



EMS – 43814 & 43868 – 501 – EMT-BASIC & LAB Fall 2015 Course Syllabus

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Office Phone: (505) 925-8600

Office Hours: By Appointment

I-BEST CLASS (MANDATORY) MEETS 4:30-5:30 PM on Monday and Wednesday in Room H115

EMT-BASIC CLASS MEETS 5:30-9:00 PM on Monday, Wednesday, & Friday in Room H115

Required Textbook:

“American Academy of Orthopaedic Surgeons (AAOS) - Emergency Care and Transportation of the Sick and Injured Tenth Edition” **ISBN: 978-1-284-03284-0** and Emergency Care and Transportation of the Sick and Injured Student Workbook; Tenth Edition **ISBN: 978-1-284-04509-3**

NOTE: *Students are responsible for the information contained in each of the assigned readings, course handouts, and lecture content. This class is 10 credit hours. A good rule to study by is 3 hours of outside class studying for every 1 credit hour. This means that you should put in, at minimum, 30 hours of study time for this class.*

Required Supplies/Equipment: Blood Pressure Cuff and Stethoscope and One-1” Ring Binder with Tab Dividers and Pocket Dividers

Course Overview

This EMT-Basic course meets the National Standards recommendations for the EMT Basic. The course also includes information and training for skills allowed by the New Mexico EMT-Basic Scope of Practice. The course is designed specifically for emergency medical personnel who have access to specialized emergency vehicles and emergency rooms. The course content gives emergency medical personnel the knowledge and skills to recognize and stabilize patients with life-threatening emergencies at the scene and during transport. It ensures student comprehension and encourages critical thinking. The student will gain knowledge, skill, and techniques necessary to care and transport the sick and injured when necessary.

I-BEST WorkKeys Assessment

As part of this focus on career and foundational skills, all students will be **required** to complete a WorkKeys (three-part) pre- and post-test. This is a computerized work-skills assessment that many employers in the state of New Mexico are adopting for hiring and promoting practices. These scores will determine qualification for additional (academic and material) support.

What is the I-BEST component of this class?

This course is part of the Integrated Basic Education and Skills Training (I-BEST) program and is designed to boost your foundational reading, writing, and studying skills so that you can successfully complete a career-based certificate and secure living wage employment. The I-BEST program provides 2 or more instructors, one trained in career content and the others in foundational skills, to work together for your success.



“WorkKeys® is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce” (WorkKeys, 2014) and is a test used by the City of Albuquerque and other employers as a basis for hiring. After taking this test, you will qualify for a National Career Readiness Certificate; a certificate (which is issued at various skill levels) in which you can present to current or future employers as proof of your job skills. You will earn points towards your grade by completing the pre- and post-test. All students will complete the WorkKeys test during our regularly scheduled 4:30-5:30 class. This class time is to support you in the work that you are completing in the class and also to give you access to WorkForce Connects, an online program that will train you to improve your scores on the WorkKeys assessment. (The image below displays a screen-shot listing current WorkKeys requirement for Emergency Medical Technicians and Paramedics).

ACT improve yourself CD SUPPORT ONLINE SUPPORT CAREER SKILLS JOB PROFILES

Home / Search Jobs by Skills

Search Jobs by Skills

Job Details

Job Profiles

Job Title: 29-2041.00
Job Cluster: 29-2041.00
Job Description: Health Science
 Description: Assess injuries, administer emergency medical care, and evacuate trapped individuals. Transport injured or sick persons to medical facilities.

Search Results

Skill Area	Median Skill Level	Minimum Skill Level	Maximum Skill Level	Number of Profiles
Applied Mathematics	3	3	5	5
Reading for Information	5	4	6	5
Locating Information	4	3	5	5
Applied Technology	3	3	3	1
Business Writing				
Listening	4	4	4	1
Observation	4	4	5	4
Teamwork	4	3	4	3
Writing	3	3	4	2
Workplace Observation				

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What are the goals of the IBEST component?

