, select a class or section (**section 501**) and click **Submit**. The course and books will appear under the **My classes** heading.
5. Locate the book and click **buy**.
6. Proceed through the purchase process.

Note: If the buy link does not appear in Step 5, contact your instructor for information about obtaining a book key.

Using Heinle Learning Center

To access your Student Workstation in the future, go to <http://ilrn.heinle.com> and log in. Here, you can open your book, submit activities, view your results, and view your instructor's feedback. If you have any questions, contact Heinle Learning Center Support at <http://hlc.quia.com/support>.