

**UNM-VALENCIA CAMPUS ADVISORY BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, February 2, 2021  
Virtual Meeting**

**BOARD MEMBERS PRESENT**

Mr. Paul Luna, Chair  
Ms. Belinda Martinez, Secretary  
Mrs. Eloisa Tabet, Member  
Mr. Roberta Scott, Member  
Mr. Russell Griego, Member

**OTHERS PRESENT**

Dr. Alice V. Letteney, Chancellor  
Mr. Rick Goshorn, Director of Business Operations  
Dr. Laura Musselwhite, Dean of Instruction  
Mr. Hank Vigil, Director Student Affairs  
Ms. Paulette Tafoya, Staff President  
Mr. Jon Lechel, Sr. Public Relations Specialist  
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board participated in a virtual meeting on Tuesday, February 2, 2021.

**I. PUBLIC FORUM**

No items were raised in the Public Forum.

**II. CALL TO ORDER**

Chairman, Paul Luna, called the meeting to order at 5:00 pm.

**III. ADOPTION OF AGENDA**

**A. Additions to the Agenda**

Mrs. Tabet moved to approve the Agenda without any additions or changes. Mr. Griego seconded the motion. All members voted "Aye."

**IV. BOARD BUSINESS**

**A. Adoption of Minutes of Meeting, November 3, 2020**

Mrs. Tabet moved to adopt the Minutes as read. Ms. Martinez seconded the motion and all members voted "Aye."

**V. CHANCELLOR'S OFFICE**

The report provided by Dr. Letteney included information on the following:

**A. Department Update**

Faculty and staff are working diligently to ensure that the educational experience is the best possible for our students during these challenging times.

A second reopening plan for higher education has been developed. The majority of classes in the fall will be conducted face to face.

Acting secretary of higher education, Stephanie Rodriguez, has indicated that the Higher Ed Department supports our decision to continue offering the majority of our classes remotely through the end of the spring semester.

Final approval from the State Board of Finance was granted at the end of last year for the Workforce Training Center. We are extremely grateful to Laura and Rick for their contributions in overseeing the planning of the building and ensuring the facility will meet the needs of our students.

Construction projects on campus includes upgrades to the cafeteria, Academics Lecture Hall, Learning Resource Center and parking lots.

The NM Legislature is currently in session. Requests for increases are being made in the following areas: student financial aid, compensation, formula funding and funding for the non-credit work force training program.

We are proud to announce that Ms. Roberta Scott has been appointed to the Association of Community Colleges Trustees Nominating Committee; Dr. Laura Musselwhite has been selected for the NM Academic Advisory Committee; and Dr. Alice Letteney will represent UNM Valencia Campus on the ACCT Advisory Committee of Presidents. The entire campus continues to work hard locally and nationally.

## **VI. INSTRUCTION**

The report provided by Dr. Musselwhite included information on the following:

### **A. Department Update**

We have received guidance from the Provost's Office which matches our plan for the remainder of the academic year. Summer instruction will remain online and in the fall return to a more traditional schedule by adding additional in person classes. Division chairs will begin meeting in a few weeks to discuss these modifications.

### **B. Faculty Assembly Update**

Many thanks to the custodial staff for keeping rooms sanitized for all in person classes and the nursing team for assisting DOH in dispensing Covid vaccines.

## **VII. STUDENT SERVICES**

The report provided by Mr. Vigil included information on the following:

### **A. Department Update**

We are anticipating additional CARES Act funding for the spring semester. Last semester 303 students received \$759.00 and 58 students received \$465.00.

### **B. Student Government Update**

Student Government has been unable to meet due to the pandemic.

**VIII. BUSINESS OPERATIONS**

The report provided by Mr. Goshorn included information on the following:

**A. Department Update**

Fiscal operations remain stable and revenues are within expectations. Current expenditures are below normal and are partially covered by CARES Act funding. This funding has been restricted to enhancing remote and distance education. Next round of funding will help absorb the loss of revenue sources from food services and bookstore.

Renovations in the cafeteria building include indoor and outdoor seating. Ultra violet-c disinfecting lighting will be added to all air handlers to help keep the campus as germ-free as possible. Fire suppression systems are scheduled to be installed sometime in the fall.

As a result of the Hot Spot Project several community centers in Valencia County are offering free Wi-Fi to UNM Valencia students. The Village of Los Lunas has opened up their parks and libraries to help in this effort.

Extra dirt from the Workforce Training Center site will be excavated and removed by the county.

The Advisory Board will need to recommend any increase in tuition and fees at the next special meeting.

**B. Staff Association**

The first staff of the month award for 2021 will be presented this week. We are finalizing our latest newsletter. There was a meeting with the Be Kind Committee on campus to discuss a food drive in February. The Staff Professional Development event was well attended. More than 40 staff members participated vertically.

**IX. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**X. ADJOURNMENT**

Ms. Martinez moved to adjourn the meeting. Mrs. Tabet seconded the motion. All members voted “aye.”

Mr. Luna adjourned the meeting at 5:50 pm.

/s/ Paul Luna, Chairman