

**UNM-VALENCIA CAMPUS ADVISORY BOARD  
MINUTES OF THE REGULAR MEETING  
TUESDAY, NOVEMBER 5, 2013**

**BOARD MEMBERS PRESENT**

Paul Luna, Chair  
Belinda Martinez, Secretary  
Ms. Corrine Sedillo, Member

**BOARD MEMBERS ABSENT**

Mrs. Eloisa Tabet, Member  
Mr. Russell Griego, Member

**OTHERS PRESENT**

Dr. Alice V. Letteney, Campus Executive Director  
Dr. Richard Sax, Dean of Instruction  
Mr. Andrew Sanchez, Director Campus Resources  
Mr. Hank Vigil, Director Student Affairs  
Michael Hopper, Student Government President  
Dr. Danizete Martinez, Faculty Assembly President  
Jon Lechel, Sr. Public Relations Specialist  
Ronnie McComb, Exec Admin/Notetaker  
Ms. Julia Dendinger, *Valencia County News-Bulletin*

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting at 5:00 pm in the Administration Conference Room on Tuesday, November 5, 2013.

**I. PUBLIC FORUM**

There were no comments in the Public Forum.

**II. CALL TO ORDER**

Chairman Luna called the meeting to order at 5:06 pm.

**III. APPROVAL OF AGENDA**

IV. There were no additions to the Agenda.

Ms. Martinez moved to approve the Agenda. Ms. Sedillo seconded the motion. All members present voted "aye."

**V. BOARD BUSINESS**

**A. Adoption of Minutes of Regular Meeting, August 6, 2013**

Ms. Sedillo moved to approve the minutes as written. Ms. Martinez seconded the motion. All members present voted "aye."

**B. Adoption of Revised Bylaws and Adoption of Revised Open Meetings Resolution**

Ms. Sedillo moved to accept the revised Bylaws and Open Meetings Resolution without change. Ms. Martinez seconded the motion. All members present voted "aye."

**C. Review of Operating Agreement**

The Operating Agreement was included for information purposes prior to the Board's meeting with the Board of Regents on November 16.

**VI. DIRECTOR'S OFFICE**

**A. Department Update**

**HACU Conference October 26-29**

On her return from the Conference, Cindy Shue reported on a forthcoming Title V competition which we can compete for and ideas on how to enhance student success are currently being considered.

**Funding Formula**

Dr. Letteney reported on a recent meeting between Education Secretary Jose Garcia and New Mexico College Presidents. A "Mission-based performance funding model" has been proposed by Gary Carruthers, President of NMSU. This formula would add 39 million to the higher education budget and would include a transfer measure – which the current model doesn't have – so that the campus would be awarded \$100 for every student successfully completing 30 credit hours.

The Governor has indicated favoring a budget which requires colleges to compete for a portion of their budgets by putting 5% of current budgets into a fund. Colleges would then earn back the funds by achieving goals for graduation, transfer-ready, STEM, Health Degrees, etc. There is

general opposition to this idea and it was agreed that a small, representative group should meet with the Secretary for further discussion of the funding formulas during the upcoming legislative session. The Secretary's budget proposals for higher education are anticipated sometime this week.

### **Lottery**

Under the current statute, the Secretary is obliged to cut the percentage of lottery tuition awarded to each student unless funds are appropriated to cover any shortfall. The Secretary has requested an appropriation from the legislature to cover tuition commitments for the spring semester- if these funds are not appropriated, the amount of lottery tuition awarded per student will be cut by half as of 2018.

Last year's Student Government President, Dan Chadborn, is on a committee set up to discuss solutions to lottery shortfall in funds. Suggestions have included increasing eligibility from 12 to 15 credit hours/semester; to raise the grade point average for eligibility; give students less aid in their first semester, more in the later semesters, no agreement was reached other than that lottery should not become entirely need-based. Discussion will continue during the upcoming legislative session.

### **Legislative visits to Campus**

Representative Kelly Fajardo and Senator Michael Sanchez both attended the student Scholarship Banquet. Kelly Fajardo and Senator Clemente Sanchez have both recently toured the campus and expressed their support. Our other legislators, Phil Griego and newly appointed senator Vicki Perea (who attended the opening of the STEM Center) will also be invited to visit and discuss our future plans.

### **Operating Agreement**

Discussion followed on the forthcoming meeting between Board members and the Board of Regents.

### **B. Title V Update**

There were no questions on the Title V reports.

## **VII. INSTRUCTION**

The Report included updates from Richard Sax on: **AAS in Game Design & Simulation, Photovoltaics, FEDI, Faculty Handbook, ABE, Business Technology & Fine Arts, Highway to Success, The Learning Center and the Library.**

### **A. Department Update**

Dr. Sax reported that Della Willis, Unit Administrator for the Academic area had taken a position at main campus after 6.5 years of service. Four finalists for the position have been identified and it is anticipated that this position will be filled after Thanksgiving.