Upon completion of this course, you will demonstrate the following foundational competencies, which are drawn from the National Reporting System's outcome measures for adult learners at the high adult secondary level:

- comprehend, explain, and analyze information from a variety of literacy works, including primary source materials
- write clear cohesive sentences with clearly expressed ideas supported by relevant detail
- use varied and complex sentence structures with few mechanical errors
- read technical information and complex manuals and can comprehend college level books
- read text and explain a procedure about a complex and unfamiliar work procedure
- evaluate new work situations and processes
- work productively and collaboratively in groups and serve as facilitator and reporter of group work
- use common software and learn new software applications

Purpose of the EMT-Basic Course

1. To understand the theory of emergency care.
2. To gain a working knowledge of the human body, (anatomy and physiology)
3. To recognize signs and symptoms of various diseases, and their treatment.
4. To develop the ability to make decisions, under duress, during an emergency.
5. To successfully perform the skills needed in an emergency.
6. To develop a personal and professional ethical code concerning the treatment and care of others.
7. To learn to write professionally specific to the field of Emergency Care.
8. To gain the necessary mathematical skills related to the field of Emergency Care.

Conflicting Sources of Information

In the realm of testing, the rank of importance of various sources of information will be:

1. Instructors information
2. Instructors handouts
3. Reading assignments
4. Other text and personal experience



Course Requirements/Expectations: Class participation, chapter tests, and comprehensive final exam. Class participation includes in-class activities and assignments. These activities and assignments must be completed to receive a grade of passing for written work. The correct spelling of medical terminology is considered in written assignments, tests/exams.

1. **Activities** may be homework assignments of in-class collaborative projects designed to focus learning and prepare students for the examinations. Students may utilize any resources (the text, the instructor, other students, online resources, library, medical library, etc.) they find helpful to complete these assignments. Students must refrain from simply copying another's work or answers!! If this occurs, the student will be dropped from the class. Be aware that there are many resources that do not completely or accurately explain human anatomy and physiology—one of your goals as a student is to develop the skills necessary to identify and use reputable and accurate reference materials. The assignments may take the form of quizzes, problems assigned from the text or instructor, and/or short collegiate essays (APA or MLA Format).
2. **All reading assignments** must be completed before class. Regular class attendance and participation in class discussions are expected.
3. **Quizzes/Exams** will be given at the discretion of the instructor.
4. **You will NOT be able** to make up missed exams unless you can provide written proof, from a physician or nurse, of an illness or emergency.
5. **Participation:** In-class assignments will consist of role-playing and scenario decision-making problems, group activities, and other related work. You are expected to fully participate in all activities in order to succeed in this class.
6. **Electronic Devices** – Students are not permitted to use computers, recording devices, cellular phones, pagers, radios, I-pods, MP3 players, or other such electronic devices during class except with permission from the instructors. Video or audio recording is not permitted unless a student seeks approval from the instructors. Authorized accommodation plans from the Office of Student Services will be privately addressed by the instructors.
7. **Late assignments** will be penalized 10 points for each day late.
8. **Attendance for Final Exams is mandatory.** If missed it cannot be made up.
9. **Exams** will cover the assigned reading assignments, lectures/labs content and UNM learning materials.
10. **If you are planning on missing an exam** due to a UNM-Valencia Campus or UNM-Main Campus authorized activity, you must notify the instructor prior to the exam in order that a make-up exam is scheduled for you.
11. **Be on time to class**
12. **Work on,** complete, and hand-in assignments by the due date.
13. **Be motivated** and maintain a positive learning attitude.
14. **Ask questions** and **Communicate** with your instructor in order to learn the expectations, rules, policies, etc. of your classroom and school.
15. **Do NOT waste** your valuable time in class.
16. **You must bring** your textbooks or any materials/supplies with you to class.

Student Conduct: instructors have a responsibility to set and maintain standards of classroom behavior appropriate to the discipline and method of teaching. Students may not engage in any activity, which the instructor deems disruptive or counterproductive to the goals of the class. The instructor has the right to remove offending students from the class.

Special Needs: If you require accommodation for a disability or special need, let the instructor know ASAP. Students bear the responsibility of contacting Equal Access Services at 505-925-8560 to document a qualifying disability, to have that office recommend appropriate accommodations, and for informing the instructor of those accommodations.



Academic Honesty: Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or otherwise fails to meet the standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course. Academic dishonesty includes, but is not limited to, dishonesty in quizzes, exams, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

Student Behavior: Please visit <http://pathfinder.unm.edu/campus-policies/student-code-of-conduct.html> for expectations regarding student behavior and for consequences to students who do not follow the code of conduct.

