

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE SPECIAL MEETING
Thursday, April 16, 2015**

BOARD MEMBERS PRESENT

Mr. Paul Luna, Chair
Mr. Russell Griego, Member
Mrs. Eloisa Tabet, Member
Ms. Belinda Martinez, Secretary

GUESTS

Dr. Jeronimo Dominguez, Provost's Office
Christopher Martinez
Marietta Luna
Susan Griego
Probate Judge Jamie Goldberg

OTHERS PRESENT

Dr. Alice V. Letteney, Campus Executive Director
Mr. Andrew Sanchez, Director of Business Operations
Dr. Laura Musselwhite, Dean of Instruction
Hank Vigil, Director Student Affairs
Heather Wood, Faculty Assembly President
Jon Lechel, Sr. Public Relations Specialist
Richard Palmer, Faculty, Budget Committee
Ryan Baltunis, Staff Association President
James Westphal, Student Government President
Debie Scoville, Student Government Vice-President
Jeanne Lujan, Staff, Budget Committee
Ronnie McComb, Exec Admin/Notetaker
Ms. Julia Dendinger, *Valencia County News-Bulletin*

Members of the UNM-Valencia Campus Advisory Board met for a Special meeting in the Administration Conference Room on Thursday, April 16, 2015.

Re-elected Board members, Paul Luna, Belinda Martinez, and Russell Griego were sworn in by Probate Judge Jamie Goldberg.

I. CALL TO ORDER

Chairman Luna called the meeting to order at 5:02 pm.

A. Approval of the Minutes of February 3, 2015 Meeting.

Mr. Griego moved to approve the minutes as written. Ms. Martinez seconded the motion. All members voted Aye.

B. Election of Officers

Mr. Luna requested a motion for Chairman of the Board. No motions were made and Mr. Luna stated that he would be happy to continue as Chair. Mr. Griego moved that Mr. Luna should continue as Chairman. Mrs. Tabet seconded the motion. All members voted Aye.

Mr. Luna requested a nomination for Board Secretary. Mrs. Tabet nominated Mrs. Martinez. Mr. Griego seconded the motion. All members voted Aye.

C. Appointments to the Budget Committee

Mr. Sanchez reminded the Board that at their request, the Budget Committee Meeting had recently taken place in a workshop format prior to the meeting to approve, but that this could change. Mrs. Tabet agreed to continue to serve on the Budget Committee. Mr. Griego stated that he would also like to serve, but would like to be involved in the Budget process from the beginning. Ms. Martinez moved to nominate Mrs. Tabet and Mr. Griego to the Budget Committee. Mr. Griego seconded the motion. All members voted Aye. Mr. Griego stated that he would like to participate in the initial meeting of the full committee.

D. APPROVAL OF FY 15-16 BUDGET

The main features of the Budget presented by Mr. Sanchez were as follows:

- A total Budget request of \$14,977,972 a decrease of 0.42%.
- \$10,287,449 Unrestricted Instruction & General, a decrease of 0.84%
- \$1,580,403 Unrestricted Non Instruction & General, a decrease of 12%
- \$2,835,886 Restricted Contracts and Grants an increase of 9.25%*
- No increase in compensation for faculty and staff.
- No increase in health costs for the employer; a 2.5% increase for employees**
- A 6.84% increase in resident tuition and fees taking tuition to \$69.50/semester.
- A 7.89% increase in Non-/Resident tuition and fees, taking non-resident tuition to \$188.00/semester.
- 59% of the Instructional & General Budget is allocated to Instruction.

*Mr. Sanchez noted that the increase in Restricted Contact and Grants is because of the recently awarded TACCT Grant which will be funded for four years.

**Two years ago pre-65 retirees were excluded from the current employee insurance pool, and the VEBA contribution Plan was introduced to fund health care for future pre-65 retirees. This year pre-65 retirees were allowed back into the healthcare pool resulting in a 2.5% increase for all employees.

Mr. Sanchez was complimented on his presentation and the Budget. In response to a question from Mr. Luna, Mr. Sanchez stated that the tuition at Main campus is \$294.16 for 1-14 credit hours and \$222.18 for 15-18 credit hours meaning that Valencia Campus is still value for money by comparison.

Mrs. Tabet moved to approve the FY 15/16 Budget as presented. Mrs. Martinez seconded the motion. The vote was as follows:

Mr. Luna	Aye	Ms. Martinez	Aye
Mrs. Tabet	Aye	Mr. Griego	Aye

E. Approval of the Operating Agreement with UNM Board of Regents

Chairman Luna proposed to the Board that they could vote on the updated Agreement at this meeting or postpone a decision to the next meeting. It was decided to take a vote at this meeting.

Dr. Dominguez stated that he had enjoyed working with the Branch CEO's to revise the Agreement and made note of the following changes:

- The rate has increased to 3.6%, but this rate is set for 3 years.
- Dr. Letteney had ensured that an arbitration clause is included in the Agreement so that if any changes are proposed which the Board does not approve, they have recourse.
- A list of services to be provided to the Branches is included and Dr. Dominguez will ensure that they are provided. A very productive meeting between main and branch campus IT personnel has taken place and it is intended to continue this type if collaboration in other areas such as Student Services, Academics, etc. to make sure that we receive 3.6% worth of services - an amount now close to \$500,000.
- Each Branch may opt out of a service not being used, and individual, specialized services can be negotiated separately.
- Branches are allowed to share academic programs without have to go through the Main Campus Curriculum process.

Dr. Letteney thanked Dr. Dominguez for acting as an effective Branch liaison and for moving things forward with the President and Executive Vice-President David Harris. Dr. Dominguez stated that the Campus is fortunate to have a CEO of Dr. Letteney's strong character, experience, and leadership.

Ms. Martinez moved to adopt the revised Operating Agreement. Mr. Griego seconded the motion. The vote was as follows:

Mr. Luna	Aye	Ms. Martinez	Aye
Mrs. Tabet	Aye	Mr. Griego	Aye

II. ADJOURNMENT

Mrs. Tabet moved to adjourn the meeting. Ms. Martinez seconded the motion. All members voted "aye." The meeting adjourned at 5:45 pm.

Paul Luna, Chairman