Instructor: Alfonso Heras

Office Hours: @ A-123: M/W 12:00-1:00 p.m .

MML Course Code: heras36082

Text: Precalculus, 4th Edition, Beecher, Penna, Bittinger.

- Prerequisite: Grade of C (not C-) or better in Math 121

- **Grades:** Your grade will be based on your performance on the following assignments and exams. To receive a passing grade for this course you must have at least 70% overall. <u>3 tests</u>: 100 percentage points each; <u>Homework</u> (MyMathLab): 100 percentage points; <u>Final Exam</u>: 200 percentage points.

- **Grading:** To get full credit on graded work students must address all mathematical components presented by the problem, showing all steps and calculations. The use of proper notation, well structured procedures, and legibility will be taken into account when assigning points.

- **Calculator policy**: Graphing calculators are **NOT ALLOWED** on any tests, including the Final Exam. A <u>scientific</u> calculator may be necessary on all tests, including the Final Exam. Homework and non-graded work may be done with the help of a graphing calculator. A graphing calculator may be used by the instructor during class as a teaching aid.

- Notes of any kind, 3x5 cards, books, cell phones, computers, headphones etc. are NOT ALLOWED on any tests, including the Final Exam.

- **Homework:** a) Your homework is your most important effort in this class; homework is how you actually learn the material that will be on the quizzes and exams. Expect to do 2-3 hours of homework for every hour of class meeting time (on average 10-15 hours per week). Keep all of your homework together in a folder so that if you are having trouble in the course, you can bring it with you when you go to see your instructor or get tutoring.

b) Most homework is done with pen and paper and will not be graded. Some homework is done through mymathlab and will be graded.

- Attendance: Attendance is mandatory. If a student has three or more unexcused absences he/she may be dropped from the course. Tardiness or early departure may be regarded as absence. Please note that it is the student's responsibility to drop the course if he/she stops attending. A failing grade may be assigned if a student stops attending and does not drop.

- Missed Exams: If you miss an exam, contact your instructor immediately. Make-up tests will only be given in appropriate circumstances and if you miss an exam and do not contact your instructor <u>immediately</u>, you will be dropped from the course.

- **Student Behavior:** According to the Code of Conduct as stated in the Policies and Regulations for UNM, student activities that interfere with the rights of others to pursue their education or to conduct their University duties and responsibilities will lead to disciplinary action. This includes any activities that are disruptive to the class and any acts of academic dishonesty. Students are expected to behave in a courteous and respectful manner toward the instructor and their fellow students. Students may be dropped from a class for inappropriate behavior.

- **Disability Statement:** We will accommodate students with documented disabilities. During the first two weeks of the semester, those students should inform the instructor of their particular needs.

- **Registration, Drop, and Grade Change Deadlines:** The Department of Mathematics and Statistics will adhere to ALL registration deadlines published by the Office of the Registrar in the schedule of classes.

IMPORTANT DATES with respect to this class: TBA

Final Exam: Wednesday, July 22, 2015 in A129 from 9:30 am – 11:30 am.

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