### **NSF Grant – Photovoltaics**

The Photovoltaic course being taught by Ganesh Balakrishnan from the Center for High Tech Materials has proven to be very popular. A National Science Foundation (NSF) grant is largely written and ready for submission on November 13. The grant is for \$350,000 over a 3-year period and would allow for 2 doctoral students to provide leadership and mentoring for Photovoltaic undergraduate students, and 7 more portable photovoltaic units. As this grant is only open to Hispanic Serving Institutions, Valencia Campus would take the lead in collaboration with main campus. If the submission is successful it is hoped to develop additional curriculum and possibly an Associate's degree or certificate program in the longer term.

Dr. Sax updated the meeting on the revised FEDI and the updated Faculty Handbook which has been approved by the vice-provost pending the addition of brief language describing the tenure track from Assistant to full professor.

### **B. Faculty Assembly Update**

Committee assignments for 2013-2014 have been made and Dr. Martinez is currently working with Dr. Sax to stagger these assignments in order to provide each committee with at least one member with institutional history.

The Tenure and Promotion Committee are working on former Faculty Assembly President, Elaine Clark's tenure review. The 2 Faculty Assembly meetings held so far this semester have had impressive turnouts; discussion at these meetings has focused on the revised, FEDI, the revised Faculty Handbook and on ADA compliance for face-to-face and on-line courses.

## **VIII. STUDENT SERVICES**

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Testing; Academic Advisement, TRiO/SSS on TRAC, Upward Bound, and Community Education Services.**

### **A. Department Update**

#### **Dual Enrollment**

Registration for the fall is 385. Student Services staff will begin registration for the spring at the high schools next week and numbers are anticipated to be up to approximately 600. Rita has met with Socorro schools and hopes to generate more dual enrollments as a result. It was proposed that we should try to initiate a Tri-Board meeting with Belen & Los Lunas school boards. Dr. Sax credited Rita and Hank for their on-going work with the schools, expanding the courses on offer, and improving communications.

#### **Lottery Scholarship**

Mr. Vigil reported that most of the students in the fall are first-time/full-time, and receive a Lottery Bridge scholarship, so the lottery scholarship recipients are higher in the spring. As far as this campus is concerned, Lottery is most important to the 300 plus students who transfer to main campus to continue their education.

### **B. Student Government Update**

#### **HACU**

Michael Hopper reported on how much he had benefited from attending the HACU conference and stated that he would like to see 4 more students, in addition to the President and Vice-President, attend next year. He stated that the workshops on resume building and interviews with potential employers would be particularly valuable for students approaching graduation. Chairman Luna stated that he had responded to the post conference survey suggesting that students should be more involved in providing programs and presenting workshops on the benefits of HACU sponsored scholarships and internships as part of the general conference program.

Plans for the remainder of the semester include allocating another scholarship for the spring semester and organizing one last Student Day.

## **IX. BUSINESS OPERATIONS**

The report provided by Mr. Sanchez included information on the following: **FY 2012-13 Budget; FY 2014-15 Budget; Campus Renewal Projects; HED Capital Projects Request; Facilities Master Plan; Equipment Renewal; and Staff Changes.**

### **A. Department Update**

#### **Facilities Master Plan**

Mr. Sanchez reported that on November 14th, 10:00-12:00 the consultants will be making a preliminary presentation on area demographics and the status of campus facilities. On December 12<sup>th</sup> the Consultant will make a larger presentation to a Town Hall meeting for faculty students, staff and board members and taking feedback/input. It was noted that an on-line survey is available to provide input on suggestions and/or visions for the campus' direction in the longer term.

#### **Report of Actuals, FY 2012-13**

Mr. Sanchez reviewed the Report, highlights of which included:

- Total Actual Revenues exceeded Total Actual Expenditures and Transfers by \$1,230,824;
- The I & G ending Fund Balance was \$913,364;
- Two of the three campus auxiliaries showed net profit for the year and ended the year with a healthy combined reserve of \$370,251;
- Restricted Contract and Grants expenditures totaled \$3,105,496, accounting for 23% of the total Campus Budget.

A full Report of Actuals for FY 2012-13 is available on request from the Business Office.

**B. Staff Association**

Ms. Baca was unable to attend the meeting. Ms. McComb gave a brief update on the very successful Halloween costume and room decorating completions. Dr. Letteney advised that a craft fair and an ornament exchange is planned prior to the Holidays.

**X. ADDITIONS TO THE AGENDA**

There were no additions to the Agenda.

**XI. ADJOURNMENT**

Ms. Martinez moved to adjourn the meeting. Ms. Sedillo seconded the motion. All members voted "aye." The meeting adjourned at 6:00 pm.

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Paul Luna, Chairman