

**UNM-VALENCIA CAMPUS ADVISORY BOARD
MINUTES OF THE REGULAR MEETING
TUESDAY, AUGUST 6, 2013**

BOARD MEMBERS PRESENT

Paul Luna, Chair
Belinda Martinez, Secretary
Russell Griego, Member
Mrs. Eloisa Tabet, Member
Ms. Corrine Sedillo, Member

OTHERS PRESENT

Dr. Alice V. Letteney, Campus Executive Director
Mr. Andrew Sanchez, Director Campus Resources
Mr. Bill Bloom, Manager Financial Aid
Ms. Cindy Shue, Program Specialist STEM Transfer
Danizete Martinez, Faculty Assembly President
Maisie Baca, Staff Association President
Ronnie McComb, Exec Admin/Notetaker
Ms. Julia Dendinger, *Valencia County News-Bulletin*

Members of the UNM-Valencia Campus Advisory Board met for a Regular meeting at 5:00 pm in the Administration Conference Room on Tuesday, August 6, 2013.

I. PUBLIC FORUM

There were no comments in the Public Forum.

II. CALL TO ORDER

Chairman Luna called the meeting to order at 5:05 pm.

III. APPROVAL OF AGENDA

Mr. Griego moved to approve the Agenda. Ms. Martinez seconded the motion. All members present voted "aye."

There were no additions to the Agenda.

IV. BOARD BUSINESS

A. Adoption of Minutes of Regular Meeting, May 7, 2013

Mr. Griego moved to approve the minutes as written. Mrs. Tabet seconded the motion. All members present voted "aye."

B. Adoption of Revised Bylaws

Ms. Sedillo moved to accept the revised Bylaws without change. Mrs. Tabet seconded the motion. All members present voted "aye."

C. Adoption of Revised Open Meetings Resolution

Mrs. Tabet moved to accept the revised Open Meetings Resolution. Ms. Martinez seconded the motion. All members present voted "aye."

V. DIRECTOR'S OFFICE

**A. Department Update
Westside Center**

Dr. Letteney reported on the Capital Planning Committee meeting which she had attended with Andrew Sanchez earlier in the day. The request is for 3.9 million to build a Westside Center on 20 acres of the Huning Industrial Park donated by the Huning family. The 18,500 sq. ft. facility would house Allied Health labs for phlebotomy and nursing assistant, EMS/EMT training, manufacturing training, plus basic computer labs and general purpose classrooms. It is hoped to have this project included in the 2014 GO Bond.

The Committee has been aware of this project for some time and Cabinet Secretary Garcia has been supportive of the campus in the past and could have approved the proposal on the grounds that it is for a “learning center.” A “campus” would require legislative approval. Dr. Letteney stated that she would be contacting Dr. Garcia immediately to discuss the learning center proposal further.

Committee Chair, Dr. Burke, expressed support for 1 million for “something on this campus” to be included in the GOB Bond, while the only request submitted was for the learning center. It was suggested that without the inclusion of a project in Valencia County, the whole GO Bond might not gain sufficient votes to pass.

Dr. Letteney stated that as funds have been set aside for this project, it might be possible to negotiate a reduction in the 3.9 million capital request, otherwise the learning center is the only outstanding item on the campus’ Master Plan.

General discussion followed on the Huning donation and the siting of the learning center.

Graduation

2013 was a record year for students graduating with degrees and certificates; 207 students earned 273 degrees and certificates, a 38% increase over last year. This increase is due to student services’ advisors focusing on college completion together with the Graduation Completion Project started 2 years ago by Title V STEM staff.

New Programs

The campus is offering two new programs:

1. A manufacturing training program created with the advice of the Manufacturing Council of Valencia County. The Instructor Geoffrey Jackson from Aristech Acrylics has taught this class before.
2. A Photovoltaics course which will be taught by Ganesh Balakrishnan from the Center for High Tech Materials at main campus. This course is the first step in working with the High Tech Center towards potentially creating the first Photovoltaics Research Center in the State on our campus. Discussion followed on the Research Center’s funding and who it would serve.

Enrollment

Enrollment is down for the fall as it is throughout the country due to a slight uplift in the economy.

Former Student Government President Dan Chadborn has been appointed to the Higher Education Advisory Committee on the Lottery Tuition Scholarship.

New Mexico Rural Economic Development Forum

Valencia Campus will be hosting 2 days of the 2013 New Mexico Rural Econ Development Forum. Tomorrow, August 8 the three Valencia County Chambers will meet here for lunch with a talk by NM Cabinet Secretary for Economic John Barela. Board members were invited to attend.

