

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
TUESDAY, May 2, 2017**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair (by conference phone)
Ms. Roberta Scott, Member
Mr. Russell Griego, Member (by conference phone)

BOARD MEMBERS ABSENT

Mrs. Eloisa Tabet, Member
Ms. Belinda Martinez, Secretary

OTHERS PRESENT

Dr. Alice V. Letteney, Chief Executive Officer
Mr. Andrew Sanchez, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Mr. Hank Vigil, Director Student Affairs
Mr. Jon Lechel, Sr. Public Relations Specialist
Ms. Melanie Sanchez-Dinwiddie, Faculty Assembly President
Ms. Julia Dendinger, Valencia County News Bulletin
Ms. Denise Sanchez, Exec Admin/Notetaker

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting in the Administration Conference Room on Tuesday, May 2, 2017.

I. PUBLIC FORUM

No items were raised in the Public Forum.

II. CALL TO ORDER

Chairman Luna called the meeting to order at 5:02 pm.

III. APPROVAL OF AGENDA

A. Additions to the Agenda

There were no other additions to the agenda.

IV. BOARD BUSINESS

A. Adoption of Minutes of Special Meeting April 12, 2017

Mr. Griego requested a change in the April 12, 2017 minutes to reflect changing the adjournment time of 5:02 pm. Mr. Griego moved to adopt the minutes of the Regular Meeting of April 12, 2017 amended to reflect the adjournment time change. Ms. Scott seconded the motion and all members present voted "Aye."

B. Election of Officers

Mr. Luna requested a motion for nominations for Chairman of the Board. Mr. Griego made a motion to retain Mr. Luna as Chairman of the Board. Ms. Scott seconded the motion. All members voted "Aye."

Mr. Luna requested a motion for nominations for Board Secretary. Mr. Griego made a motion to retain Ms. Martinez as Secretary of the Board. Ms. Scott seconded the motion. All members voted "Aye."

V. DIRECTOR'S OFFICE

A. Department Update

Dr. Letteney stated that the state's budget still has not been finalized. We sincerely hope the Governor and legislature will come to an agreement that does not cut our higher education budget more than the current reduction.

Dr. Letteney attended the Hispanic Association of Colleges & Universities Capitol Forum last week in Washington, DC. Dr. Letteney advocated for Year-Around Pell or Summer Pell. The Summer Pell grants are a separate grant for low income students to attend summer school. If the current budget agreement is passed we anticipate that we will have summer Pell for next summer. Senator Heinrich has introduced a bill that increases the amount of Pell and also makes summer Pell permanent.

Dr. Letteney invited board members to attend an Ice Cream Social on Thursday, May 4th at 12:30 pm, to honor our retiring faculty, including our most senior faculty, Alex Sanchez, with 35 years of service.

The graduation ceremonies have been scheduled. The GED and Short Term Certificate Graduation is Wednesday, May 10th, the Nursing Pinning Ceremony is Thursday, May 11th, and the Commencement Ceremony is Friday, May 12th. Dr. Donald Luna, MD who started at UNM-Valencia will be our commencement speaker and Dan Chadborn will be our GED & Certificate Graduation speaker. Dan Chadborn is a graduate of our GED program and has just recently been accepted to UNM Law School.

B. Title V

There were no questions on the Title V report.

VI. INSTRUCTION

The Report included updates from **The Dean; ABE; Business & Technology and Fine Arts Division; Highway to Success; The Learning Center and the Library.**

A. Department Update

Dr. Musselwhite stated that we have had a lot of successes this semester. The ACEN accreditation team (Nursing) visit was very positive. The articulation agreement with NMSU has been signed for pre-agricultural programs. Our IT faculty member James Hart has been strengthening the Cyber Security aspect of our program. Valencia campus has begun to emphasize program opportunities in Welding and Manufacturing, which will enable us to better serve community needs. Hank Vigil, Rita Gallegos-Logan and Dr. Musselwhite have been visiting with community partners to determine which approach is the most beneficial for the county. A typical course load is scheduled for the summer session which begins June 5. Dr. Musselwhite also stated there has been an enrollment increase for this summer.

B. Faculty Assembly Update

Ms. Melanie Sanchez-Dinwiddie announced that she is the new Faculty Assembly President. Ms. Sanchez-Dinwiddie stated she has been with UNM-Valencia for 10 years.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Testing; Academic Advisement, TRiO/SSS on TRAC, Upward Bound, and Community Education Services.**

A. Department Updates

Mr. Vigil reported that our summer enrollment is up, our headcount is up 1.3%. Our FTE is up 4.1%. Currently our fall enrollment is down 9.6% on headcount and down 3.1% on FTE but, it is still very early for a final count. Mr. Vigil stated that his department will be contacting students who have been admitted but have not registered for the fall classes to help promote recruitment. Mr. Vigil also stated UNM-Valencia will be providing representation at all the local high school commencement ceremonies to also promote recruitment.

B. Student Government Update

There were no questions on the Student Government report.

VIII. Business Operations

The report provided by Mr. Sanchez included information on the following: **FY 2017-2018 Budget; Campus Renewal Projects; Local G.O. Bond Issue 3 of 4; Facilities Master Plan Update**

Mr. Sanchez had no other additions to his report but did state that due to the recent bond issue sales there will be quite a few projects being completed this summer on campus which will result in big improvements to the campus by the end of summer.

A. Staff Association

Mr. Sanchez reported on behalf of Ms. Montoya that there was one update to her report – the Spring Professional Development event was cancelled.

IX. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

X. ADJOURNMENT

Ms. Scott moved to adjourn the meeting. Mr. Griego seconded the motion. All members voted “aye.” Mr. Luna adjourned the meeting at 5:17 pm.

Paul Luna, Chairman