

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 5, 2019**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Ms. Belinda Martinez, Secretary
Mrs. Eloisa Tabet, Member
Ms. Roberta Scott, Member
Mr. Russell Griego, Member

OTHERS PRESENT

Dr. Alice V. Letteney, Chancellor
Mr. Rick Goshorn, Director of Business Operations
Mr. Hank Vigil, Director of Student Affairs
Dr. Laura Musselwhite, Dean of Instruction
Mr. Jon Lechel, Sr. Public Relations Specialist
Mr. John Bollweg, Staff Association President
Dr. Jerry Godbout, Assistant Professor
Ms. Jeanne Lujan, Executive Assistant

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting in the Administration Conference Room on Tuesday, November 5, 2019.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman, Paul Luna, called the meeting to order at 5:15 pm.

III. ADOPTION OF AGENDA

A. Additions to the Agenda

Mr. Griego moved to approve the Agenda without any additions or changes. Ms. Scott seconded the motion. All members present voted "Aye."

IV. BOARD BUSINESS

A. Adoption of Minutes of Regular Meeting August 6, 2019

Mrs. Tabet moved to adopt the Minutes as read. Ms. Martinez seconded the motion and all members voted "Aye."

B. Adoption of Bylaws/Open Meetings Resolution

Ms. Scott moved to adopt the bylaws and open meetings resolution as read. Ms. Martinez seconded the motion and all members voted "Aye."

V. CHANCELLOR'S OFFICE

A. Department Update

Mole Day celebrated on October 23, 2019. 73 Valencia students and 40 middle school students participated in the event. UNM Albuquerque campus gave demonstrations on water conservation.

UNM Faculty have voted to unionize into two units – adjunct and fulltime. The bargaining process is still in the beginning stages. Updates will be given once finalization of contract is complete.

Requesting support from US Senator Lamar Alexander on the Higher Ed Re-Authorization Act regarding permanent funding for minority serving institutions.

Provost Holloway has asked for a 5 year financial planning strategy from the Branch Chancellors and other UNM Administrators to include projections in the following areas: enrollment and staffing needs.

Dr. Letteney currently sits on the Budget Leadership Committee, Cost Reallocation Committee, and is the co-chair along with Dr. Peceny, Dean of Arts & Sciences, for the branch subcommittee of the Budget Leadership team.

The following are NMACC legislative priorities: more funding for campuses, compensation, dual credit and the Higher Education Opportunity Act.

The acquisition of land for the Workforce Center has been approved by the UNM Regents. Next step is to go before the Higher Ed Department in December. Final approval will be granted by the Governors Board of Finance.

The accreditation process typically occurs every ten years. UNM is on a 5 year cycle due to the Athletics Department and governance issues.

B. Title V

There were no questions on the Title V report.

VI. INSTRUCTION

The report provided by Dr. Musselwhite included information on the following:

A. Department Update

Veterans Day will be celebrated on November 11, 2019.

The unionization vote on campus went well and without incident.

Terry Gustafson, Adult Basic Education instructor, lost her battle with breast cancer.

After decades of service to Valencia Campus Dr. Miriam Chavez is retiring at the end of the fall semester.

B. Faculty Assembly Update

Dr. Jerry Godbout is the new Faculty Assembly President. Goals for the academic year are to encourage more involvement from the adjunct faculty and be more active in co-governance issues.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following:

A. Department Update

Enrollment numbers continue to remain flat. The current head count is 6.6% ahead of last year's totals and full-time equivalency numbers have decreased by 3.4%. This is due to an increase in dual credit and part-time enrollment. 40% of the total head count are dual credit students.

Home schooled students can participate in the dual credit program. They are responsible for book and tuition fees. A placement test is given to determine their college readiness.

A Veterans Resource Center has been established in the Student Union Building. There are 44 students currently using Veterans benefits.

B. Student Government Update

Ms. Val Thomas is the current Student Government president through Spring 2020.

VIII. BUSINESS OPERATIONS

The report provided by Mr. Goshorn included information on the following:

A. Department Update

Capital Projects are as follows: renovation of Student Union Building and various areas around campus. Create an environment that keeps students on campus by providing outdoor seating and covered patios.

The installation of additional solar panels has been put on hold until issues with PNM's substations have been resolved. The campus currently receives 18% of its energy from existing solar panels.

Tuition revenue has decrease by \$148,000 due to the increase in part-time and dual credit students. Tuition is waived for dual credit students but campus receives full funding from the state.

Construction on the Westside Training Center will start at the beginning of 2020 and end in 2022. The lot size is 9 acres with an option to acquire an additional 9 in the future.

B. Staff Association

John Bollweg, Institutional Researcher, is the new Staff Association President. A staff professional development event is scheduled for the end of the year. The focus will be on problem solving and team building. The goal is to get participation from all departments.

IX. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

X. ADJOURNMENT

Ms. Scott moved to adjourn the meeting. Mr. Griego seconded the motion. All members voted "aye."
Mr. Luna adjourned the meeting at 6:30 pm.

/s/ Paul Luna, Chairman