

UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 1, 2023
Hybrid Meeting

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Ms. Joleen Chavez, Member
Mr. Russell Griego, Member

OTHERS PRESENT

Dr. Samuel Dosumu, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Armando Bustamante, Director EMSS
Mr. Joseph Romero, Staff President
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Ana June, Faculty Assembly President
Ms. Brittany Padilla, Sr. Program Manager
Ms. Lavern Rodriguez, HR Administrator 3
Mr. John Bollweg, Sr. Institutional Researcher
Mr. John Abrams, IT Services Manager
Ms. Kristy Martinez, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, August 1, 2023.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:09 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mr. Luna moved to add an Executive Session to the end of the agenda. Mr. Griego approved. Ms. Tabet Second the motion all members voted "Aye".

IV. BOARD BUSINESS

A. Adoption of Minutes of Meeting, May 2, 2023

Mr. Griego moved to adopt the Minutes as read. Ms. Tabet seconded the motion and all members voted "Aye."

B. Review of Bylaws and Open Meeting Agreement

Mr. Luna confirmed it was a review and they vote on it next meeting

C. Review of the Operating Agreement

Mr. Luna confirmed it was a review and they vote on it next meeting

V. CHANCELLOR'S OFFICE

The report provided by Dr. Dosumu included information on the following:

A. Department Update

Dr. Dosumu Introduced the New Director of Enrollment Management and Student Success Mr. Armando Bustamante. He started July 17, 2023. He will take over for Hank Vigil. They changed his title to reflect the direction we are taking the college. Starting students from prospects to entering the workforce

Dr, Dosumu asked Mr. Bustamante to introduce himself. Has worked at main campus for 17 years. He has previously worked with La Raza and the title five grant.

We hosted a HLC Summer Hearing. We asked for a Nursing Allied Health Complex. All the nursing students under one roof and to have a community health center. Still waiting on their decision.

Welcome back events. We will have activities out in the courtyard for students to participate.

Convocation but I call it state of the College address it's the week before the semester starts. Staff and Faculty come together.

College council is the chancellor, the leadership team, staff association, faculty assembly & student government come together to discuss concerns and issues that they want to discuss with the leadership team. Decisions are not made at the meetings. Its more of a campus forum. New year and new positions and new responsibilities. The leadership (ELT) makes the decisions about the concerns the council brings to our attention. Advisory Board will be informed based on the magnitude the concern is. ELT is Rick, Laura, Armando, Michael, John B., Brittany and Lavern.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

I will highlight a few things from my report.

We have five new faculty positions. One in education, two in English, one in film media digital arts and one in nursing. The nursing position comes from substantial funding from the state. The finding allows us to bring a new faculty onboard and increase the cohort size to twenty-one oppose to fifteen.

We are providing two new programs for students. The programs are more transfer base programs. The past programs we have had have been more technical programs.

Modalities we have a branch new active running classroom down the hall from us. We are experimenting with hold classes where people can zoom in and go in person. We are considering sharing seats with other campuses. Our first go around will be with Taos using a Native American studies class. This allows less classes to get cancelled by combining them together. Lots of interesting experimentations going on.

Welcomed New Faculty Assembly President Ana June.

New faculty coming on is because off retirements. We have Thirty-Five full time faculty. We use adjunct faculty from the community. High school teachers come in and work as adjunct faculty.

B. Faculty Assembly Update

No report yet. She is still developing the survey to see what everyone is thinking this year. President elect is Andy Taylor a math professor. They will be voting in an adjunct at large in September.

VII. STUDENT SERVICES

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Armando Bustamante was on staff for only a short time so Dr. Musselwhite gave the report.

She asked all managers to turn in a report. Enrollment is up back to pre-covid numbers. It's not up to the highest enrollment numbers we've had since Dr. Musselwhite has been here. With that said getting the enrollment numbers up is an accomplishment.

Students right now prefer online classes. The Dean has not had to ever close an online course.

Dual credit options for alternative school have been active in the program.

We are looking to fill some positions. We have lots of good applicants.

B. Student Government Update

No report yet working on building student government.

VIII. BUSINESS OPERATIONS

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Internal Audit of Business Operations we passed with very few infractions. One finding was the branch has a control over. Thanks to John Abrams we managed to get the entire network backed up at the WTC.

Information Technology moved to main campus. Main campus over sees the employees. We haven't seen much of a change in their operations e at this point, but we are moving forward. Main campus assigned one of their employees to assist in the transition. The hope is to get IT situated as close to the beginning of classes as possible. Gallup is also connecting their IT staff with main campus. Other branches are deciding if its right for them as well. The cost of Transferring IT staff will cost 500,000 more out of our reserves. The equipment component was where the cost came in. They went through and rewired everything. Its expensive to replace the level of equipment we need to replace. I hope not to get into reserves. The staff continues to be assigned toy our branch they only report to main.

Insurances for a drome because it is considered an aircraft which increased our premiums.

Active capital projects are putting a new roof on the library & solar arrays and WTC solar arrays. The fire suppression project is finished. The executive suite should be done at the end of August.

November meeting, we will talk about financial statements.

Reserves used from a few years back sent to the Advisory board to review. The past physical years we grew our reserves. We've grown and it costs to grow.

B. Staff Association

Paulette Tafoya will be the New Staff Association President.

I concluded my time as president with the searches and nominations for the Chancellors awards which will be given out at Convocation.

Also, in the process of getting the nominations for other positions for staff association.

IX. ADDITIONS TO THE AGENDA

Additions to the agenda.

John Bollweg the institutional researcher on campus gave out a one page sheet that the chancellor takes to the legislature. The document has enrollment retentions, one-year retentions, three-year outcomes, degree and certificates awarded and demographics of fall classes.

Next time dual credit will also be reported on your data sheets.

Data on where Valencia campus students transfer to what colleges. Three top schools are UNM, CNM and State.

A motion to move into Executive Session. Ms. Martinez Approved and Ms. Chavez seconded the motion., All members voted "aye."

X. ADJOURNMENT

Ms. Tabet moved to adjourn the meeting. Mr. Griego seconded the motion. All members voted "aye."

Mr. Luna adjourned the meeting at 6:54 pm.

A handwritten signature in black ink, appearing to read "Paul Luna", with a stylized flourish extending to the right.

/s/ Paul Luna, Chairman