MGMT 102 & MGMT 102L  
FUNDAMENTALS OF ACCOUNTING II  
FALL 2015  
SYLLABUS

Instructor: Rich Palmer, CPA

Phone: 925-8730 (Valencia Campus) E-Mail: rpalmer@unm.edu

Class Format: Mgmt 102: Monday & Wednesday: 1:30 – 2:45 p.m. Room B120

Mgmt 102L: Monday & Wednesday: 2:50 – 3:20 p.m. Room B120

Office Hours: Posted on office door and by appointment

Course Description: This course covers accounting for Corporations. Topics include: Sales, Cash Receipts and Payments, Inventory, Fixed Assets, Bonds and Capital Stock, Statement of Cash Flows and Financial Statement Analysis.

Textbook: College Accounting, Twenty First Edition - 2012; Heintz & Parry; South-Western Cengage Learning

Supplementary Material: Working Papers (required)
Study Guide (optional)
A Review of Essentials of Accounting (optional)
Website: http://www.cengage.com

Supplies Needed: Notebook, pencil and calculator. Always bring your textbook and supplies to class.

Attendance: Please follow the attendance policy as stated in the current catalog. You may be dropped when your absences total 15% and your grade average is below 60%.

If you are unable to attend class, it is your responsibility to withdraw before any deadlines. See the current catalog for information on dropping or withdrawing from class.

Grading:

91%-100% = A  
81%-90% = B  
71%-80% = C  
61%-70% = D  
Below 60% = F

A grade of "D" or "F" is not acceptable for courses required for graduation.
Grade Weighting: Homework = 30%
Exams = 40%
Final Exam = 25%
Class Participation = 5%

You must attend at least 80% of the classes to receive the entire 5% Class Participation.

Your final grade is the weighted average of all the above.

Exams: All exams will consist of a combination of True/False, multiple choice, or essay questions.
A comprehensive final exam will be scheduled at the end of the semester. No make-up or retests are permitted.

Homework: Homework will consist of exercises and problems from your textbook covering each chapter. Homework assignments will be due at the end of each chapter. Late homework will receive only partial credit.

Planning: Plan and use your time wisely! Study and review your notes, textbook and study aids. Read each chapter before it is covered in class; and most importantly, ask questions!

Special Needs: If you are a qualified person with disabilities, who might need reasonable accommodations in academic settings, please communicate with me as soon as possible so that we may make appropriate arrangements to meet your needs.

Snow Days: If the weather becomes bad and you are uncertain if your class will meet, call 925-SNOW for information.

Objective: Learn how to value current and non-current assets and analyze Financial Statements from the viewpoint of an owner, potential investor, regulator and creditor.

This syllabus is subject to change.
Week 1
Monday, Aug. 17 Chapter 13
Wednesday, Aug. 19 Chapter 13

Week 2
Monday, Aug. 24 Chapter 13
Wednesday, Aug. 26 Chapter 14

Week 3
Monday, Aug. 31 Chapter 14
Wednesday, Sept. 2 Chapter 15

Week 4
Monday, Sept. 7 No Class [ Holiday ]
Wednesday, Sept. 9 Chapter 15

Week 5
Monday, Sept. 14 Chapter 16
Wednesday, Sept. 16 Chapter 16

Week 6
Monday, Sept. 21 Chapter 16
Wednesday, Sept. 23 Exam on Chapters 13, 14, 15 & 16

Week 7
Monday, Sept. 28 Chapter 17
Wednesday, Sept. 30 Chapter 17

Week 8
Monday, Oct. 5 Chapter 18
Wednesday, Oct. 7 Chapter 18

Week 9
Monday, Oct. 12 Chapter 20
Wednesday, Oct. 14 Chapter 20
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Week 10  
Monday, Oct. 19  Chapter 21  
Wednesday, Oct. 21  Chapter 21

Week 11  
Monday, Oct. 26  Exam on Chapters 17, 18, 20 & 21  
Wednesday, Oct. 28  Chapter 22

Week 12  
Monday, Nov. 2  Chapter 22  
Wednesday, Nov. 4  Chapter 23

Week 13  
Monday, Nov. 9  Chapter 23  
Wednesday, Nov. 11  Chapter 24

Week 14  
Monday, Nov. 16  Chapter 24  
Wednesday, Nov. 18  Chapter 24

Week 15  
Monday, Nov. 23  Chapter 25  
Wednesday, Nov. 25  Chapter 25

Week 16  
Monday, Nov. 30  Exam on Chapters 22, 23, 24 & 25  
Wednesday, Dec. 2  Final Review

Week 17  
Monday, Dec. 7  Final Exam