Food and Drink: NO food or drink allowed while working with the mannequins and equipment.

Student Learning Outcomes (SLO) - Upon Successful Completion of the Course, You will:

1. Understand and demonstrate the proper procedures to follow in an emergency situation.
2. Understand and demonstrate awareness of scene safety for yourself and others.
3. Understand the scope of practice of volunteers and professionals trained in Professional Rescuer First Aid, CPR/AED, and Emergency Medical Services at the Basic Level.
4. Understand the legal considerations of providing care.
5. Assess victims of different conditions and apply appropriate treatments based off of standards and their knowledge and understanding of human anatomy and physiology.
6. Apply appropriate intervention techniques while reducing the risk of disease transmission.
7. Perform one and two person CPR with infants, children, and adults.
8. Use airway adjuncts (bag-valve-mask and oxygen administration).
9. Demonstrate appropriate competency with AED operation and use.
10. Develop an appreciation for the importance of proper Professional Rescuer skills/procedures in order to save lives and prevent and treat injuries.
11. Demonstrate the Basic Skills meeting standards of the National Registry of Emergency Medical Technicians (NREMT).



Course Psychomotor Skills

The Instructors will determine competency based on the individual Psychomotor Skill Sheet for each skill tested. By the end of the course the course instructors will verify competency in each of the following skills:

1. Subcutaneous and Intramuscular Medication Administration
2. Airway Maintenance
3. BVM Ventilation
4. Oxygen Administration
5. Supraglottic Airway Device
6. Inhalation Medication Administration
7. Cardiac Arrest AED
8. Intranasal Medication Administration
9. Bleeding Control Shock Management
10. Long Bone Immobilization
11. Joint Immobilization
12. Pneumatic Antishock Garment
13. Traction Splint
14. Spinal Immobilization Supine
15. Spinal Immobilization Seated
16. Medical Patient Assessment
17. Trauma Patient Assessment

Additional skills will be evaluated throughout the course.

Instructional Methods: The strategies used will include assigned readings from the textbooks, class lectures using audiovisuals, in-class participation, problem-solving and decision-making activities, hands-on skill practice, and scenario-based practice.

Course Communications: Your final grade information will be posted at the end of the semester. We, as humans, are prone to making “errors” from time to time; therefore, if there is an “error” please bring it to our attention ASAP. Thank you.



Grading Scale and Standards: Grades are based on written work, chapter tests, quizzes, exams, lab skills, class participation, group presentation, and final exam. All work is graded from 0-100%; therefore, your final grade is cumulatively based.

<u>Grading %</u>	<u>Letter Grade</u>
97-100	A+
93-96	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
0-59	F

Extra Credit

Extra credit will be determined by the Instructors of the course and may only replace one quiz or another assignment. Extra credit cannot be used to replace any exam.

NOTE: NOT all students will receive a course completion certificate based on the academic grade of the student.

Example: A 75% regarding above reflects a passing Academic Grade; however, failure to meet/pass the **EMT Course Certificate Completion Requirements** below will still result in a failure to earn a course completion certificate.

EMT Course Certificate Completion Requirements

The following requirements are necessary to be certified as an EMT and give you the right to take the State and/or National exam.

1. 75% or better cumulative average of the seven block exams
2. 75% or better on the comprehensive final exam
3. Demonstrate competency in all course psychomotor skills.
4. Successful completion of all clinical requirements
5. A current BLS HCP CPR card.
6. No more than two (2) missed classes or a total of 8 hours.
7. Mature Attitude



Important to do the following:

1. Please read your chapters before class.
2. Please complete “Assessment in Action” and “You Are the Provider” in every chapter.
3. Please complete Chapter work from your Student Workbook.
4. Please study and know “Vital Vocabulary” at the end of each chapter.
5. Be prepared for quizzes and/or exams on all material read and covered in class.

Examinations

Most exams will be administered online and proctored. Students should expect daily lessons in mathematics, adding, subtracting, multiplying, dividing, and fractions, as well as working with conversions and algebra. English skills specific to writing will be studied throughout the semester. Special attention will be given to sentence structure, grammar, and word choice. You will be expected to write on a professional level in the field and students can expect lessons on field writing. Prior to the course, approval must be obtained from the EMS Academy Director for alternative method of delivery.