Dr. Letteney invited Ms. Cindy Shue, Program Specialist STEM Transfer, to update the meeting on an upcoming event:

STEM Healthcare Roundtable Discussion

On Friday, August 16, 9:00-12:00 the campus will host a Roundtable discussion organized by Senator Udall's staff and facilitated by Senator Udall, Middle Region Council of Governments and Workforce Connection of Central New Mexico. People interested in integrating new healthcare initiatives with STEM are being targeted to attend. There will be a panel discussion including Karen Kinsman Senior Program manager from the Research Challenge and Science Olympiad at Main Campus, representatives from the New Mexico Mesa project, and the Innovate/Educate Program. Other panelists include the founder of a new Charter School in Albuquerque which will focus on healthcare, working in conjunction with First Choice.

Ms. Shue reported that Senator Udall's office is excited about holding this event here as our facilities are conducive to new healthcare programs, and they are also interested in certificate and associate degree programs. Senator Udall serves on the Senate Appropriations Committee and is supportive of new STEMH, or STEM Health programs.

B. Title V Update

There were no questions on the Title V reports.

VI. INSTRUCTION

The Report included updates from Richard Sax on: **LoboAchieve and Blackboard Learn, BUS split into two distinct majors, Photovoltaics, ABE, The Fitness & Wellness Center, The Learning Center and the Library.**

A. Department Update

As Dean Sax was on vacation Dr. Letteney provided the Board with a brief update. Rita Logan and John Austin represented the campus at the UNM Board of Regents Academic Affairs Committee last week where the request to offer certificate programs of under 30 hours was approved. Next week Rita and Alice will attend the full Board of Regent's meeting and if it passes we will be offering 5 healthcare certificate programs which will count as measures of completion and we will get paid for them. Dr. Letteney noted this achievement is largely down to Richard who has worked hard over the past 2 years to get this certificates approved.

B. Faculty Assembly Update

Dani Martinez stated that as Faculty Assembly hadn't met since April and were not scheduled to meet until September 18th, she had nothing to report.

VII. STUDENT SERVICES

The report provided by Mr. Vigil included information on the following: **Recruitment; Registration/Admissions; Financial Aid; Testing; Academic Advisement, and Community Education Services.**

Dr. Letteney apologized for Mr. Vigil's absence and introduced Bill Bloom, Manager of Financial Aid, to update the meeting.

A. Department Update

There were no questions on Mr. Vigil's report. Mr. Bloom updated the meeting on the status of Lottery Scholarship which is anticipated to be fully funded through the spring semester. Providing an overview of funding available to students, Mr. Bloom stated that approximately 70% of students are in receipt of Pell funds and approximately 25% receiving Lottery funds. Referencing scholarships, Mr. Bloom stated that he has instigated a new application procedure for internal scholarships requiring students to apply for one outside scholarship, and then write a letter outlining their experience.

B. Student Government Update

As the campus is between semesters there was no report from Student Government.

VIII. BUSINESS OPERATIONS

The report provided by Mr. Sanchez included information on the following: **FY 2013 – 14 Budget; FY 2012-13 Budget; Campus Renewal Projects; HED Capital Projects Request; Facilities Master Plan; Equipment Renewal; Departures, New Hires and Vacancies.**

A. Department Update

Campus Updates

Meetings have taken place with the engineer for the loop road and parking expansion to get an estimate for the engineering and to act as construction manager before the projects goes out to bid. These projects were part of the 2012 G.O. Bond. Meetings are also taking place with main campus Physical Plant Energy Management on the mechanical retrofit; they will do engineering, design, and bidding.

Facilities Master Plan

Mr. Sanchez reported that he is currently meeting with the architects and engineers working on the Plan. The parameters which have been set will focus on campus renewals the large items being a central cooling plant and a generator which will keep campus running. The current plan expires at the end of this calendar year and the new Plan will have a Timeframe of 5 years.

B. Staff Association

New Staff Association President Maisie Baca reported that the Executive held their first meeting on July 12. Current and future plans are to:

- Update the staff Association Website
- Review and update the Staff Association Bylaws
- Appoint Staff Association Committee members
- Create new committees: a Workstudy Supervisor Committee and a Fundraising Committee

The next meeting is scheduled for August 7 when the Staff Association budget will be discussed.

IX. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

X. ADJOURNMENT

Ms. Martinez moved to adjourn the meeting. Ms. Sedillo seconded the motion. All members voted “aye.” The meeting adjourned at 5:55 pm.

Paul Luna, Chairman