1. One block exam for every block of course material for a total of Seven Block Exams.
 - a. A cumulative average of 75% on the Seven Block Exams is **required** to take the Comprehensive Final Exam.
 - b. The 75% cumulative average is achieved without retest of any block exam.
2. One Comprehensive Final Exam covering the entire course material.
 - a. You must have a 75% or better to pass the Comprehensive Final Exam and to move onto the clinical component of the course.
 - b. Students who score between 70-74% will be given one chance to retake the comprehensive final.
 - i. The retake final must be passed with a 75% or better for satisfactory completion and to able to move onto the clinical component of the course.

Clinical Requirements

1. A minimum of 10 patient assessments.
2. All clinicals will be approved by the Emergency Medical Services Academy Clinical Coordinator. ***Any student who contacts one of the services, hospitals or clinics, or schedules their own shifts will be dismissed immediately.***
3. Start and end dates for clinicals will be set by the EMSA Clinical Coordinator in combination with the Instructors of the course.
4. **TWO WEEKS AFTER THE START DATE OF CLASS** all students will have completed and have on file with the EMS Academy:
 - a. Background check
 - b. 10-panel UA Drug Screen
 - c. Up-to-date immunizations
 - d. Proof of medical insurance
 - e. BLS HCP CPR card
5. **A student that does not complete all the above requirements will be dismissed from the course.**
6. The instructors and or a clinical educator will organize clinical supervision for all students while in clinicals.



Clinical Uniform

Students must adhere to the clinical uniform at all times. Students who arrive to the clinical site improperly dressed will be sent home.

1. Navy blue or black EMS pants or slacks, absolutely no jeans (not even black jeans) or torn clothing.
2. Black boots or all black shoes and socks with no logos or other colors anywhere on the shoe.
3. Black belt must be worn.
4. Unless a shirt is provided by or required to be purchased from the EMS Academy the following is to be worn for the appropriate clinical level:
 - a. EMT – White polo or button up white collared shirt.
 - b. AEMT – Red polo or button up red collared shirt.
5. An undershirt must be white or black without visible logos showing through the over shirt.
6. Students already affiliated with a service may wear a badge shirt/service uniform in place of the polo or button up shirt and black EMS pants as long as they are clearly identified as a student.
7. As a part of the uniform the student must bring their clinical notebook, pen, and highly recommended a stethoscope.

Clinical Experience

Once you complete your clinical requirements you have 48 hours to turn in your clinical notebook to your instructors. Once your instructors turn in the proper course documentation your information will be submitted to the EMS Academy Representative responsible for NREMT approval. The approval process takes about 2 weeks in that time makes sure to set up your NREMT account and pay your testing fee. You will need to keep checking your NREMT account on the <http://www.nremt.org/> and once you have been approved you will need to schedule a test date with Pearson VUE. Further questions related to Computer Based Testing can be answered at https://www.nremt.org/nremt/about/CBT_Home.asp

Invasive and Strenuous Skills

Students will be required to complete skills that are invasive and/or strenuous. Intramuscular and subcutaneous injections will be administered on students, by students. Lifting, moving, bending and reaching are all part of the class. Please realize that if you are unable to perform these skills then you are most likely not physically capable of being an EMT.

Performance of Invasive Skills

No invasive skills (Combi-tube, LMA, Semi-automatic Defibrillation, SQ/IM injections, etc.) may be performed until you have met the following requirements. **Doing so will result in immediate dismissal.**

1. Successfully completed the course and received an EMT certificate
2. Successfully completed the state test site and received an EMT license from the New Mexico EMS Bureau
3. The approval of your Service's Medical Director.

The performance of invasive and strenuous skills will be required in the clinical portion of the course and will be the only time the student may perform invasive skills outside of the class when the above requirements have not been met.

Attendance

To receive certification as an EMT the student is NOT allowed to miss more than eight (8) hours of class time. Students are responsible for deciding how they can best schedule their time, and the instructors will always assume that the student has considered and is willing to accept any consequences.



Reading Assignments

Students should read the assignments that are pertinent, **PRIOR** to the lecture covering that topic. This provides the necessary framework to organize the information presented in the lectures. It is the responsibility of the student to find the pages that correspond in their specific book for the learning objectives. Furthermore, students are highly encouraged to seek out other sources of information.

Academic Honesty

If the instructors suspect any form of academic dishonesty, the student will be dismissed from the class, in compliance with UNM and EMSA policies. Students found cheating will be barred from attending any other EMS Academy courses and may face expulsion from the University pending a decision from the dean of students.

Maturity and Hygiene

If for any reason the instructors of the class feel that the student is in poor personal hygiene or is insufficiently mature to provide patient care or work within the guidelines of the course, the student will receive counseling regarding the deficiency. If the student does not make appropriate changes, it is within the privileges of the instructors to withhold EMT certification.

Touching

Due to the nature of this class students will be required to touch fellow classmates during the lab portions of the class. **ANY INAPPROPRIATE TOUCHING WILL RESULT IN IMMEDIATE DISMISSAL!**

Students with Disabilities

Students with a diagnosed disability, who need accommodations for learning and/or testing, must maintain current documentation. This documentation can be obtained at Student Services.

Statement of Non-Discrimination

The University of New Mexico Department of Emergency Medicine is committed to providing equal educational opportunity and creating and maintaining an atmosphere free from all forms of discrimination and harassment. University of New Mexico policy and Federal and State law forbid unlawful discrimination on the basis of race, color, religion, national origin, physical or mental disability, age, sex, sexual preference, gender identity, ancestry, medical condition, or spousal affiliation in the provision of educational programs. Also, University policy and Federal and State law forbid sexual harassment. The University's Sexual Harassment Policy can be found at in the UNM Business Policy Manual, Policy #3780, online at <http://www.unm.edu/~ubppm/ubppmanual/3780.htm>. The University of New Mexico's Office of Equal Opportunity (OEO) is where to go if you have a question, problem, or claim of discrimination or sexual harassment. The mission of OEO is to promote equal access and treatment for all and to promote an environment free of discrimination and inequity in accordance with University values and policies and with federal and state equal opportunity and affirmative action statutes and regulations. Any EMS student who has concerns about discrimination or sexual harassment may, if he or she chooses to, talk with his/her academic advisor, instructors, The EMS Programs Director, the EMS Academy Director and/or the Chair of the Department of Emergency Medicine. Students can also report their concerns directly to OEO. Under University of New Mexico policy, OEO is the only department on campus authorized to investigate a claim of unlawful discrimination or sexual harassment. OEO is located on the main campus at 609 Buena Vista NE; the telephone number is (505) 277-5251. Students can also access information on the OEO website, including how OEO responds to claims of discrimination and sexual harassment (OEO Claims Procedures) as well as Frequently Asked Questions about discrimination/sexual harassment. OEO's website is: <http://www.unm.edu/~oeounm/>



SCHEDULE:

DAY	DATE	COURSE	TIME	BLOCKS/ASSIGNMENTS
BLOCK I				
Mon	8/17/15	I-BEST	4:30-5:30	Introductions - Writing/Mathematics/Locating Information "Assessment In Action" - Will Be Due When You First Arrive Into Class "You Are The Provider" - Will Be Due When You First Arrive Into Class Workbook Chapters - Will Be Due When You First Arrive Into Class Any Homework Assigned - Will Be Due When You First Arrive Into Class
		EMT-B	5:30-6:00	Introductions, Paper & Computer Work Questions/Answers/Discussion/Review
			6:00-9:00	Chapter Coverage/Presentations/Skills Lab
Wed	8/19/15	I-BEST	4:30-5:30	Work Keys Pre-Test (TESTING CHECK-IN AT 4:00 PROMPT) Chapter 1- WORK DUE
		EMT-B	5:30-6:00	Q&A/Discussion/Review
			6:00-9:00	Chapter 1 - EMS Systems
Fri	8/21/15	I-BEST	4:30-5:30	Work Keys Pre-Test (TESTING CHECK-IN AT 4:00 PROMPT) Chapters 3 & 4 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 3 - Medical, Legal, & Ethical Issues Chapter 4 - Communications & Documentation
Mon	8/24/15	I-BEST	4:30-5:30	Work Keys Pre-Test (TESTING CHECK-IN AT 4:00 PROMPT) Chapters 2 & 35 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 2 - Workforce Safety & Wellness Chapter 35 - Lifting & Moving Patients
Wed	8/26/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Skills Lab/Testing - Proper Hand Hygiene/Glove Donning & Removal/Lifting & Moving Patients



Fri	8/28/15	EMT-B	5:30-9:00	Block I Review
Mon	8/31/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK I EXAM

BLOCK II

Psychomotor Skill Sheets/SQ/IM Medication Administration/Medication Formulary/Vital Signs/Patient Assessment

Wed	9/2/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 5 & 6 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 5 - The Human Body Chapter 6 - Life Span Development

Fri	9/4/15	EMT-B	5:30-9:00	THE HUMAN BODY EXAM
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Mon	9/7/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapter 7 & 8 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 7 - Principles of Pharmacology Chapter 8 - Patient Assessment

Wed	9/9/2015	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Skills Lab/Testing-Patient Assessment/SQ/IM Medication Administration & Medical Math

Fri	9/11/15	EMT-B	5:30-9:00	Block II Review
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Mon	9/14/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK II EXAM



BLOCK III

Wed	9/16/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 9 & 11 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 9 - Airway Management Chapter 11 - BLS Resuscitation
Fri	9/18/15	EMT-B	5:30-6:00	Q&A
				Chapters 13 & 18 - WORK DUE
			6:00-9:00	Chapter 13 - Respiratory Emergencies Chapter 18 - Immunologic Emergencies
Mon	9/21/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
			5:30-9:00	Skills Lab/Testing-Airway Management/BLS Resuscitation/Immunologic Emergencies Respiratory Emergencies/Patient Assessments
Wed	9/23/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 10, 12, & 14 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 10 - Shock Chapter 12 - Medical Overview Chapter 14 - Cardiovascular Emergencies
Fri	9/25/15	EMT-B	5:30-9:00	Skills Lab/Testing - Shock/Medical/Cardiovascular/Vitals/Airway Management/BVM Vent/ Cardiac Arrest/AED/Oxygen Administration
Mon	9/28/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Block III Review Skills Lab/Testing If Needed
Wed	9/30/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK III EXAM



BLOCK IV

Fri	10/2/15	EMT-B	5:30-6:00	Chapters 15 & 20 - WORK DUE Q&A
			6:00-9:00	Chapter 15 - Neurologic Emergencies Chapter 20 - Psychiatric Emergencies
Mon	10/5/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 16 & 17 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 16 -Gastrointestinal & Urologic Emergencies Chapter 17 - Endocrine & Hematologic Emergencies
Wed	10/7/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapter 18 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 19 - Toxicology Skills Lab/Testing - Neurologic & Psychiatric Emergencies/Toxicology Gastrointestinal & Urologic Emergencies/Endocrine & Hematologic Emergencies
Mon	10/12/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Skills Lab/Testing - Inhalation/Intranasal Medication Administration, Supraglottic Airway Device/ SQ/IM Medication Administration, Airway Management/BVM Ventilation/Cardiac/AED/ Oxygen Administration
Wed	10/14/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Block IV Review Skills Lab/Testing If Needed
Fri	10/16/15	EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK IV EXAM



BLOCK V

Mon	10/19/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 21 & 31 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 21 - Gynecologic Emergencies Chapter 31 - Obstetrics & Neonatal Care
Wed	10/21/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 32 & 33 - WORK DUE
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	Chapter 32 - Pediatric Emergencies Chapter 33 - Geriatric Emergencies
Fri	10/23/15	EMT-B	5:30-6:00	Chapter 34 - WORK DUE
				Q&A
			6:00-9:00	Chapter 34 - Patients with Special Challenges Skills Lab/Testing - Gynecologic Emergencies & Assessments/Obstetrics & Neonatal Care/ Pediatric & Geriatric Emergencies/Patients with Special Challenges
Mon	10/26/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Block V Review Skills Lab/Testing If Needed
Wed	10/28/2015	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK V EXAM



BLOCK VI

Fri	10/30/15	EMT-B	5:30-6:00 6:00-9:00	Chapters 22, 23, & 24 - WORK DUE Chapter 22 - Trauma Overview Chapter 23 - Bleeding Chapter 24 - Soft-tissue Injuries
Mon	11/2/15	I-BEST EMT-B	4:30-5:30 5:30-9:00	Writing/Math/Locating Information Skills Lab/Testing - Bleeding Control/Shock Management/Epistaxis/Tourniquet/Soft Tissue Injury/Pt. Assessment Long Bone & Joint Immobilization/Spinal Immobilization
Wed	11/4/15	I-BEST EMT-B	4:30-5:30 5:30-6:00 6:00-9:00	Writing/Math/Locating Information Chapters 25, 26, & 27 - WORK DUE Q&A Chapter 25 - Face and Neck Injuries Chapter 26 - Head and Spine Injuries Chapter 27 - Chest Injuries
Fri	11/6/15	EMT-B	5:30-9:00	Skills Lab/Testing - Face & Neck Injuries/Head & Spine Injuries/Chest Injuries
Mon	11/9/15	I-BEST EMT-B	4:30-5:30 5:30-6:00 6:00-9:00	WorkKeys Post-Test (TESTING CHECK-IN AT 4:00 PROMPT) Chapters 28, 29, & 30 - WORK DUE Q&A Chapter 28 - Abdominal & Genitourinary Injuries Chapter 29 - Orthopaedic Injuries Chapter 30 - Environmental Emergencies
Wed	11/11/15	I-BEST EMT-B	4:30-5:30 5:30-9:00	WorkKeys Post-Test (TESTING CHECK-IN AT 4:00 PROMPT) Skills Lab/Testing - Abdominal, Genitourinary, & Orthopaedic Injuries/Environmental Injuries Traction Splints & MAST/Patient Assessment
Fri	11/13/15	EMT-B	5:30-9:00	Block VI Review Skills Lab/Testing If Needed



Mon	11/16/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT_B	5:30-6:00	Q&A
			6:00-9:00	BLOCK VI EXAM

BLOCK VII

Wed	11/18/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
				Chapters 36, 37, & 39 - WORK DUE
		EMT_B	5:30-6:00	Q&A
			6:00-9:00	Chapter 36 - Transport Operations Chapter 37 - Vehicle Extrication & Special Rescue Chapter 39 - Terrorism Response & Disorder Management

Fri	11/20/15	EMT_B	5:30-6:00	Chapter 38 - WORK DUE
				FEMA-Incident Command System (ICS) 100 and 200 DUE
				FEMA-Introduction to National Incident Management System (NIMS)- (IS) 700 and 800 DUE
			6:00-9:00	Chapter 38 - Incident Management Skills Lab/Testing If Needed

Mon	11/23/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Block VII Review

Wed	11/25/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	BLOCK VII EXAM

Mon	11/30/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Comprehensive Final Exam Review

Wed	12/2/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-6:00	Q&A
			6:00-9:00	COMPREHENSIVE FINAL EXAM

Fri	12/4/15	EMT-B	5:30-9:00	Remediation on Comprehensive Final Exam, If Needed
				Psychomotor Skills Testing



Mon	12/7/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	Final Course Paperwork and Clinical/Licensure Information
Wed	12/9/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	National Registry Exam Prep
Fri	12/11/15	I-BEST	4:30-5:30	Writing/Math/Locating Information
		EMT-B	5:30-9:00	National Registry Exam Prep

Note: Schedule subject to change at instructor's discretion, if needed.



SYLLABUS CONTRACT

Please read and initial

- _____ I understand that there are recommended/required textbooks for this class.
- _____ I understand the number and type of exams that I will be required to take during the length of the course.
- _____ I understand my instructors' grading policies.
- _____ I understand the requirements that I must meet to be eligible for an EMT Course Certificate.
- _____ I understand the policy concerning retest.
- _____ I understand that it is my responsibility to notify Office of Academic Resources and Support (OARS) within the first two weeks of class, if I have either a physical or learning disability that requires special consideration.
- _____ I understand the policy regarding attendance.
- _____ I understand the policy regarding the acceptance of late work.
- _____ I understand that I am bound by all existing UNM policies pertaining to academic honesty.
- _____ I understand the policy regarding extra credit.
- _____ I understand the issue of maturity and how it relates to the requirements of becoming an EMT
- _____ I understand the instructors' expectation concerning personal hygiene.
- _____ I understand the instructors' expectation concerning my conduct when touching other student's.
- _____ I understand the Zero Tolerance Policy concerning harassment.
- _____ I understand the ranking of conflicting sources of information.
- _____ I understand the ramifications of practicing my skills prior to licensure.
- _____ I understand the UNM EMS Academy Clinical Requirements, Uniform, and Experience policies.

PRINT NAME _____ **DATE** _____

SIGNATURE _____



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SIGNATURE _____